



Milford Youth Football & Cheer Meeting Minutes

Date: December 10, 2024

Time: 7:00 pm

Location: Marchegiano Club, 60 Meade Street Milford, MA 01757

ATTENDANCE

Interim President: Brian Day	PRESENT ▾	Cheer Equipment: Amy Mastroianni	PRESENT ▾
Vice President: <i>vacant</i>		Co-concessions: Sarah Hamilton	PRESENT ▾
Treasurer: Jennifer Bournazian	PRESENT ▾	Co-concessions: Nicole Godin	PRESENT ▾
Secretary: Julia Caruso	PRESENT ▾	Registration: Stephanie Cardoso	PRESENT ▾
Football Coordinator: Mac Beaton	PRESENT ▾	Flag Coordinator: Brian Karp	PRESENT ▾
Assistant Football Coordinator: <i>vacant</i>		Co-fundraising: Molly Auger	PRESENT ▾
Football Equipment: Chris Leblanc	PRESENT ▾	Co-fundraising: Valerie Campos	PRESENT ▾
Cheer Coordinator: Kirsten Schwenke	PRESENT ▾	Website: Richard Spencer	PRESENT ▾
Assistance Cheer Coordinator: Leah Carlin	PRESENT ▾	Auxiliary Assistant Treasurer: Danielle Albano	PRESENT ▾
Caren Lane, Stephanie Robertson, Jackie Corrigan, Pamela Stoddard, Rachel Benjamin, Lauren Small, Carli Caffrey, John Sullivan, Ryan Paradis, Ben Starta, John Tessicini, Mark Zacchili, Richie Acquafresca, Matthew Carlin, Holly Leblanc, Maggie McIsaac, Alexandra Ianitelli, Pamela Rivera, Todd Crawley, Lindsey George, Melissa Tomas			

- I. Meeting called to order: 7:02 PM
- II. Review and approval of October 24, 2024 and November 7, 2024 meeting minutes: motion to approve by Stephanie, 2nd by Brian, passed by majority vote

III. OFFICER REPORTS

A. President: Brian Day

1. Thank you to our outgoing board members for your tireless dedication and support.
2. Elections for CMYFCC board meeting will begin in March
3. Able to get helmets through wholesale \$200
4. Been a very successful football season
 - a) 12u top 5 in the country
 - b) Mighty mites second in the state
5. Amazing feedback from Superbowl



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6. Looked at a location for storage for football equipment
 7. If you go to Central Street, please bring a bag or box down to trash
 8. Will be collecting keys and redistributing
 9. Painted lines at annex. \$600 splitting with soccer
- B. Treasurer: Jennifer Bournazian; Auxiliary Assistant Treasurer: Danielle Albano
1. Bank balance: \$183,157.90
 - a) Does not include Nationals reimbursement
 2. Purchased a grill
 3. Waiting on checks to be cashed (referees, raffle winners)
 4. \$900/team for 2025 National Certification (u10, u12, u14)
 5. Propose to let Webster/Oxford to keep borrowed helmets. Motion by Danielle, 2nd Stephanie, passed by majority
- C. Secretary: Julia Caruso
1. Updated verbiage in bylaws
- D. Football Coordinator: Mac Beaton
1. Coordinating final equipment pickups
 2. Helmets bagged and ready to go
- E. Football Equipment Coordinator: Chris LeBlanc
1. Coordinating with Ridell to pick up equipment
 2. Important all helmets are returned for 2 year refurbish
- F. Cheer Coordinator: Kirsten Schwenke; Assistant Cheer Coordinator: Leah Carlin
1. End of year party tomorrow
- G. Cheer Equipment Coordinator: Amy Mastroianni
1. Collecting uniforms at end of year party
- H. Co-Concessions (2): Sarah Hamilton & Nicole Godin
1. No report
- I. Registrar: Stephanie Cardoso
1. No report
- J. Flex Director: Brian Karp



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1. No report

K. Co-Fundraising Coordinator (2): Molly Auger & Valerie Campos

1. No report

L. Website/Social Media Director: Richie Spencer

1. No report

IV. NEW BUSINESS

A. 2025 MYFC Election

President: Brian Day

Vice President: Chris Leblanc

Treasurer: Val Campos

Secretary (contested): Jackie Corrigan, **Caren Reid**

Registrar: Stephanie Cardoso

Football Coordinator: Danielle Albano

Cheer Coordinator (contested): Kirsten Schwenke, **Leah Carlin**

Flex Coordinator: *vacant*

Football Equipment Director: Mac Beaton

Cheer Equipment Director: Julia Caruso

Assistant Cheer Coordinator (contested): Amy Mastroianni, **Stephanie Robertson**

Assistant Football Coordinator: Brian Karp

Co-Concessions: Jessica Sanchez & Holly Leblanc

Co-Fundraising: Pamela Stoddard & Chris Corrigan

Website/Social Media: Richie Spencer

V. **NEXT MEETING:** 1/9/2025 @ 7:00 PINZ

VI. **MEETING ADJOURNED:** Motion to adjourn 8:11

HAWKS



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Milford Youth Football & Cheer Meeting Minutes

Date: January 9, 2025

Time: 7:00 PM

Location:

ATTENDANCE

President: Brian Day	PRESENT ▾	Co-concessions: Jessica Sanchez	PRESENT ▾
Vice President: Chris Leblanc	PRESENT ▾	Co-concessions: Holly Leblanc	PRESENT ▾
Treasurer: Valerie Campos	PRESENT ▾	Co-fundraising: Pamela Stoddard	PRESENT ▾
Secretary: Caren Lane	PRESENT ▾	Co-fundraising: Chris Corrigan	PRESENT ▾
Registra: Stephanie Cardoso	PRESENT ▾	Website: Richard Spencer	PRESENT ▾
Football Coordinator: Danielle Albano	PRESENT ▾	Asst. Football Coordinator: Brian Karp	PRESENT ▾
Cheer Coordinator: Leah Carlin	PRESENT ▾	Asst. Cheer Coordinator: Stephanie Robertson	PRESENT ▾
Football Equipment: Mac Beaton	PRESENT ▾	Flex Coordinator: VACANT	SELECT... ▾
Cheer Equipment: Julia Caruso	PRESENT ▾		

- I. Meeting called to order: 7:07 PM
- II. Review and approval of 12/10/2024 meeting minutes: Motion to approve by Brian, 2nd by Leah, passed by majority vote.
- III. **OLD BUSINESS**
 1. Motion to vote in Chris Corrigan as Co-Fundraising Coordinator and Jessica Sanchez as Co-Concessions Coordinator by Brian, second by Stephanie, passed by majority vote.
 2. Motion to eliminate Flag Coordinator position and add them to the Assistant Football Coordinator position by Julia, 2nd by Mac, passed by majority vote.
 3. Motion to approve voting rights for Assistant Football Coordinator and Assistant Cheer Coordinator by Leah, 2nd by Julia, all in favor.
- IV. **NEW BUSINESS**
- V. **OFFICER REPORTS**



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A. President: Brian Day

1. Bylaws can be found on our website. Review your role and responsibilities.
2. Requesting full participation and preparation to present info at meetings.
3. The Executive Board will make the final decision on Coaches.
4. CMASS transitioning to age-based divisions - 1 year exception - can play up - more to come.

B. Vice President: Chris Leblanc

1. Equipment sent out 12/26/24 (approx 90 helmets will be reconditioned and pants will be back by June for distribution to players).
2. Will work with the Football Coordinator regarding field space and preparation.

C. Treasurer: Val Campos

1. Bank balance: \$155,233.42.
2. Will be sending out the budget for review and action.
3. Upcoming expenses: Zoom renewal, would like to buy another cash box, and possibly a replacement printer for the Central Street office.
4. Discussion on debit cards and who the new holders will be.

D. Secretary: Caren Lane

1. Prepared to fully take over the position.
2. Mailbox checked regularly but no mail to distribute.

E. Registrar: Stephanie Cardoso

1. Discussion on scholarship questionnaire - MYFC will offer 3 (\$1000 each) for Football, Cheer, and General.
2. Discussion on TeamLinkt fees and registration fees for the upcoming season. Will need further discussion.
3. Requests a decision be made before registration begins on volunteering commitments.

F. Football Coordinator: Daniell Albano

1. New England Football Coaches Clinic @ Gillette Stadium on March 14th & 15th.
2. Glazier Coaching Clinics are also coming up.
3. Will be sharing information about off-season football programs to families.

G. Cheer Coordinator: Leah Carlin

1. End of season party was a success.



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2. Received good feedback on Nationals.
3. Emails will be going out to families within the month about Spring Cheer, which is being held at the High School - will need to book rooms.
4. Discussion on offering an incentive for signing up for both sessions.
5. Would like girls to cheer with H.S. Varsity one game - Youth Night?
6. Discussion on upcoming Cheer Coaching clinics - Goal: @ least 1 clinic per coach.

H. Football Equipment Coordinator: Mac Beaton

1. Worked with the Vice President to get the helmets out.
2. Looking for a new location for space.
3. Hardware kits for helmets - need to create our own.
4. Discussion on purchasing new helmets and the impact on the budget. Will need further discussion.

I. Cheer Equipment Coordinator: Julia Caruso

1. Requests a key to Central Street.
2. Cheer uniforms last 3 years - Considering ideas for new uniforms, shirts for coaches and mats.
3. Looking for more space to practice - the Bubble?

J. Co-Concessions (2): Jessica Sanchez; Holly Leblanc

1. Received Restaurant Depot card.
2. Off season plan to reach out to former coordinators.
3. National Honor Society students approved to volunteer but cannot be on the grill.
4. Discussion on ideas of how we can increase and track parent volunteers.

K. Co-Fundraising Coordinator (2): Pamela Stoddard; Chris Corrigan.

1. Excited to start fundraising.
2. Would like to focus on what was successful this year and build off that.
3. Golf Tournament - earlier dates this year?
4. Plan to have a more defined plan by the next meeting.

