



RAIDERS HOCKEY CLUB VOLUNTEER POLICY

The Board of Directors has revised the Volunteer Policy effective June 2025.

Raiders Hockey Club is a not-for-profit, volunteer-led organization. Without volunteers, our programs simply cannot run. Each member is required to volunteer in the RAIDERS HOCKEY CLUB approved volunteer role each season. There are many opportunities to volunteer throughout the season at both the association and team level which are listed in more detail below.

What's changed?

- **The Volunteer Commitment we require this season is:**
5 Association Hours per FAMILY and
15 Team Hours per PLAYER

Should a family have multiple players registered within the Club, the ASSOCIATION volunteer hours are accumulated by the individual **family**, however, TEAM volunteer hours are accumulated per individual **player**.

- **The Volunteer Commitment Fee is now \$800. We want all members to volunteer!**

This Fee is not about collecting money. We want to be clear; we do not want anyone to pay out their volunteer hours — it's about encouraging families to actively support this hockey club and the players. **Your time, energy, and commitment to volunteering are far more valuable to the success of our programs than any dollar amount.**

- **To register your player, you will be agreeing to this conditional fee.**

If the member/family fail to meet their Volunteering obligation by the end of the season, we will send an invoice for the fee at the end of the regular season. No partial payments will be accepted. The member will not be able to register for the following season until the outstanding volunteer fee is paid.

During the Season:

Team Managers are responsible for submitting volunteer roles for each family on their team. The Volunteer Coordinator will review all accumulated volunteer hours at the end of the season with the Team Manager and Head Coaches.

As per RAIDERS HOCKEY CLUB By-Laws, members with outstanding fees are considered ineligible to participate in RAIDERS HOCKEY CLUB activities. Emails will be sent to those families who have not completed their volunteer requirements by **in April** to notify them of the impending charge.

COLLECTED VOLUNTEER COMMITMENT FEES

All collected Volunteer Commitment Fees are non-refundable. Collected volunteer commitment fees go to the RAIDERS HOCKEY CLUB general funds. Under no circumstances will individual teams receive the volunteer commitment fee payments.





RAIDERS HOCKEY CLUB APPROVED TEAM LEVEL VOLUNTEER HOURS (15 per player)

While these positions are team specific, their function is a direct representation of RAIDERS HOCKEY CLUB and, as such, are the only team positions that have been approved. A division specific Team Volunteer Role document will be sent to Managers at the beginning of the season to allocate families to the following roles (please note – roles for each Division may vary).

Below is a list of some **Team Level Positions** that are approved volunteer roles. ALL team level roles are year-long positions and the number of roles per team will vary based on team size:

- **Coaches** – amount dependent upon specific Division requirements
 - This position will cover BOTH team and association volunteer hour requirements
- **Manager** – maximum 1 position per team (except U7)
 - This position will cover BOTH team and association volunteer hour requirements
- **Treasurer** – maximum 1 position per team
 - This position will cover the Team Volunteer hour requirements
- **Jersey Parent(U9-U18)** – maximum 2 positions per team. REQUIRED: Players are NOT to keep jerseys
 - This position will cover the Team Volunteer hour requirements
- **Tournament Coordinator** – maximum 1 position per team
 - This position will cover the Team Volunteer hour requirements
- **Fundraising Coordinator** - maximum 1 position per team
 - This position will cover the Team Volunteer hour requirements
- **Scorekeepers/Timekeepers/Penalty Box** – maximum 5 positions per team
 - This position will cover the Team Volunteer hour requirements

Association Level Volunteer Hours (5 hours required per family)

Volunteer hours may be accumulated through many approved volunteer positions throughout the season. Volunteer hours are valid for the current season only and may not be rolled over into future seasons.

Association hours are accumulated per hour worked. This obligation may be fulfilled through the following APPROVED opportunities:

- **Welcome back BBQ (Sept)**
- **Photo Day (Oct)**
- **Evaluation Support (Sept/Oct)**
- **U7 & U15 Legacy Tournaments (Dec & March)**
- **Equipment Return (March)**

All volunteer hours must be completed and confirmed to RAIDERS HOCKEY CLUB by April 1st of the current season. If at the end of the season, a family has not completed the **total** volunteer hour requirement, they will be charged the \$800 Volunteer Commitment Fee.

Any roles not listed above are NOT approved for use. When designating team roles, each family may only hold ONE position on a team. For instance, if one family member is a Coach, a different family member may also not take on the role of Manager, Treasurer or Tournament Coordinator. Multi-family requests will not be considered or approved by the RAIDERS HOCKEY CLUB Board.

Questions regarding this Volunteer Policy can be sent to: [Trish Solobay director-off-ice@raidershc.ca](mailto:Trish.Solobay@raidershc.ca)

