

Budget Tab

1. Enter the team's name into cell A1 SG502 Warriors. Please ensure the name includes what SGMHA registers the team as (ie if the team picks Warriors as their team name and they are registered with Hockey Alberta as SG502, then enter SG502 Warriors)

SG502 Warriors			
Estimated Expenses		Total Team Budget	Expenses/Player
Ice & Refs (Exhibition, Extra Ice Refs)	\$	6,250.00	\$ 328.95
Additional Training (Dryland, PEP, Instructors)	\$	550.00	\$ 28.95
Apparel	\$	6,250.00	\$ 328.95

2. Enter the player's names on the team in **alphabetical order by last name, first name** starting on cell A26 Player 1. The names will link to all the tabs within the team financial spreadsheet.

**2/3 of the Team Seed Fund amount is due by Nov 15 of the current season, the remainder is due by the end of Dec of the current season. Fundraised funds can be used to offset the amount of seed payment due at the required dates. Seed funds paid can be refunded if a family fundraises enough to cover the estimated team costs.		
Only players names can be entered here, once the budget information is completed, print this page and the budget detail page for parent names & approvals to be completed.		
Players Names (listed alphabetically according to the players last name)	Parents Name (Printed)	Parents Approval
Player 1		
Player 2		
Player 3		
Player 4		
Player 5		

3. The amounts on this page will auto populate based on what is listed on the Budget Detail tab. After the parent meeting, the budget detail page is to be updated with what the team agreed to for team expenses. The Budget detail page is to be sent to the team in PDF form for one final review. Once reviewed the Budget Summary & Budget Detail page are then to be printed off for at least one guardian to print and sign their name beside their child's name. Once the signatures have been received, the Budget Summary & Budget Detail page are to be emailed to the office for review.
4. Team funds are due as determined by Manager and Treasurer.