L. Website/Social Media Director: Richie Spencer

1. Info on Nationals and the updated Bylaws have been posted to the website.

M. Assistant Football Coordinator (*auxiliary*): Brian Karp

1. Will work on bringing in Flex.



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N. Assistant Cheer Coordinator (*auxiliary*): Stephanie Robertson

1. No report.

VI. EXECUTIVE SESSION: 8:45 PM - 9:10 PM

VII. NEXT MEETING: Thursday, 02/18/2025, 7:00 PM @ PINZ

VIII. MEETING ADJOURNED: Motion to adjourn 9:10 PM



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YOUTH FOOTBALL & CHEER

Milford Youth Football & Cheer Meeting Minutes

Date: February 18, 2025

Time: 7:00 PM

Location:

ATTENDANCE

President: Brian Day	PRESENT ▾	Co-concessions: Jessica Sanchez	ABSENT ▾
Vice President: Chris LeBlanc	PRESENT ▾	Co-concessions: Holly LeBlanc	PRESENT ▾
Treasurer: Valerie Campos	PRESENT ▾	Co-fundraising: Pamela Stoddard	PRESENT ▾
Secretary: Caren Lane	PRESENT ▾	Co-fundraising: Chris Corrigan	PRESENT ▾
Registra: Stephanie Cardoso	PRESENT ▾	Website: Richard Spencer	ZOOM ▾
Football Coordinator: Danielle Albano	ABSENT ▾	Asst. Football Coordinator: Brian Karp	PRESENT ▾
Cheer Coordinator: Leah Carlin	PRESENT ▾	Asst. Cheer Coordinator: Stephanie Robertson	PRESENT ▾
Football Equipment: Mac Beaton	PRESENT ▾		
Cheer Equipment: Julia Caruso	ABSENT ▾		

- I. Meeting called to order: 7:04 PM
- II. Review and approval of 1/9/2024 meeting minutes: Motion to approve by Brian, 2nd by Stephanie, passed by majority vote.
- III. **OLD BUSINESS**
 1. Discussion about MYFC website and social media accounts and if there is a need for them to be private. Determined it would not have to be, but would need constant monitoring by Board members.
- IV. **NEW BUSINESS**
 - A. Budget
 1. The budget report, which was previously sent out to Board members for review, was discussed and adjustments were made as needed.
 2. Line items added by Board members were evaluated and approved. Some of which are listed as follows:
 - a) Quickbooks (under Treasurer)



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- b) An allowance of \$50.00/team for Coaches to purchase miscellaneous supplies needed for the season (under Football Coordinator)
 - (c) Flex shoulder pads, scrimmage caps, practice jerseys, blocking pad, linemen markers, tackle wheel, flags, cones, balls, etc., although approved, will be moved from the Football Coordinator's budget to the Football Equipment Director's budget. In addition, \$5,000.00 will be added to the Football Director's budget for the season.
 - (d) The budget for Toilet Paper Night was approved to be increased to \$1,000.00 and a separate line item will be added for the raffle basket (under Cheer Coordinator).
 - (e) The Board discussed and approved increasing the Cheer Budget by \$10,00.00.
3. Additional discussions were had on the HUDL camera and our contribution, paying for an announcer at home games, purchasing more YXL football pants, and the possibility of replacing the game sign that players run through with a blow up tunnel.
4. Motion to approve the 2025 Budget by Brian, 2nd by Leah, all in favor. **2025 Budget Passed.**

V. OFFICER REPORTS

A. President: Brian Day

- 1. CMASS will hold a vote on March 15th on football leagues transitioning to an age-based program or remain grade-based. This will impact our league.
- 2. In order for a child to be eligible to play up, the former team would need enough players.
- 3. We could declare a grade-based team but 4 other towns in the league would also have to do the same. Further discussion was held on proposals that will be presented to CMASS to request exemptions or allow us to transition to age based within 3 years.
- 4. Along with pressure from insurance companies, CMASS would like to be aligned with other conferences, which is why they are proposing the change
- 5. Brian will vote on the league's behalf, so a board vote was held (**Board voted all in favor of remaining grade based**).
- 6. We have received approval to use the shed at the MHS field to store goods for concessions. There is a plan to purchase a fridge and freezer, as well as locking totes, and would like to build shelves for additional storage.
- 7. Although we have received approval to use the mezzanine in the building at South Street to store football equipment, we are waiting for rental pricing and information before finalizing a decision.



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8. The gauntlet, which is located at the annex, will need to be moved to Woodland. To be discussed further.

B. Vice President: Chris Leblanc

1. Beginning to work on notes for the programs and pre-game meals for the team.
2. Meeting with HS staff to work on a plan to begin introducing and transitioning the 7th and 8th grade players to the high school program.
3. Would like the youth program more involved on a weekly basis at High School games (Example: Player of the Week)
4. Discussion was held on training camps. The last week of school doesn't work. Would consider two weeks before the season begins. Brian mentioned that he is in possession of the white shirts.

C. Treasurer: Val Campos

1. Bank balance: \$157,324.54.
2. Checks were mailed to the winners of the Super Bowl squares (approximately \$1200 profit made)
3. \$600.00 check was sent to cover the cost of painting the fields (this is a shared cost).
4. Although a \$500.00 check was sent to Varsity Cheer as a donation, it has not been cashed yet. Leah will follow up.

D. Secretary: Caren Lane

1. Mailbox checked regularly but only junk mail received (vendor catalog, and two credit card offers).
2. Offering assistance with monitoring social media accounts.

E. Registrar: Stephanie Cardoso

1. Registration would normally begin March 15th but with proposed changes, will need to push this back.
2. Discussion was held on a new start date for registration, the timeframe for the Early bird discount that we offer and when registration would close.
3. TeamLinkt will need to be adjusted to ensure players are assigned to teams correctly, should the decision be made to go age-based. Will also need to change verbiage to "multi-sibling discount"

F. Football Coordinator: Danielle Albano (Absent)



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G. Cheer Coordinator: Leah Carlin

1. Requests a key to Central Street so cheer equipment can be organized and stored.
2. High School Cheer is hosting an upcoming clinic.
3. Spring Cheer will be held Wednesdays at the High School. Plans to separate the younger kids.
4. There will be two 4-week sessions.
5. This should be all profit for the program.

H. Football Equipment Coordinator: Mac Beaton

1. Equipment is still out
2. Discussion was held on guardian caps. Should we rent them out with an option to buy at the end of the season?
3. There is a request for scrimmage vests that is being considered.

I. Cheer Equipment Coordinator: Julia Caruso (Absent)

J. Co-Concessions (2): Jessica Sanchez; Holly Leblanc

1. Would like to purchase a new Blackstone for the season (this is a shared cost with the Boosters). There was discussion on whether we should purchase stainless steel for preservation.
2. Pizza warmer will need to be replaced. Options were discussed (tabletop, freestanding on wheels).
3. Reminded the team that we cannot plug in too many appliances, as we will trip the breaker.
4. Continuing to research/recruit more volunteers.

K. Co-Fundraising Coordinator (2): Pamela Stoddard; Chris Corrigan.

1. New sponsorship opportunity was shared. From discussions they have been having with potential sponsors, they would like to give them what they are looking for, which is more exposure and presence at games.
2. Examples that were discussed were including them in Instagram stories and Facebook highlights, including them in weekly things like Player of the Week, giving them an old helmet to display. Questions arose about sponsors visible on helmets and jerseys.
3. Will plan to touch base with Molly about Raydio.



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4. Schedule the gold tournament before the season starts?
5. Working on the Kick Off Event.
6. Requesting access to Central Street so they can do an inventory count.

L. Website/Social Media Director: Richie Spencer

1. No report.

M. Assistant Football Coordinator (*auxiliary*): Brian Karp

1. There was low participation in the Coaches Clinics that were offered. B Day expressed disappointment and reminded the team that the league will pay for these.
2. Would like to plan an "Intro to Tackle" clinic for flex players transitioning out of that program. Booking space continues to be challenging but would like the clinic to be held during the registration period in hopes that it will boost our numbers.

N. Assistant Cheer Coordinator (*auxiliary*): Stephanie Robertson

1. No report.

VI. EXECUTIVE SESSION: 9:46 PM - 9:54 PM

VII. NEXT MEETING: Tuesday, 03/18/2025, 7:00 PM @ PINZ and will be the 3rd Tuesday of every month going forward.

VIII. MEETING ADJOURNED: Motion to adjourn 9:54 PM



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Milford Youth Football & Cheer Meeting Minutes

Date: March 18, 2025

Time: 7:00 PM

Location:

ATTENDANCE

President: Brian Day	PRESENT ▾	Co-concessions: Jessica Sanchez	PRESENT ▾
Vice President: Chris LeBlanc	PRESENT ▾	Co-concessions: Holly LeBlanc	PRESENT ▾
Treasurer: Valerie Campos	PRESENT ▾	Co-fundraising: Pamela Stoddard	PRESENT ▾
Secretary: Caren Lane	PRESENT ▾	Co-fundraising: Chris Corrigan	ABSENT ▾
Registra: Stephanie Cardoso	PRESENT ▾	Website: Richard Spencer	PRESENT ▾
Football Coordinator: Danielle Albano	PRESENT ▾	Asst. Football Coordinator: Brian Karp	PRESENT ▾
Cheer Coordinator: Leah Carlin	PRESENT ▾	Asst. Cheer Coordinator: Stephanie Robertson	PRESENT ▾
Football Equipment: Mac Beaton	PRESENT ▾		
Cheer Equipment: Julia Caruso	PRESENT ▾		

- I. Meeting called to order: 7:08 PM
- II. Review and approval of 2/18/2025 meeting minutes: Motion to approve by Brian, 2nd by Julia, passed by majority vote.
- III. **OLD BUSINESS**
 1. No old business to discuss.
- IV. **NEW BUSINESS**
 - A. New Mat Proposal
 1. A quote for new mats was provided in advance of the meeting for the Board to review. This vendor is the same that the H.S. used.
 2. It was advised that the existing mats have exhausted their life span, which is 2-3 years, and as a result, unsafe to use. It was also mentioned that it takes approximately 40 minutes to set up and break down.
 3. The President questioned why the need for the purchase was not discussed in the off season or during the budget meeting and if the mats could get the program



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through one more year. The Board was advised that Cheer is working to develop a system for future purchases and believes there was a misunderstanding that they could add a specific line item for this product when the budget was being reviewed and created. It was also noted that the cost for the uniforms will be less than originally anticipated.

