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**ORILLIA YOUTH
BASKETBALL
ASSOCIATION**



POLICY AND PROCEDURE MANUAL
October 2025

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OYBA POLICY and PROCEDURE MANUAL

The Orillia Youth Basketball Association (OYBA) is a not for profit Corporation that provides recreational (house league) and rep (Orillia Lakers) basketball to Orillia and the surrounding communities. This Manual shall expand on the meaning and intent of the OYBA By-Laws. The OYBA is guided by its mission statement and is governed by the Board of Directors.

MISSION STATEMENT

To operate and provide competitive and recreational basketball programs in Orillia that teach sportsmanship, that emphasize fair play and foster and promote respect for all players, officials and parents and co-operate with organizations and associations in Ontario concerned with promoting the sport of basketball

ROLES AND RESPONSIBILITIES

President

- As set in the By-Laws

Treasure

- As set in the By-Laws

Secretary

- As set in the By-Laws

Manager of Website

- Creates and maintains webpage(s)
- Registers and cares for Domain Name
- Trains and consults others on the webpage

Registrar

- Co-ordinates Registration with the help of Secretary and Treasurer
- Collects all Registration information from Secretary and Treasurer

Manager of House League

- Organizes all House League activities
- Manages all student coaches
- Responsible for ensuring that all house league participants have registered using online registration prior to participation.
- Shall receive an honorarium of \$500 per session.

Manager of Coaching/Player Development

- Chairs Coach Selection Committee when not seeking a coaching position
- Mentors coaches and in charge of New Coach Induction Program
- Organizes PD for Coaches including but not limited to; NCCP Process, Volunteer Screening, 2 to 3 coaching clinics per year
- Revises Coaching Manual as necessary

- Conducts Coaches Meetings as necessary
- Chairs Discipline Committee regarding coaches
- Ensures all paperwork is completed by coaches in conjunction with Registrar, Secretary and Treasurer

Manager of Public Relations

- Acts as main contact with media
- Promotes all Lakers events
- Co-ordinates advertisements
- Co-ordinates and sources Sponsors in conjunction with President, Secretary and Treasurer
- Assists coaches with preparing press releases/articles for submission to traditional media and online media

Manager of Equipment

- Manages and inventories all equipment
- Sources, collects and orders equipment
- Helps with House League shirt and ball orders

Manager of Scheduling and Officials

- Secures gym permits in June for next September
- Acts as contact for the school boards in relation to permits
- Acts as Association contact for game officials
- Co-ordinates all gym times and cancellations with school boards and other gymnasium facilities and co-ordinates gym schedules with coaches and managers

Manager of Uniforms

- Acts as Association Contact with Uniform Supplier
- Collects information from teams to co-ordinate the ordering of uniforms
- Follows up on the delivery of uniforms to the teams

Manager of Spirit Wear

- Acts as Association Contact with Spirit Wear Supplier
- Co-ordinates purchasing and distribution with supplier

Other Roles and Responsibilities may be created and appointed as directed by the Board.

FINANCIAL

The OYBA is a not for profit organization that will adhere to all Provincial and Federal rules and regulations that govern not for profit organizations.

Fees

Fees will be set and reviewed annually by the Board and will be based on the current financial situation and needs of the OYBA.

Accessibility – Jump Start

Ensuring accessibility to all athletes who want to play basketball is an important value of the OYBA. The Treasurer and/or Registrar will assist families in applying for the Canadian Tire Corporation Jump Start program or other program(s) that will contribute to the cost of registration for the families who require it.

Team Budgets

The OYBA will arrange and pay registration for each team to play in the OBA Provincial Championships. Each team will also receive a budget as set out by the Board to attend OBA sanctioned games, tournaments and the Ontario Basketball League (OBL). Any funding required for additional games or tournaments after a team budget is depleted is at the expense of the athlete's families or through team sponsorships. Each Coach/Manager shall track and manage their team budgets. Payment shall be requested through the Treasurer to pay for tournaments and games on the required forms. Cheques not cashed shall be returned to the Treasurer.

Use of Funds

The funds managed by the OYBA shall be used solely for OYBA purposes. All expenses incurred by Board Members and Honourary Officers/Agents shall be submitted and itemized on an OYBA expense account and approved by the President and the Treasurer. Expenses incurred by the President shall be approved by the Board.

