

Team Travel Policy

West Winnipeg Minor Baseball Association

January 2026

1. Purpose

To ensure a safe and positive travel experience and to inform individuals of appropriate behaviour when travelling on a team under the jurisdiction of West Winnipeg Minor Baseball (WWMBA).

2. Scope

This policy applies to all minor teams operating under WWMBA.

3. Travel Plan

The team's Head Coach must provide a written submission to the appropriate division level Director/Convenor of WWMBA which includes the following information:

- Dates of travel for a particular event
- Name or description of the particular event
- Location of the particular event
- Supervision plan for the particular event i.e., Parent vs Chaperone

4. General Travel Rules

- (i) Team travel may occur to attend out-of-town tournaments and any other baseball related activities.
- (ii) For the purposes of this policy, out-of-town will be defined as outside of Winnipeg's Perimeter Highway for events other than league play.
- (iii) The Head Coach will submit a Team Travel Plan to the Director/Convenor before the start of each season.
- (iv) The Director/Convenor is responsible to review and approve all team travel plans on a timely basis and report to the Board.
- (v) Prior to departure, **Player Code of Conduct** must be reviewed as a team and signed by players then provided to the Head Coach/Manager for each team.
- (vi) The Head Coach/Team Manager will have in their possession for the trip **Player Medical Information** and **Contact Information** for parent supervisors.
- (vii) For the duration of a team travel event, all team members and any other participants including parents and spectators are subject to the **WWMBA Codes of Conduct**.

5. Parental Supervision

Where the Team Travel Plan includes parental supervision, the Head Coach/Team Manager will confirm the name of the supervisory parent/guardian for each player.

In the event a player's parent/guardian is unable to provide supervision on the trip, it is the responsibility of the parent/guardian to make alternative supervisory arrangements.

Parents will be responsible for supervision of their player(s) for the duration of the trip except when players are under the supervision of the coaches during games/workouts/development activities.

6. Chaperone Supervision

Where the Team Travel Plan includes chaperone supervision, the Head Coach will include the name of the chaperone(s) in the Team Travel Plan. Team chaperone(s) must have a current Child Abuse Registry on file with WWMBAA.

Team chaperone(s) must be gender specific. For mixed gender teams, both a female and male chaperone are required.

Team chaperone(s) will be responsible for supervision of all players for the duration of the trip except when players are under the supervision of the coaches during games/workouts/development activity.

7. Team Travel Expenses

All expenses associated with an individual player's travel, accommodation and food are the responsibility of the player.

Registration fees will be divided equally between all team players, whether or not each player travels to the particular event with the team.

Travel accommodations will be divided equally between all team players, whether or not each player travels to the particular event with the team, for coaches who do not have their own child on the team.

For a AAA team that qualifies for and travels out of province to Westerns, WWMBAA will provide \$1,000/team subsidy to be used to cover coach(es) travel expenses.

Team travel expenses will be managed by the Head Coach/Team Manager (not by the Board).

Any winnings as a result of tournament play belong to the Team, will be utilized for the benefit of the particular Team and will be distributed at the discretion of the Head Coach/Team Manager.