4. The Cheer Equipment Coordinator feels strongly that the time to replace the mats is now, to ensure they are on hand to begin using at the start of the season. Requesting a future quote may result in a change in pricing due to tariffs and demand, and delivery timeframes may also change.

5. There was a motion to table this until the next meeting (B. Day), 2nd by Stephanie, majority favored. A new quote will be presented at that time.

V. OFFICER REPORTS

A. President: Brian Day

1. Attended the CMASS Presidents Meeting on March 15th. There was a vote on how the football program would be structured. 10 towns voted to remain grade based. 21 towns voted to move to age-based. **As a result, we will be transitioning to an age-based program.**
2. Although town Presidents requested exceptions and/or the ability to make the proposed changes over a period of time, those proposals were denied because they are writing their bylaws this year and it could set a precedent that exceptions can and will be made in future seasons.
3. The 8th grade program will have to make a decision if they will declare as a 13U or 14U team but Vice President LeBlanc advised we would not have a 14U team.
4. Although the option is there, the Board will not have enough time to develop a Middle School program given the challenges and involvement needed from other town departments.
5. There are some rule changes this year. Conditioning can start July 1st (insurance will need to be updated) and teams are approved to have scrimmages with other towns after 7/1, Cheer & Football rosters will need to be uploaded by 9/19, and changes to Cheer scoring (to name a few).
6. If any Board Member would like to sit on the Competition Committee, they will need to submit their name by April 10th. (B. Day plans to sit on it.)
7. Jamboree, for both Cheer and Football, will be held on Saturday, August 16th at a Northborough/Southborough location.
8. Due to a recent incident that took place at an out of state Cheer Competition, CMASS is asking that Coaches create an emergency plan (discreetly). It was suggested that we seek guidance from MPD.



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B. Vice President: Chris Leblanc

1. Focusing efforts on the transition to age-based and the players that will be impacted by the change.

C. Treasurer: Val Campos

1. Bank balance: \$156,178.00.
2. Payments were made for the refurbishment of helmets, the bows, the clinics for both football and cheer coaches, and a deposit for the golf tournament.
3. Two old checks (from October raffle winners) were recently cashed.
4. We received \$5,000.00 in Sponsor donations.
5. A new VENMO account was created (MILFORDMAYFC). It was noted that the old venmo will not accept payments going forward. A Zelle account was also created, because the vendor for the helmet refurbish would only accept payment that way.
6. Quickbooks is up and running if anyone needs any reports specific to their areas of spending.

D. Secretary: Caren Lane

1. Mailbox checked regularly and previously collected mail was dropped off with the Treasurer. New mail items picked up earlier that day were passed out.
2. Offering assistance to any Board member who may need it as registration opens.

E. Registrar: Stephanie Cardoso

1. Registration will go live at 12:05 A.M. on Friday, March 21st. There will be a 10 day Early Bird discount (\$25.00). May 31st is the last day to register.
2. Families will have the option to pay in full (including the \$100 for the raffles) or pay the registration fee upfront and the \$100 will be collected later, billed to the original form of payment.
3. Report cards will no longer be needed.

F. Football Coordinator: Danielle Albano

1. Was unsuccessful scheduling a Spring Clinic (Intro to Tackle) because the request to utilize field space was denied by Milford Community Use.

G. Cheer Coordinator: Leah Carlin



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1. It was noted that she is not being included in communications from CMASS. Although she is researching and keeping herself informed, she may be missing pertinent information from the league.
2. Cheer Board Members are working together and doing a lot behind the scenes to prepare for the upcoming season.
3. Spring Cheer Registration has been open for a week and 75 participants have already registered.
4. There will be 3 groups (K/1, 2/3, and 4th through 8th grade)
5. There will be two 4-week sessions (April & May)
6. New rules for CMASS include: U6 can be nationally tracked (but will decline) and Cheer can start the first or second week in July, but it is not mandated to name a few.
7. Competition dates cannot be mentioned on the registration because the dates have not been confirmed.
8. Two locations for Coaches Clinics (Falmouth and Las Vegas).
9. Changing the location for the Pep Rally to the High School would be ideal. Will chat more with Pam and Chris on this.

H. Football Equipment Coordinator: Mac Beaton

1. The location for storage has been secured in Hopkinton.
2. There was discussion on the annual cost to rent Central Street versus the cost of renting the new location and how it would affect the budget.
3. The proposed plan would be to have the Cheer equipment remain at the Central Street location for the rest of the rental term (we share that space with another organization) and Football equipment would be moved to the new location. The following year, both programs would be in the same location.
4. B. Day secured helmets at a great price (\$200.00 each).
5. The helmets that were sent out will be back by May.

I. Cheer Equipment Coordinator: Julia Caruso

1. Had to move quickly on the orders for U6 & U8 uniforms because of the tariffs.
2. Have gone through the stuff in the closet and will replace poms.
3. Will keep the Breast Cancer Awareness pink bows.
4. Uniforms will be returned from the Laundry on April 1st.
5. Will work with the Treasurer more on adding line items to future budgets.

J. Co-Concessions (2): Jessica Sanchez; Holly Leblanc



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1. An email proposing volunteer language was sent to Board Members for review and discussion prior to the meeting.
2. Feedback shared at the meeting was adding additional language regarding other areas where volunteers would be needed in addition to the concession stand (MPRs, chains & down markers) and editing the current language to specifically include cheer families as it could be misleading that they are exempt from volunteering.
3. Sign up Genius for volunteering would be sent out to families earlier.
4. Suggestions to hand out a welcome letter that is consistent for both football and cheer at equipment handout and have a mandatory meeting for all parents at the beginning of the season were discussed.

K. Co-Fundraising Coordinator (2): Pamela Stoddard; Chris Corrigan

1. Officially signed for the golf tournament, the date is earlier this year.
2. Sponsorship packages have been presented via zoom with Chris.
3. Info Night will be held on April 24th - unfortunately there was not an option to move the date but will look to do that next year. Will need the equipment and banner to put on display. There will be new Hawks merchandise for sale, as well.
4. Monthly restaurant fundraisers will start in April, beginning with HoneyDew, and locked in until October.
5. Further discussion was held about merchandise and vendor options, as well as the kickback the league receives from each.
6. The first monthly newsletter went out. Email Pam & Chris any info that you would like added to it. Newsletters are also going to sponsors, as they are focusing on developing relationships.
7. B. Day mentioned that it is allowed to set up info tables at other town sporting events (example Baseball Fun Day).

L. Website/Social Media Director: Richie Spencer

1. Slight changes were made to the sponsor pages.
2. Countdown to registration is on the site.
3. Board members discussed securing a game day announcer for the season.

M. Assistant Football Coordinator (*auxiliary*): Brian Karp

1. No report.

N. Assistant Cheer Coordinator (*auxiliary*): Stephanie Robertson

1. No report.



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VI. EXECUTIVE SESSION: 9:17 PM - 9:19 PM

VII. NEXT MEETING: Tuesday, 04/15/2025, 7:00 PM @ PINZ

VIII. MEETING ADJOURNED: Motion to adjourn 9:19 PM



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Milford Youth Football & Cheer Meeting Minutes

Date: April 15, 2025

Time: 7:00 PM

Location: PINZ

ATTENDANCE

President: Brian Day	PRESENT ▾	Co-concessions: Jessica Sanchez	ZOOM ▾
Vice President: Chris LeBlanc	PRESENT ▾	Co-concessions: Holly LeBlanc	PRESENT ▾
Treasurer: Valerie Campos	PRESENT ▾	Co-fundraising: Pamela Stoddard	PRESENT ▾
Secretary: Caren Lane	PRESENT ▾	Co-fundraising: Chris Corrigan	ABSENT ▾
Registra: Stephanie Cardoso	PRESENT ▾	Website: Richard Spencer	PRESENT ▾
Football Coordinator: Danielle Albano	PRESENT ▾	Asst. Football Coordinator: Brian Karp	PRESENT ▾
Cheer Coordinator: Leah Carlin	PRESENT ▾	Asst. Cheer Coordinator: Stephanie Robertson	PRESENT ▾
Football Equipment: Mac Beaton	PRESENT ▾		
Cheer Equipment: Julia Caruso	PRESENT ▾		

- I. Meeting called to order: 7:04 PM
- II. Review and approval of 3/18/2025 meeting minutes: Motion to approve by Brian, 2nd by Stephanie, all in favor.
- III. **OLD BUSINESS**
 - A. Follow up discussion on future scholarship recipients. Majority felt endorsements by coaches, community members and the school principal should be taken into Consideration.
 - B. Board Member Vote - The Purchase of New Cheer Mats
Board unanimously voted to approve the purchase - Julia will obtain a new quote if necessary and work with Mac on the freight.
- IV. **NEW BUSINESS**
 - A. Expenses for High School Programs
 1. Cheer - Expenses will be capped at \$10,900.00. Invoices for choreography and music were provided for reference.



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2. Football - Requesting the league pay for the Friday night pre-game meals from Grid Iron, transportation costs and miscellaneous training equipment. The President advised that receipts will need to be provided in order to be reimbursed.

B. Presidents Meetings

All are welcome to attend these meetings. Meetings are held at the Hilton Garden Inn, **170 Forest Street, Marlborough, MA.** Upcoming meeting dates are as follows:

April 21st, May 19th, June 16th, July 21st, August 18th, September 15th, October 20th and November 17th. Meetings will begin at approximately **6:30 p.m.**

V. OFFICER REPORTS

A. President: Brian Day

1. The new location at South Street will be \$250.00/month.
2. Proposing that the league keep the current rental at Central Street (\$300.00/month) for the remainder of the year and move forward with the South Street rental for football. Discussions continue in regards to the Cheer program moving to the new location next year.
3. The Cheer Equipment Coordinator expressed concern about committing to a new location without seeing it in person. Questions were raised about safety, security and access to the area by outside parties. It was mentioned that there are 3 ways to access the area, 2 of which will need to have access closed off. There was also concern about how long we would be able to rent the space for, as the rental amount at Central Street is feasible and another rental for that cost may be unlikely in the future if the program has to move again.
4. The Football Coordinator motioned the approval to move forward with the South Street rental, seconded by Mac, majority in favor.
5. Community Use is taking over concessions at the high school. Brian will be meeting with them Thursday, April 17th to discuss further. More info to come.