Accounting System

The Treasurer shall manage all OYBA funds through approved and accepted practices, and accounting principles.

Fundraising

Fundraising may occur periodically for the benefit of the OYBA and its athletes. All fundraising activities must have prior approval of the Board.

Sponsorships

Sponsors can sponsor the House League Program and/or the Rep program. Sponsors' names and or logos will be displayed on the OYBA website. The teams will use the sponsor's name in all media releases. Sponsorships may be obtained to increase the team budget. Any sponsorship money collected must be used for on-court activities, such as games, tournaments, and extra practice time. Any other use of such funds must be approved by the board. Each coach/manager shall track and manage their team sponsorships, provide their sponsors with the OYBA sponsorship form and communicate with the treasurer regarding incoming sponsorships.

TEAMS

The OYBA provides a recreational league and fields competitive teams (Orillia Lakers).

RECREATIONAL BASKETBALL (HOUSE LEAGUE)

The OYBA will offer several House League sessions throughout the year to local Orillia athletes. Sessions will be offered by age group and will have an emphasis on skill development and having fun. There will be no travel associated with the program.

COMPETITIVE REP BASKETBALL (ORILLIA LAKERS)

The OYBA will field competitive boys and girls basketball teams registered with the Ontario Basketball Association. The fielding of any team is dependent upon enough dedicated and appropriately skill leveled athletes, a qualified/certified coach and the availability of appropriate gymnasium space for practices and games. The Board, in consultation with affected Coaches and the Manager of Coaching and Player Development will decide upon the number of teams after registration and the first tryout. If there are an insufficient number of athletes registered at any specific age group to fill a team roster, the registered athletes will be given the option to tryout at the next (older) age level.

ATHLETE ELIGIBILITY - COMPETITIVE REP BASKETBALL

When athletes are being selected at the beginning of each season, preference will be given to athletes whose principal address is within the local boundary of Orillia, Severn, Ramara and Oro-Medonte when athletes have comparable abilities. Athletes who played with the OYBA the previous season are considered local athletes. Any exceptions to this policy will be at the discretion of the Board.

Local boundary selection will be as follows:

- U10-U12 - the coach must select a minimum of 12 local boundary athletes
- U13-U14 - the coach must select a minimum of 10 local boundary athletes
- U15-U16 - the coach must select a minimum of 8 local boundary athletes
- U17-U19 - there are no restrictions

PLAYING OUTSIDE DESIGNATED AGE DIVISION

It is the policy of the OYBA that athletes play on the team that is designated by their age. An exception to this policy can be made where the number of athletes registered at an age division is unable to adequately roster a team. The decision to combine age divisions will be made by the Board.

Separate from the policy above, athletes may be allowed to roster on a team that is no more than one age division above their designated age division based on their year of birth. This exception may be allowed if it is in the best interest of the both teams, the athlete, their family and the OYBA. The involved athlete and the parent/guardian must be in agreement regarding this decision. Decisions regarding rostering outside a designated age division must be made by the Board, in consultation with the affected Coaches and the Manager of Coaching and Player Development.

TEMPORARY CALL-UP

Athlete's may be temporarily "called-up" to play in the age division above their designated age division. Coaches/Managers must follow the OBA Rules & Regulations regarding "Temporary Call-Up" and shall advise the Board in writing when a temporary call-up request is being made to the OBA.

TEAM COMPETITION

All teams will compete in Ontario Basketball Association (OBA) sanctioned games and tournaments. Each team will compete in enough games to qualify for the Ontario Basketball Championships. Gym time permitting, teams will normally have two practice sessions per week. The OYBA will fund each team's competitions as outlined in the FINANCIAL section of this manual.

REGISTRATION

Registration occurs online on the Lakers website, commencing mid-summer and will be advertised in the local media and on the OYBA website. Registration fees will be reviewed annually by the Board and posted on the website.

TRYOUTS

Tryouts will start in September and will comprise of a minimum of three sessions prior to athletes being released or signed. Information about the selection process will be explained at the first tryout to parents/guardians and athletes.