B. Vice President: Chris Leblanc

1. Discussion about the plans to move the turf brush out of the way. It was advised that it could be met with resistance.
2. An announcer for home games has been secured for the season.
3. Board member(s) will go on Raydio to help boost the program.
4. There are a lot of questions about registration. There is confusion about what age group players should be registering for. Also getting a lot of questions about playing up. Players have to sign up for the correct team first, Registrar will move later if that option becomes available.
5. Game day walkies have been ordered.



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6. Further discussions with the high school about more youth involvement at the high school games; however, there are only 3 this year.
7. Coaches will no longer need to recruit someone to film their home games for them. A camera has been permanently mounted to film games. All coaches will have access to home game footage.
8. There was a discussion about yard sign availability and the need to order updated ones (and more of them) for next season.

C. Treasurer: Val Campos

1. Bank balance: \$197,748.29.
2. To date, registration money coming in is as follows:
Cheer \$17,000 ~ Tackle \$15,500 ~ Spring Cheer \$7800 ~ Flex \$3,000
3. Two old checks (from October raffle winners) were recently cashed.
4. We received two more sponsorship checks.
5. Need to pay Central Street rental. Will make a payment of \$1800.00 now and the remaining \$1800.00 in June.
6. Various (previously approved) purchases are being made and paid.
7. We have a \$3400 credit with Riddell which will be exhausted before payments are made for future purchases.

D. Secretary: Caren Lane

1. Mailbox checked regularly and collected mail was handed to the Treasurer.
2. Lots of emails coming in and being forwarded to applicable members for review and response.
3. Offering assistance to any Board member who may need it.

E. Registrar: Stephanie Cardoso

1. To date, 146 athletes have registered.
2. The registration flyer should be included in the Digital Backpack this week.
3. Have the quote for flyers to be printed for the schools. Discussion ensued on whether we needed to send them to the Middle School and the overall presentation of the flyer (whole vs. half page).
4. Discussion on having sign up tables at various sports events around town (ex. Baseball Family Fun Day).

F. Football Coordinator: Danielle Albano

1. Would like to know how many families requested the guardian cap when registering.



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2. Submitted permits but have not received a response yet. Requesting Sun - Wed from 5 pm to dusk.
3. One athlete will need a special helmet - working with the vendor to obtain.
4. Obtaining vests is becoming problematic. Looking at other options to procure.
5. Brian will provide the speed flex inventory numbers.
6. A discussion was held about the Bellingham program and athletes potentially wavering over to our program. As their registration closes after ours, it will be last minute if Bellingham athletes are added to our rosters.
7. Will clarify expectations with team moms once they have been identified.

G. Cheer Coordinator: Leah Carlin

1. Spring cheer is going well. There are 3 groups.
2. Coaches have been informed about the 2 clinics that they can attend.
3. Reminder about the new rules coming from CMASS.
4. To date, 30 girls have signed up for U10 (3rd/4th grade). Team can go up to 36 but that is large. The teams could be split into two, but would cost more as each team will need their own music and choreo.
5. Plans to have paperwork drop off begin the 2nd or 3rd week in May, to coincide with uniform fittings.

H. Football Equipment Coordinator: Mac Beaton

1. Will work on getting down to Central Street.
2. Will put something together for the helmet kits (need different parts).

I. Cheer Equipment Coordinator: Julia Caruso

1. Uniforms were picked up from dry cleaners and brought to Central Street.
2. Cheer4Kids will take old uniforms as donations and will handle the shipping cost. President supports this idea.
3. U6/U8 design is secure - will take 6-8 weeks for delivery. 10% discount is available plus free shipping if ordered sooner than later.
4. Obtaining fit kits & comp shoes for girls to try on.
5. Training equipment has been ordered.

J. Co-Concessions (2): Jessica Sanchez; Holly Leblanc

1. With the takeover of concessions, will need more information on what this will entail so the team can move forward with plans.
2. Will be at equipment pick up to hand out flyers to parents about volunteering expectations for the season. Also plan to work with team moms.



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K. Co-Fundraising Coordinator (2): Pamela Stoddard; Chris Corrigan

1. Obtained golf sponsorship
2. New Sponsors: Red Heat & West Street Auto Body
3. Shifting the focus from fundraising to the golf tournament for now. Projected to raise approximately \$20,000 for the season.
4. Have collected display items for Info Night but requesting helmets.
5. Embroidery Bar will be at Info Night with the new water bottles for sale. Question was asked about whether this vendor has the ability to make products on site.
6. Double Good fundraiser will begin September 1st and end the 5th.
7. Honey Dew fundraiser Saturday, April 26th ~ Dairy Queen next month.
8. The second newsletter has gone out - Reminding the Board that if there is any info you would like to add, it is needed by the first week of the month.
9. Kick Off Event will be held on Thursday, August 28th , a DJ has been secured, and working on securing the ice cream truck. The event will be from 5:30 p.m. to 7 p.m., but the field will be available beginning at 11 for set up. It was suggested to reach out to see if the concession stand can be used, as it was helpful last year.
10. Trying to secure Milford High School for the Pep Rally but due to fall sports and events, it is too early for them to commit. The team will secure Stacey Middle School for now, with hopes to move to the larger location if it becomes available to us..

L. Website/Social Media Director: Richie Spencer

1. Set up access for Facebook and Instagram.

M. Assistant Football Coordinator (*auxiliary*): Brian Karp

1. No report.

N. Assistant Cheer Coordinator (*auxiliary*): Stephanie Robertson

1. No report.

VI. EXECUTIVE SESSION: 9:12 PM - 9:41 PM

VII. NEXT MEETING: Tuesday, 05/20/2025, 7:00 PM @ PINZ

VIII. MEETING ADJOURNED: Motion to adjourn 9:42 PM



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YOUTH FOOTBALL & CHEER

Milford Youth Football & Cheer Meeting Minutes

Date: May 20, 2025

Time: 7:00 PM

Location: PINZ

ATTENDANCE

President: Brian Day	PRESENT ▾	Co-concessions: Jessica Sanchez	PRESENT ▾
Vice President: Chris LeBlanc	PRESENT ▾	Co-concessions: Holly LeBlanc	PRESENT ▾
Treasurer: Valerie Campos	PRESENT ▾	Co-fundraising: Pamela Stoddard	PRESENT ▾
Secretary: Caren Lane	PRESENT ▾	Co-fundraising: Chris Corrigan	PRESENT ▾
Registra: Stephanie Cardoso	ABSENT ▾	Website: Richard Spencer	PRESENT ▾
Football Coordinator: Danielle Albano	PRESENT ▾	Asst. Football Coordinator: Brian Karp	PRESENT ▾
Cheer Coordinator: Leah Carlin	PRESENT ▾	Asst. Cheer Coordinator: Stephanie Robertson	PRESENT ▾
Football Equipment: Mac Beaton	ABSENT ▾		
Cheer Equipment: Julia Caruso	PRESENT ▾		

I. Meeting called to order: 7:08 PM

II. Review and approval of 4/15/2025 meeting minutes: After a discussion about amending one sentence under the President's report, motion to approve by Stephanie, 2nd by Brian Karp, most in favor.

III. OLD BUSINESS

A. No old business to discuss.

IV. NEW BUSINESS

A. Photography Services Proposal

1. A copy of the proposal was provided to all Board members.
2. The majority feel that the pricing per game is high. Some ideas discussed were bringing the rate per game down and increasing the price of the fee to parents to



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purchase pictures. Another idea was to offer a flat rate for the day and increase the price of pictures for parents.

V. OFFICER REPORTS

A. President: Brian Day

1. Attended the President's Meeting the prior night. Some updates from that meeting are as follows:
 - a) Bylaws due by June.
 - b) Should be receiving the \$1250.00 stipend check by next month.
 - c) Insurance will start 30 days earlier so as a result, we will need to get those documents in earlier.
 - d) Report cards will be required for kids who are waived into our program.
 - e) There will be a mandatory meeting for any new coaches and all head coaches in July.
 - f) Season is 9 weeks, with one bye week. There will be no match up with Out of Conference teams UNLESS a Coach decides that the team will play 9 straight weeks. If that is the choice, that game will count against standings and CMASS will not schedule refs. **Will need to let CMASS know by July 1st.**
2. Reminder that there are 3-4 pop up tents in the closet that can be used during the season.
3. Update on the Space at South Street:
 - a) In receipt of a quote for carpet and racks for the space (\$2100.00).
 - b) In possession of the key fobs for the building. A name will be associated with each key.
 - c) Plans are in place to build a small changing room.

B. Vice President: Chris Leblanc

1. Continues to work with our announcers for the home games.
2. Waiting for return calls regarding the fields.
3. Need to have a conversation regarding the 7/1 start date and what the league's expectations are. A separate meeting can be held to discuss specifics, if needed.
4. Inquiring if fan jerseys could be promoted earlier, so orders could be placed and delivered earlier.

C. Treasurer: Val Campos

1. Bank balance: \$216,130.78.



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2. Rent at Central Street was paid in full.
3. The previously approved cheer mats were purchased and have been shipped.
4. To date, income coming in is as follows:
Spring Cheer \$9,014.00 ~ Registration \$57,635.00 ~ Sponsor Income \$8,300.00
~ Cheer Shirts \$210.00
5. The deposit for the Board Appreciation dinner was paid.
6. Payment for Cheer Space for August, September and October was paid.
7. The tax return was filed.
8. Various (previously approved) purchases are being made and paid for.
9. Discussion about opening an Amazon account and the benefits of it.

D. Secretary: Caren Lane

1. The checks that were received in the mail were given to the Treasurer.
2. Next President's Meeting is June 16th.
3. Working on a calendar for this season's events/meetings/games. Will be available for any member who would like viewing access.
4. Offering assistance to any Board member who may need it.

E. Registrar: Stephanie Cardoso

1. Absent
2. Registration #s (provided by D. Albano on behalf of S. Cardoso) are as follows:
U8 Tackle 20 ~ U9 Tackle 19 ~ U10 Tackle 15 ~ U11 Tackle 9 ~ U12 Tackle 16 ~
U13 Tackle 17
K/1 Flex 8 ~ 2nd/3rd Flex 10

F. Football Coordinator: Danielle Albano

1. Ordering supplies for the season.
2. Submitted permits but no approvals yet.

G. Cheer Coordinator: Leah Carlin

1. Update from President's Meeting: Volunteers for Comps must be Board Members and registered Coaches.
2. Spring cheer continues to go well, 98 participants.
3. Express has been confirmed for the fall.
4. Choreo weekend is all set.
5. CPR certifications for Coaches has started.
6. Plans to start Cheer the 2nd or 3rd week in July. A sign up genius will go out to Coaches to cover the 12:1 ratio.



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7. Paperwork drop off has started and 2 more dates will be offered in June.

H. Football Equipment Coordinator: Mac Beaton

1. Absent

I. Cheer Equipment Coordinator: Julia Caruso

1. Mats will be delivered soon.

2. Uniform fittings have started for U6 & U8. B. Day inquired if we could find out who they were donated to, as they would make a great end story.

3. Cheer4Kids took the old uniforms as a donation.

4. The new training equipment has been well received and will be stored with the mats.

J. Co-Concessions (2): Jessica Sanchez; Holly Leblanc

1. Due to a flood, everything was thrown away. As a result, we will need to purchase a new grill. B. Day would also like the team to seek out clearance items for a chest freezer and a fridge.

2. Clear directions on how to clean/close the concession area each night will need to be posted.

3. Devising a plan for the cash boxes and money drops.

K. Co-Fundraising Coordinator (2): Pamela Stoddard; Chris Corrigan

1. The Golf Tournament website for sign ups is set up.

a) Discussion on having an Ambassador at the tournament, as well as having RAYDIO broadcast live from the event.

2. Info Night Update:

a) Embroidery Bar did well with online orders and sold out of the gray caps they brought that night.

b) Water Bottles sales have started, with some deliveries already made.

3. The Honey Dew fundraiser was successful, despite the rainy morning.

4. Dairy Queen Fundraiser - May 15th

5. Board Appreciation Dinner at Prezios is on Friday, May 30th at 7:00 p.m.

6. Vest options were presented - a google sheet will go out for sizes.

7. DJ and Book a Bounce (plus generator) confirmed for Kick Off Day, along with two Police Officers. Of note, there is a new rate forthcoming for police details.

8. The Pep Rally will be held on October 16th at the High School from 6:00 to 7:00 P.M. and have confirmed the same singer as last year for the National Anthem. The DJ has also been confirmed.



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9. Team Photos have been booked with Paige Brown Photography for September 9th, 10th & 11th. 8th grade (gift) photos need to be scheduled separately.
10. Received 2 sponsor checks and expecting 2 more.

L. Website/Social Media Director: Richie Spencer

1. Created a link to the newsletter and updated the minutes on the website.
2. Once the pictures with the scholarship winners are taken, send over so they can be added.

M. Assistant Football Coordinator (*auxiliary*): Brian Karp

1. No report.

N. Assistant Cheer Coordinator (*auxiliary*): Stephanie Robertson

1. No report.

VI. EXECUTIVE SESSION: 9:12 PM - 9:18 PM

VII. NEXT MEETING: Tuesday, 06/17/2025, 7:00 PM @ PINZ

VIII. MEETING ADJOURNED: Motion to adjourn 9:18 PM



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YOUTH FOOTBALL & CHEER

Milford Youth Football & Cheer Meeting Minutes

Date: June 17, 2025

Time: 7:00 PM

Location: PINZ

ATTENDANCE

President: Brian Day	PRESENT ▾	Co-concessions: Jessica Sanchez	PRESENT ▾
Vice President: Chris LeBlanc	PRESENT ▾	Co-concessions: Holly LeBlanc	PRESENT ▾
Treasurer: Valerie Campos	PRESENT ▾	Co-fundraising: Pamela Stoddard	PRESENT ▾
Secretary: Caren Lane	PRESENT ▾	Co-fundraising: Chris Corrigan	PRESENT ▾
Registra: Stephanie Cardoso	PRESENT ▾	Website: Richard Spencer	PRESENT ▾
Football Coordinator: Danielle Albano	PRESENT ▾	Asst. Football Coordinator: Brian Karp	PRESENT ▾
Cheer Coordinator: Leah Carlin	PRESENT ▾	Asst. Cheer Coordinator: Stephanie Robertson	PRESENT ▾
Football Equipment: Mac Beaton	ABSENT ▾		
Cheer Equipment: Julia Caruso	PRESENT ▾		

- I. Meeting called to order: 7:06 PM
- II. Review and approval of 5/20/2025 meeting minutes: Motion to approve by Chris, 2nd by Danielle, all in favor.
- III. **OLD BUSINESS**
 - A. Photography Services Approval
 1. The new proposal that was submitted was reviewed. Pricing structure was adjusted to a flat rate (\$250/day) and digital downloads available for families to purchase (\$2.00/picture).
 2. There was a question about whether or not we had to commit to all of the games or if we could schedule 1 or 2 games to start.
 3. Brian D. motions to approve the proposal, second by Jess, all in favor.



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IV. NEW BUSINESS

A. Final Budget Approval

1. Have budgeted 6 months for rent at South Street for now.
2. We have spent \$550.00 on Coaches Clinics to date and will increase the amount to \$600.00.
3. Paid \$10,000 for reconditioning of helmets
4. Paid \$2000.00 for new helmets
5. Football tunnel and set up/storage was \$9600.00
6. It was recommended that Concessions increase their current budget for equipment due to having to replace several damaged items that were discarded.
7. Plans to budget for the possibility of being charged to use the fields.
8. Though overall we are over budget, it is noted that several purchases made this year are long term investments.
9. Stephanie motions to approve the budget, Jess seconds, all in favor. June budget approved.

V. OFFICER REPORTS

A. President: Brian Day

1. Attended the President's Meeting the prior night. Some updates from that meeting are as follows:
 - a) They voted on 2 options: Stay as is (13U & 14U teams) OR everyone play as 14U. The result of the vote is that everyone will play 14U, which for MYFC means, our players that "aged out" will be able to play.
 - b) B. Day has been nominated to be on the Competition Committee.
 - c) Below is the total number of teams by age in the Conference:
 - 8U - 16 teams
 - 9U - 20 teams
 - 10U - 23 teams
 - 11U - 24 teams
 - 12U - 27 teams
 - 13U & 14U 20 teams combined
 - d) Reminder to Coaches to refer to the heat index app when holding practices.
 - e) All boundary waivers need to go to Melissa first.
 - f) Coaches are required to take both trainings (Coaches & Bullying)
2. There was discussion about the situation with surrounding towns and players wavering in. We have until week 3 to finalize the roster and complete books (football only).
3. The drywall, the floor and the racks are done at South Street.



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4. An official request to be on the School Board Committee has been submitted.
5. Tunnel for the home games has been secured for the season. Should last the league 12-15 years with proper set up, take down and storage. Will be utilizing Book a Bounce to assist us with this.
6. Working with Chris at Community Use for approval to use electronic menus.
7. Proposing to hold the monthly meetings going forward in the Conference Room at the new location.

B. Vice President: Chris Leblanc

1. EMT & Announcers are secured for the home games, will be finalized once we have a schedule.
2. There are only 3 home games for the High School team this upcoming season. Still working on the specifics on involving the youth program at those games. Some ideas were nominating players of the week for both programs and being on the field for the coin toss.
3. The Gridiron Club would like to start a new tradition - Seniors (in both programs) would meet the first year athletes to pass the torch at the start of the 9/5 home game.
4. Big thank you to Brian Day for repeatedly going to bat for our older kids that did not think they would be able to play their last year.

C. Treasurer: Val Campos

1. Bank balance: \$216,549.03.
2. Tax return was provided for Board Members' review.
3. Varsity Cheer sent 2 invoices totaling \$4000.00 and the invoices for buses for Varsity Football have been paid.
4. Issued a few refunds for cheer & football to families who are moving out of town.
5. Income from registrations broken down:
Cheer - \$37,000 ~ Flex - \$8000 ~ Tackle - \$43,000 ~ Spring Cheer - \$9000
6. Fundraising team has raised \$19,000.00

D. Secretary: Caren Lane

1. The mail/checks were given to the Treasurer.
2. The next CMASS President's Meeting is July 21st.

E. Registrar: Stephanie Cardoso

1. Registration is closed.



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272 participants - approximately 50 less than last year. It was noted that the Flex program is down about 20 kids but also last year's 8th grade team was very large.

2. Players joining us from Bellingham should not get raffle tickets this year.

F. Football Coordinator: Danielle Albano

1. Would like to move football equipment to South Street on Thursday, if possible.
2. Equipment handout tentatively scheduled for the following weekend between 8 and noon.

G. Cheer Coordinator: Leah Carlin

1. On July 21st there will be a mandatory Coaches meeting for CMASS. All Football Head Coaches and new coaches need to attend. All Cheer Coaches need to attend.
2. Both Auburn & Tyngsboro have Inspiration Teams this season.
3. Volunteers needed for the 2 mandatory competitions.
4. Questions that could arise about the comp in Connecticut such as are we sending a bus?, are hotel rooms needed? will need to be answered. Girls could be on the mat as early as 6 AM the day of the comp.
5. Parents/volunteers are not permitted to drink alcohol during the competition as it will lead to penalties and disqualifications.
6. No requests for field usage have been approved yet. Rooms for the fall were denied because it is too early. Those requests will be re-submitted. Practices will begin 7/21 with 3 nights outside to start. Individual teams will break off for practice in August.

H. Football Equipment Coordinator: Mac Beaton

1. Absent

I. Cheer Equipment Coordinator: Julia Caruso

1. Uniform fittings are done. There were 9 time slots offered between 5/21 and 6/11.
2. Initial order placed on 5/30 - qualified for 10 % discount and free shipping.
3. A team shop was opened for shoes. There was a little pushback because it is being done differently this year. Families order and pay shipping and they shoes are delivered directly to their homes.
4. Considering a give back/donation for old shoes and offering an incentive to those who participate.