PLAYING TIME

As per the OBA, the U10 to U12 age division athletes will have playing time (or minimum shifts required) based on the Participation Rule outlined in the OBA Rules & Regulations. All teams in the U13 to U19 age divisions Coaches shall follow the playing time format below:

U13 - U16: First third of the season- *Equal and Fair*
Second third of the season- *Fair and Situational*
Final third of the season- *Situational*

U17 - U19: First half of the season- *Fair and Situational*
Second half of the season- *Situational*

Equal and Fair: Means every attempt will be made to ensure all players receive equal and fair playing time during a game no matter what the situation. Players will receive equal opportunity to start and finish games no matter what the score or opponent.

Fair and Situational: Means that every attempt will be made to give each player an opportunity to receive fair playing time. Coaches will attempt to maximize each player's playing time in situations that provide significant

opportunity for both challenge and success. It is expected that each player will have, and have knowledge of, a significant and defined on court role. Some roles may involve more playing time than others.

Situational: Means the game situation will play the most significant role in determining playing time. Coaches will attempt to play the players who are best prepared for success in each game situation. Every effort shall be made to play every player in every game.

Note: Players will be assessed at practices the previous weeks to determine what situations they are capable of handling and whether or not they start. Missed practices, team meetings or poor completion of on-court assignments will be contributing factors. Positive attitude during practices and demonstrated effort during practice will also play a major factor in determination of “situational” playing.

COACH SELECTION

Coach Selection Committee

- a) The purpose of the Coach Selection Committee (CSC) is to review all coaching applications for representative teams and to recommend applicants to the Board for their consideration.
- b) The CSC shall be comprised of members of the Board and Honourary Officers/Agents as determined during a Board meeting.
- c) No member of the Board, or Honourary Officer/Agent, who intends to put forth his or her name as ‘Head Coach’ for a representative team may sit on the CSC.

Selection of Coaches

- a) The Board will determine the schedule and process of coaching applications and will forward all applications received to the CSC.
- b) The Board will meet once the CSC’s final recommendations have been received to consider, discuss and vote whether to approve each of the recommendations.
- c) In the event that the Board votes not to approve a recommendation, or in the event that no application has been received for a coaching position, the members may recommend, discuss and vote to approve alternates.
- d) Successful applicants will be notified by the CSC Chair once final selections have been made.

Guiding Principles

- Strong Ambassador for the association and the rep program
- Will contribute to the development of the players on and off the court
- Will conform to association systems and philosophies

Note: Coaches who have coached the same group of players for three consecutive years will not be eligible to be a Head Coach for that group of players for a fourth year unless approved by the Board.

Once a head coach is selected, they may choose one assistant coach prior to tryouts. All other assistant coaches and/or team volunteers shall be selected after tryouts have been completed and the team is selected, unless said volunteer has no relation to athletes trying out. Refer to the “Team Volunteer” section for further details on volunteers.

Honorarium

Head Coaches who do not have children playing on the team being coached will receive a \$750.00 honorarium at seasons end. Coaches may make a written request to the Board for up to a \$500.00 honorarium for an Assistant Coach who does not have any children playing on the team.

PLAYER DEVELOPMENT STRATEGY

The OYBA's number one priority with Lakers basketball will be player development by building a progressive foundation of development for athletes from novice through to the junior level based on Basketball Canada's developmental theories. Competitive Rep coaches will follow this progressive development strategy under the direction of the Manager of Coach and Player Development. Coaches should follow the Learn to Train, Train to Train, and Train to Compete athlete development models provided through the National Coaching Certification Process (NCCP).