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5. The old mats will be brought to South Street to be cut and disbursed.
6. The bows are on their way.

J. Co-Concessions (2): Jessica Sanchez; Holly Leblanc

1. No report.

K. Co-Fundraising Coordinator (2): Pamela Stoddard; Chris Corrigan

1. Earned \$190.43 from Embroidery Bar for the first merchandise fundraiser.
2. Golf Tournament Updates:
 - a) Signed a \$200.00 Golf Tournament Tee Sponsor
 - b) 16 golfers signed up to date.
 - c) Hickey's Liquors made a donation for one of the raffle baskets.
3. Prezo Dinner Fundraiser - June 25th
4. Board Appreciation Dinner at Prezos was well received - Prezos expressed they would love to have us again.
5. Vests for Board Members were handed out.
6. Working on banners for the field.
7. Embroidery Bar is offering new merchandise and plans to be at every home game.
8. Discussion held about selling yearly team shirts - one for each program.
9. Waiting for 2 sponsor checks to come in.

L. Website/Social Media Director: Richie Spencer

1. No report.

M. Assistant Football Coordinator (*auxiliary*): Brian Karp

1. No report.

N. Assistant Cheer Coordinator (*auxiliary*): Stephanie Robertson

1. No report.

VI. EXECUTIVE SESSION: 8:49 PM - 8:50 PM

VII. NEXT MEETING: Tuesday, 07/15/2025, 7:00 PM @ 75 South Street, Hopkinton

VIII. MEETING ADJOURNED: Motion to adjourn 8:50 PM



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YOUTH FOOTBALL & CHEER

Milford Youth Football & Cheer Meeting Minutes

Date: July 22, 2025

Time: 8:00 PM

Location: Meeting held via ZOOM

ATTENDANCE

President: Brian Day	ZOOM ▾	Co-concessions: Jessica Sanchez	ZOOM ▾
Vice President: Chris LeBlanc	ZOOM ▾	Co-concessions: Holly LeBlanc	ZOOM ▾
Treasurer: Valerie Campos	ZOOM ▾	Co-fundraising: Pamela Stoddard	ZOOM ▾
Secretary: Caren Lane	ZOOM ▾	Co-fundraising: Chris Corrigan	ZOOM ▾
Registra: Stephanie Cardoso	ZOOM ▾	Website: Richard Spencer	ABSENT ▾
Football Coordinator: Danielle Albano	ZOOM ▾	Asst. Football Coordinator: Brian Karp	ZOOM ▾
Cheer Coordinator: Leah Carlin	ZOOM ▾	Asst. Cheer Coordinator: Stephanie Robertson	ZOOM ▾
Football Equipment: Mac Beaton	ZOOM ▾		
Cheer Equipment: Julia Caruso	ZOOM ▾		

- I. Meeting called to order: 8:05 PM
- II. Review and approval of 6/17/2025 meeting minutes: Motion to approve by Julia, 2nd by Jess, minutes approved.
- III. **OLD BUSINESS**
 - A. No old business was discussed.
- IV. **NEW BUSINESS**
 - A. No new business to address.
- V. **OFFICER REPORTS**
 - A. President: Brian Day



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YOUTH FOOTBALL & CHEER

1. Attended the President's Meeting the prior night. Some updates from that meeting are as follows:
 - a) Prior to the Jamboree, books will need to be delivered to Melissa. The Jamboree Book Check should be used for any last minute changes.
 - b) Every time there is a change to the book, a new roster needs to be stamped.
 - c) MPRS need to be filed in the back of the book - have the other team sign them.
 - d) HUDL - CMASS will send out a training video on how to submit film.
 - e) Fees for referees are as follows: \$85.00 for flex pod and tackle games, \$60.00 for single flex games.
 - f) Recommended that at least 2 coaches on each team be CPR certified.
2. Brian is currently working on finalizing the rankings for the competition committee.
3. The tunnel is in route.
4. Sadly, the league will not have a U11 team this season. The Board will work even harder in the off season to recruit more players so this doesn't happen again.
5. REMINDERS
 - a) Team moms that have not already been rostered should not be on the field.
 - b) Coaches should take Wet Bulb readings on hot days. If it is too hot, practice needs to be canceled.
 - c) No team should exceed 10 hours per week, this includes practices, games and events.
6. Brian thanked the Board for their hard work to date, and expressed excitement for the season.

B. Vice President: Chris Leblanc

1. The concession stand has been cleaned out and a space for storage has been set up. A lot of our stuff was discarded or damaged.
2. Chris is willing to conduct a training or refresher on HUDL for any coaches that would like it. Specifically for home games, coaches won't have to upload anything once the mounted camera is set up.

C. Treasurer: Val Campos

1. Bank balance: \$176,938.91.
2. Invoices that were submitted have been paid.
3. The league paid for 2 bus trips for Varsity Football and practice jerseys.



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4. Softball purchased a \$1600.00 grill for concession. After the discussion about splitting the cost or sending them \$1000 towards it, Board members will be sent a survey to vote in the next day or two.
5. There was discussion about finalizing a plan to pay referees and the cash boxes for the concession stand.

D. Secretary: Caren Lane

1. Is in possession of an invoice that will be scanned to the Treasurer for payment and a check.
2. The next CMASS President's Meeting is August 18th.

E. Registrar: Stephanie Cardoso

1. Working on final rosters.

F. Football Coordinator: Danielle Albano

1. Text chats have been created for all Coaches and a separate one for Team Moms.
2. All documents needed for the book were sent out.
3. There was a discussion on the CORI validation and how it is handled.

G. Cheer Coordinator: Leah Carlin

1. Feedback on the President's Meeting: Although this was a mandatory meeting for all football and cheer coaches, it did not seem CMASS was prepared for a large audience. There was no info regarding cheer provided at the meeting.
2. Teams have begun practicing.
3. 5-6 Coaches are waiting for CPR training.

H. Football Equipment Coordinator: Mac Beaton

1. Socks have come in and jerseys are in route.
2. Plans to start a text chat with Coaches regarding additional equipment needed.
3. Coaches bags have gone out. Idea to store the helmet hardware in small tackle boxes.
4. May need to consider ordering additional helmets & shoulder pads in the smaller sizes for next year.

I. Cheer Equipment Coordinator: Julia Caruso

1. U6 & U8 uniforms are ready for distribution. The last set will be here Thursday.
2. Jackets will be ordered soon.



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YOUTH FOOTBALL & CHEER

3. The new mats have gone to the Youth Center. Old mats are at South Street.
4. Coaches supplies are ready to be distributed.
5. The new Cheer Merch order that was offered brought in \$1100.00.

J. Co-Concessions (2): Jessica Sanchez; Holly Leblanc

1. Buying the bins for the storage space.
2. Planning to head to Restaurant Depot in mid-August.
3. Will get with Val to obtain a bank card for shopping.

K. Co-Fundraising Coordinator (2): Pamela Stoddard; Chris Corrigan

1. Raffle tickets have been ordered - payment pending.
2. 1 month out from the golf tournament.
 - a) 30-40 golfers have signed up to date. Hoping to get to at least 60.
 - b) Discussion was held about who we nominate to tee off.
 - c) Prezos has signed up to sponsor and also has a foursome.
 - d) Volunteers needed.
3. Looking for social media content assistance. Access to the social media sites can be given by Rich.
4. More discussion and ideas tossed around about the weekly Player of the Week awards.
5. Juniper Farms has been booked for the Kick Off event. There was an attempt to book another vendor that was suggested, but they were not available.
6. Received the check (\$300) from the Prezo fundraiser dinner.
7. This month's dinner fundraiser is at Acapulcos on 7/29. Dine in or take out from 5 - 7 pm.
8. Season sponsor banners are being ordered.

L. Website/Social Media Director: Richie Spencer

1. Absent

M. Assistant Football Coordinator (*auxiliary*): Brian Karp

1. No report.

N. Assistant Cheer Coordinator (*auxiliary*): Stephanie Robertson

1. No report.

VI. EXECUTIVE SESSION: 9:12 PM - 9:13 PM



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YOUTH FOOTBALL & CHEER

VII. **NEXT MEETING:** Tuesday, 08/19/2025, 7:00 PM @ 75 South Street, Hopkinton

VIII. **MEETING ADJOURNED:** Motion to adjourn 9:13 PM



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YOUTH FOOTBALL & CHEER

Milford Youth Football & Cheer Meeting Minutes

Date: August 19, 2025

Time: 8:00 PM

Location: Meeting held via ZOOM

ATTENDANCE

President: Brian Day	ZOOM ▾	Co-concessions: Jessica Sanchez	ZOOM ▾
Vice President: Chris LeBlanc	ZOOM ▾	Co-concessions: Holly LeBlanc	ZOOM ▾
Treasurer: Valerie Campos	ZOOM ▾	Co-fundraising: Pamela Stoddard	ZOOM ▾
Secretary: Caren Lane	ZOOM ▾	Co-fundraising: Chris Corrigan	ZOOM ▾
Registra: Stephanie Cardoso	ABSENT ▾	Website: Richard Spencer	ABSENT ▾
Football Coordinator: Danielle Albano	ZOOM ▾	Asst. Football Coordinator: Brian Karp	ZOOM ▾
Cheer Coordinator: Leah Carlin	ZOOM ▾	Asst. Cheer Coordinator: Stephanie Robertson	ABSENT ▾
Football Equipment: Mac Beaton	ZOOM ▾		
Cheer Equipment: Julia Caruso	ZOOM ▾		

- I. Meeting called to order: 8:05 PM
- II. Review and approval of 7/22/2025 meeting minutes: Motion to approve by Julia, 2nd by Jess, all in favor, minutes approved.
- III. **OLD BUSINESS**
 - A. No old business was discussed.
- IV. **NEW BUSINESS**
 - A. Photography Services
 1. The proposed plan is to have Ava provide photography at 4 home games as that is what we budgeted for. There was discussion on requesting her to come to the Pep Rally.



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2. It was suggested that a shared album be created for the season where pictures could be dropped, starting with the Kick Off Party.

V. OFFICER REPORTS

A. President: Brian Day

1. The schedule for weeks 1 through 3 are locked in and will be filtered down to teams in the next few days.
 - a) Only 2 of our teams are playing at home Week 1, Sunday at 9 & 10:30 AM.
 - b) The Flex schedule is not available yet but will be shared as soon as we get it.
2. The locks were changed and new keys were made for the concession stand.
3. Discussion on whether the league should keep the Central Street location. Will table this for further discussion next month.

B. Vice President: Chris Leblanc

1. Paige Brown Photography has provided a quote for the 8th grade photo banners. The cost would be \$70.00 each, which is more than what we have paid in the past.
2. Lee (EMT) is in a boot for the first 2 weeks so will be unable to work those games.
3. High School may be requesting additional funds to assist with the Year End Banquet.

C. Treasurer: Val Campos

1. Bank balance: \$149,540.77.
2. Fan jerseys have been ordered.
3. U11 refunds have been processed, purchased a pizza warmer and paid for the sponsor banners and CMASS dues.
4. Additional checks have been ordered to ensure there is enough for the season and Holly now has a debit card for concession purchases.
5. Cash was withdrawn from the account for the following: \$1000.00 for concessions, \$900.00 for golf prizes, and \$500.00 to be used for change at the golf tournament
6. Bank bags and a locked box are ready to be utilized.
7. High School Cheer inquired whether they had funds remaining in their budget, which they do.



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YOUTH FOOTBALL & CHEER

D. Secretary: Caren Lane

1. P.O. Box has been checked regularly.
2. Photo dates for all teams have been added to the league calendar. If you don't have access and would like it, please reach out. Games will be added once the full schedule has been received.

E. Registrar: Stephanie Cardoso

1. Absent

F. Football Coordinator: Danielle Albano

1. We need to touch base with CMASS about certifying players that were unable to attend the Jamboree due to the schedule change from Saturday to Sunday. Will they be able to send a representative to us to complete this prior to the first games?
2. Discussion on Labor Day scheduling as we are hosting home games. We have the option to schedule the games on Saturday, Sunday or Monday on that long weekend.
3. The Registrar sent word that the AYF rosters are updated.

G. Cheer Coordinator: Leah Carlin

1. All of Cheer did choreo with Heather at the H.S. these last 2 weekends. The teams are kicking into Comp gear.
2. Books are done.
3. There was discussion about CMASS's rule that all rostered athletes must compete at competitions, there is no option to cheer at games only.
4. There is a plan to assign as many cheerleaders as possible to games, as soon as the final schedule is shared.

H. Football Equipment Coordinator: Mac Beaton

1. Jerseys are in production and should be shipped soon, but the smaller sizes won't be in for about a month. There is a plan to provide league jerseys until they arrive.
2. Speed flex helmets are locked up, due to their value.

I. Cheer Equipment Coordinator: Julia Caruso

1. Uniforms have been distributed and a google form has been created for families that have an issue and need to make an exchange.
2. Jackets are being fitted this week.



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3. Indoor practices start at the Youth Center next week. Mats are difficult to get upstairs from their storage area, so requesting assistance moving mats from anyone who is available on Monday.

J. Co-Concessions (2): Jessica Sanchez; Holly Leblanc

1. Keys to the concession stand have been received.
2. Going shopping on Wednesday.
3. Will be sending a sign up genius out to parents for volunteers for this weekend's games.

K. Co-Fundraising Coordinator (2): Pamela Stoddard; Chris Corrigan

1. The golf tournament is Thursday. There are 76 golfers this year.
 - a) Embroidery Bar made shirts for staff working and those have been distributed.
 - b) The raffle baskets for the tournament are done and team moms have begun submitting their reimbursement receipts.
2. The Kick Off Party is next Thursday - if anyone is having trouble submitting the google form, all questions must be answered on the sheet for it to be accepted.
 - a) Mascots have been booked for photo opportunities.
 - b) Pizzas have been ordered from Dominos.
3. Acapulco's management will provide an update on our dinner fundraiser proceeds shortly, and we are also waiting for an update from The Rail Trail.
4. The next two dinner fundraisers will be Wendy's on October 8th and Applebees on October 23rd.
5. The Double Good Fundraiser is September 1st through September 5th.

L. Website/Social Media Director: Richie Spencer

1. No report

M. Assistant Football Coordinator (*auxiliary*): Brian Karp

1. Week 1 is coming into focus. The spreadsheet that Danielle created for the home game schedule will be utilized to share information.
2. The fan jersey order was submitted.
3. The Coaches shirts were ordered.
4. Danielle has spoken with Tim Fauth as an announcer for home games, but he may not be available for every game. Priority will be given to dates that have 4 or more teams playing at home.



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N. Assistant Cheer Coordinator (*auxiliary*): Stephanie Robertson

1. Absent

VI. EXECUTIVE SESSION:

VII. NEXT MEETING: Tuesday, 09/16/2025, 7:00 PM @ 75 South Street, Hopkinton

VIII. MEETING ADJOURNED: Motion to adjourn 9:37 PM



MILFORD

YOUTH FOOTBALL & CHEER

Milford Youth Football & Cheer Meeting Minutes

Date: September 16, 2025

Time: 8:30 PM

Location: Meeting held via ZOOM

ATTENDANCE

President: Brian Day	ZOOM ✓	Co-concessions: Jessica Sanchez	ZOOM ✓
Vice President: Chris LeBlanc	ZOOM ✓	Co-concessions: Holly LeBlanc	ZOOM ✓
Treasurer: Valerie Campos	ZOOM ✓	Co-fundraising: Pamela Stoddard	ZOOM ✓
Secretary: Caren Lane	ZOOM ✓	Co-fundraising: Chris Corrigan	ZOOM ✓
Registra: Stephanie Cardoso	ABSENT ✓	Website: Richard Spencer	ZOOM ✓
Football Coordinator: Danielle Albano	ZOOM ✓	Asst. Football Coordinator: Brian Karp	ZOOM ✓
Cheer Coordinator: Leah Garlin	ZOOM ✓	Asst. Cheer Coordinator: Stephanie Robertson	ABSENT ✓
Football Equipment: Mac Beaton	ZOOM ✓		
Cheer Equipment: Julia Caruso	ZOOM ✓		

- I. Meeting called to order: 8:44 PM
- II. Review and approval of 8/19/2025 meeting minutes: Motion to approve by Danielle, 2nd by Val, all in favor, minutes approved.
- III. **OLD BUSINESS**
 - A. No old business was discussed.
- IV. **NEW BUSINESS**
 - A. Board Member Participation
 1. When the league is hosting games all day, there is a need for more board member involvement at the field. Duties include field set up in the morning, filling in gaps at the concession stand, emptying trash throughout the day, breaking down concessions at the end of the day, and closing the field.



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2. It was suggested that it would be most helpful if specific jobs were designated to board members who volunteer for the day.
3. Another suggestion was to utilize the group chat more to communicate when and where coverage is needed.
4. Although board member participation is expected, no one should be missing their child's game because of a lack of coverage. We all need to work together.
5. President Day advised that he would like to submit our interest to host either playoff games or a Super Bowl - both would be beneficial to the program. However, we would need to ensure that we don't get bumped for use of the field as the consequence would be losing the opportunity to host in the future. He also stressed that hosting these games would require full board participation.

B. Board Member Climate

1. It was noted that the climate is negative at times and there isn't enough board member participation. Inclement weather adds to the stress and feeling of uncooperativeness. It was stressed, again, that we all need to work together.

V. OFFICER REPORTS

A. President: Brian Day

1. Commended the fundraising team on the Golf Tournament and sponsorship packages. A great time was had by all!
2. There has been no declaration of National Track Teams yet, but when that information becomes available it will show true standings of Local/Regional.
3. Flex Teams and 8U will be able to host playoffs on grass fields. All other teams have to be on turf with lights and there has to be concessions available.

B. Vice President: Chris Leblanc

1. No report.

C. Treasurer: Val Campos

1. Bank balance: \$132,885.35.
2. Statement will be signed at a later time.
3. Golf tournament brought in \$7,916 profit
4. Concession has brought in \$906 profit, to date
5. Varsity football has \$5,000 left in the budget - VP LeBlanc noted they would like to use that towards the banquet.
6. Has been paying refs, game day officials, and EMTs.
7. Some areas do have room left in their budgets.



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D. Secretary: Caren Lane

1. P.O. Box has been checked regularly and mail dropped off to the Treasurer.
2. 8th Grade Cheer and Football Photos were taken on the 9th. Banners should be available for the home game at the end of the month. Feedback was photos should be taken much earlier in the season, so that the banners can be available to hang at the start of the season

E. Registrar: Stephanie Cardoso

1. Absent

F. Football Coordinator: Danielle Albano

1. The final schedule was done and was shared.

G. Cheer Coordinator: Leah Carlin

1. October 18th will be the first competition, with all 5 teams competing. If you are not placed in the top 3 on that date, you do not move on to the 25th.
2. Any CORI'd Board Member, Coach or Team Mom can volunteer on the 18th. Any and all help would be greatly appreciated, as they will need 2 volunteers.
3. First competition for the teams is the weekend at BVT. Of note, bus prices have increased.

H. Football Equipment Coordinator: Mac Beaton

1. Fan jerseys were delivered last Friday, and most, if not all of them, have been distributed.

I. Cheer Equipment Coordinator: Julia Caruso

1. The jacket order has been placed. The plan for next year will be to place it earlier so they can have them for the first game.
2. Everyone has their uniforms and the mats have been set up.

J. Co-Concessions (2): Jessica Sanchez; Holly Leblanc

1. 4 bags of popcorn have been donated from Regal Cinemas for the next home game.
2. Nina Spencer will be making/donating 100 Empanadas for the next home game.
3. President Day would like to have further discussions on the menu boards for next season.

K. Co-Fundraising Coordinator (2): Pamela Stoddard; Chris Corrigan



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1. The Golf Tournament was a success! The team is working on the thank you cards and Sponsor gifts.
2. Based on social media presence, there is an anticipation that Sponsors will increase next year.
3. The Kick Off was also successful and feedback from families was that it was a lot of fun and the blow up tunnel was awesome.
4. \$947.48 kick back from the individual/team photos. Will look to streamline the process next year.
5. The Acapulcos dinner fundraiser raised \$475.00 but we are still waiting for the check from the Rail Trail.
6. October dinner fundraisers will be Wendy's on 10/8 and Applebee's on 10/23.
7. Still collecting the raffle tickets but about 95% have been turned in.
8. Will work with Caren on videos for the daily winners.
9. Waiting for return correspondence on the Pep Rally and date/location change but will update everyone as soon as there is more information.
10. Honey Dew is donating coffee and donuts for the remainder of our home games.
11. There was a brief discussion on whether we should move forward with TP Night, followed by a vote. Most in favor, so will be moving forward. Families have the choice to opt out.
12. Shout out to those working on the social media pages, we are really gaining followers and attention.

L. Website/Social Media Director: Richie Spencer

1. Working on games schedules for the website, so please update him if there are any changes.

M. Assistant Football Coordinator (*auxiliary*): Brian Karp

1. No report.

N. Assistant Cheer Coordinator (*auxiliary*): Stephanie Robertson

1. Absent

VI. EXECUTIVE SESSION: 9:52 PM - 9:55 PM

VII. NEXT MEETING: Tuesday, 10/21/2025, 7:00 PM @ 75 South Street, Hopkinton

VIII. MEETING ADJOURNED: Motion to adjourn 9:55 PM



MILFORD

YOUTH FOOTBALL & CHEER

Milford Youth Football & Cheer Meeting Minutes

Date: October 21, 2025

Time: 8:00 PM

Location: Pinz

ATTENDANCE

President: Brian Day	PRESENT ▾	Co-concessions: Jessica Sanchez	PRESENT ▾
Vice President: Chris LeBlanc	PRESENT ▾	Co-concessions: Holly LeBlanc	PRESENT ▾
Treasurer: Valerie Campos	PRESENT ▾	Co-fundraising: Pamela Stoddard	PRESENT ▾
Secretary: Caren Lane	PRESENT ▾	Co-fundraising: Chris Corrigan	PRESENT ▾
Registra: Stephanie Cardoso	PRESENT ▾	Website: Richard Spencer	PRESENT ▾
Football Coordinator: Danielle Albano	PRESENT ▾	Asst. Football Coordinator: Brian Karp	PRESENT ▾
Cheer Coordinator: Leah Carlin	PRESENT ▾	Asst. Cheer Coordinator: Stephanie Robertson	PRESENT ▾
Football Equipment: Mac Beaton	PRESENT ▾		
Cheer Equipment: Julia Caruso	PRESENT ▾		

- I. Meeting called to order: 8:01 PM
- II. Review and approval of 9/16/2025 meeting minutes: Motion to approve by Danielle, 2nd by Stephanie C., all in favor, minutes approved.
- III. **OLD BUSINESS**
 - A. No old business was discussed.
- IV. **NEW BUSINESS**
 - A. Board Declarations for the 2026 Season
 1. Brian Day, President - **YES** ~ Chris LeBlanc, Vice President - **NO** ~ Valerie Campos, Treasurer - **YES** ~ Caren Lane, Secretary **YES** ~ Stephanie Cardoso, Registrar **NO** ~ Danielle Albano, Football Coordinator **YES** ~ Leah Carlin, Cheer Coordinator - **TBD** ~ Mac Beaton, Football Equipment - **YES** ~ Julia Caruso, Cheer Equipment - **YES** ~ Jessica Sanchez, Co-Concessions - **NO** ~ Holly LeBlanc,



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Co-Concessions - **NO** ~ Pamela Stoddard, Co-Fundraising - **YES** ~ Chris Corrigan, Co-Fundraising - **TBD** ~ Richard Spencer, Website - **YES** ~ Brian Karp, Asst. Football Coordinator - **YES** ~ Stephanie Robertson, Asst. Cheer Coordinator - **TBD**

2. Members that were undecided at the time of the meeting were advised that they will need to declare by October 31st.
3. A few board members expressed interest in amending language pertaining to their positions in the Bylaws. Proposals should be submitted and will be voted on in the November meeting.

V. OFFICER REPORTS

A. President: Brian Day

1. There will be a kick back for organizations that show up to volunteer at the State Comp.
2. There will be no X Factor for CMASS Cheer this year - U14 has been notified as they were the only team who opted in.
3. There were issues with volunteers at the Local Comp (bringing additional children, leaving stations, consumption of alcohol) - Reminder to all volunteers working the States Comp to abide by the rules passed down; however it was noted that some associations are not disseminating that information.
4. The standings have been updated. The top 6 teams will move on to playoff, except for 10U, which will be the top 8. There was a coin flip for 10U to determine playoff seeding..
5. All Star Games will be held on November 16th. Practices will be held Tues., Wed., and Thurs. Emails from CMASS will go out to families this week.
6. Reminder that any ejections from Week 9 carry over to Week 1 of the 2026 season.
7. There was discussion of a proposal for next year: Top 4 teams would have to go to Nationals. Remaining teams would play in local playoffs.
8. CMASS Board of Directors will have vacancies for the 2026 season. Specifically, for the positions of Vice President, Treasurer and VP of Cheer. Interested parties should touch base with President Day, as he will have to nominate. There is a 2 year commitment.

B. Vice President: Chris Leblanc

1. We will be able to get into Stacey to set up for the Pep Rally but concerned that we may not have a full hour to set up due to a volleyball game that begins at 4:00 pm.



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2. Suggested that we string the 14U posters.
3. The bleachers are not easy to pull out, so plan to leave extra time for that.
4. Discussion ensued about various Board Members getting ticketed at the home game 2 weeks ago for parking in handicap spots (which is where Board Members have always parked, however the gate has always been closed to the public). The options are to appeal or the league pays for the tickets. We will appeal the tickets as a Board; however, Holly motioned for the Board to pay the tickets if the appeal is denied, second by Val and most in favor.

C. Treasurer: Val Campos

1. Bank balance: \$127,877.99 and bank statements were provided for review and signatures.
2. Raffle winner checks were mailed out through the 19th.
3. The rent for South Street was paid.
4. Concession Stand has brought in \$1900.00 profit.
5. Varsity football has \$5,000 left in the budget - VP LeBlanc noted they would like to use that towards the banquet.
6. Has been paying refs, game day officials, and EMTs.
7. Some areas do have room left in their budgets.

D. Secretary: Caren Lane

1. No report.

E. Registrar: Stephanie Cardoso

1. No report.

F. Football Coordinator: Danielle Albano

1. The Might Mite Bowl will be held Sunday, October 26 at Westborough High School.
2. MYFC Night at MHS on October 30th - Players line up to run out on the field at 6 pm.
3. We will be hosting playoff games on November 2nd ~ 8U, 9U, with a potential 3rd game.
4. Entrance fees will be as follows: \$7.00 for adults, \$5.00 for children aged 5 and up, and Seniors. It was suggested that we use markers or stamps for people's hands in lieu of bracelets.
5. Flex players will return their equipment on October 27th.
6. 12U and 14U to be scheduled.



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7. Athlete gifts are in and ready to be picked up by team moms.
8. Reminder that the budget for End of Year team parties is \$15.00 per player/coach.
9. Coaches should submit their All Star Players names so their equipment can be collected at a later time.

G. Cheer Coordinator: Leah Carlin

1. 3 teams are moving on to States (U8, U12 & U14) and U10 scored extremely high.
2. Volunteers were secured for the State Competition this weekend.
3. There is a little time between Regionals and Nationals to brainstorm fundraising ideas.

H. Football Equipment Coordinator: Mac Beaton

1. No report.

I. Cheer Equipment Coordinator: Julia Caruso

1. Cheer equipment is wrapped up.
2. New jacket - better design for colder weather
3. Making the bows for Breast Cancer Awareness saved a ton of money, but would use a different location if we were to make them again.
4. Proposed increasing the registration cost for Competition Squads next year and possibly offering payment plans.
5. Cheer Merchandise brought in approximately \$1000.00 - could that be donated to the cost of Nationals?
6. Uniforms will be collected after the playoffs.
7. An email was sent to Board members prior to the meeting to update us on the music temp issue that U10 experienced during their performance and the CMASS Board's response to the issue.

J. Co-Concessions (2): Jessica Sanchez; Holly Leblanc

1. No report.

K. Co-Fundraising Coordinator (2): Pamela Stoddard; Chris Corrigan

1. There were 3 nights of toilet papering. Lessons were learned for next season. It was recommended that it should be one person's job to handle the event, as too many people involved caused confusion.



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2. The agenda for the Pep Rally is in its final stages. The event is one hour long with a full program, so speakers will have the floor for 10 minutes.
3. Requesting assistance moving shelving from Central Street to South Street.
4. Raffle reels have been posted nightly. Still need to catch up with U8 and U10 cheerleaders to pull tickets. It was mentioned that an opportunity to do a live pull at the Pep Rally will be missed due to the filming schedule.
5. Waiting for the check from the Wendy's dinner fundraiser and reminder that the Applebees one is the 23rd.
6. Target has provided a PR opportunity. U14 Cheer & Football, the Flex teams and one other team will have a chance to be photographed and featured at the local store.
7. Frank's Appliance was hoping to sponsor players in the playoff/superbowl and gift them; however, Danielle stated that we could not approve only a select group of athletes receiving something. It would have to be all or no one.

L. Website/Social Media Director: Richie Spencer

1. Working on games schedules for the website, so please update him if there are any changes.

M. Assistant Football Coordinator (*auxiliary*): Brian Karp

1. No report.

N. Assistant Cheer Coordinator (*auxiliary*): Stephanie Robertson

1. No report.

VI. EXECUTIVE SESSION: 9:43 PM - 9:46 PM

VII. NEXT MEETING: Tuesday, 11/18/2025, 7:00 PM @ 75 South Street, Hopkinton

VIII. MEETING ADJOURNED: Motion to adjourn 9:46 PM