OYBA EXPECTATIONS OF COACHES

- Teams will have the minimum/maximum requirement for number of players set out by the OBA.
- Coaches will focus on creating an environment that encourages athletes to enjoy the game, each other and the team experience.
- Teach skills and fundamentals of basketball at all levels, regardless of the team's ranking in the OBA.
- Teach at the appropriate level to aid athletes in improving their level of play.
- Teach the concepts of teamwork, fair play and leadership.
- Ensure all players enjoy the entire experience through practices, team meetings, games and tournaments.
- Teach through your actions; respect for teammates, coaches, other athletes, officials and fans.
- Take the leadership role of being responsible for your actions and those of your assistant coaches, manager, athletes and parents. You represent OYBA at all times.
- Promote fair play according to the Playing Time section of this manual; make every player feel that their contributions make a difference.
- Prepare a practice plan for every practice.
- Practices and games may occasionally be monitored through-out the season by the Manager of Coaching/Player Development and/or a Board Member.
- Orillia Lakers apparel is provided for coaching staff to wear when representing OYBA at games and tournaments.
- Have a health information sheet completed by all athletes and signed by the parent/guardian.
- Schedule volunteer minor officials (scorekeeper/timer) for exhibition games.
- Contact tournament sites - advise each that you are interested in attending, once accepted send in the forms.
- Have a system where parents sign if any funds or equipment exchange hands.
- Keep your team and parents informed to the best of your ability.
- Advise athletes/parents/guardians to notify the coach /manager if they will be absent or late to a practice or game.
- Promote the Orillia Lakers website.
- Complete concussion training.

TEAM VOLUNTEERS

Coaches may select an additional assistant coach and team volunteers after the tryout process has been completed and the team has been selected. All coaches, assistant coaches and volunteers over the age of 18 must be registered as a volunteer with the OYBA and must complete a Vulnerable Sector Check if they are working directly with athletes.

Individuals under the age of 18 who wish to volunteer to assist coaches with practices need to be registered as a current athlete with the Ontario Basketball Association or they must complete the OYBA volunteer registration. Individuals assisting with athlete practices must be older than the athletes they are assisting with.

Team Manager

The Team Manager's roles and responsibilities should be decided upon and agreed to by the Coach and the Team Manager prior to the commencement of the season. Duties **may** include:

- Record parent contact information.
- Coordinate team order of uniforms with the Manager of Uniforms.
- Communicate with the coaching team for direction on tournament registrations.
- Track team budget and incoming sponsorship.
- Coordinate sponsorship and fundraising if applicable.
- Communicate with the coaching team regarding the booking of exhibition games or tournaments.
 - **Note:** exhibition games typically take place on one of the team's practice nights.
 - **Note:** Hosting a mini tournament (three team round robin), contact the board member responsible for booking gym times and referees.
- Keeps the team and parents/guardians up-to-date and informed.

Note: For the Team Manager to participate on the bench during game play, they must adhere to OBA qualification requirements. Refer to the current OBA Rules & Regulations Handbook for this information.

Team Trainer

If possible, coaches should have a person designated as a trainer for their team. This person should have medical experience and/or be First Aid accredited.

Note: If the Trainer will be expected to participate on the bench during game play, they must adhere to OBA qualification requirements. Refer to the current OBA Rules & Regulations Handbook for this information.

Other

The Coach may also request a parent volunteer to be in charge of the team's portal on the Lakers website and a media person to work in conjunction with the OYBA Manager of Public Relations to ensure the team's press releases are received by the local media. The Coach may ask for parent volunteers for other duties at his/her discretion, e.g.: minor officials for games, tournament committee, etc.

PRACTICE SCHEDULING GUIDELINES

Schedules for each team will be uploaded to the OYBA website and it is the responsibility of the coach to consistently review this information for potential changes. All team practices must be scheduled by the Manager

of Scheduling. This ensures athletes and coaches are appropriately insured when using the various facilities available to the OYBA. Coaches shall not schedule team practices outside of this process. Every effort will be made to ensure practice times and locations are appropriate based on the age division of the athletes.

Practice Scheduling Guidelines:

- Teams will be provided one practice time during the weekdays (Monday through Thursday) and one practice time on Sunday
- Effort will be made to schedule the youngest age divisions in the earliest practice times available throughout the weekdays
- Sunday practice times may vary from week to week and may be shared with other teams.
- No Sunday practices will be scheduled when teams are scheduled to play an OBL weekend or if they have a scheduled tournament
- Consideration will be made for coaches with multiple teams
- The youngest age divisions will be scheduled in elementary school gyms for their weekday practice

Scheduling of Extra Practices:

Coaches may submit a request for additional practice(s) by submitting the “Laker Practice Time Request” form to the Manager of Scheduling and the OYBA treasurer via email. This form must be submitted no less than 2 weeks prior to the requested date(s). Requests made with less than 2 weeks notice will not be processed.

The Manager of scheduling will inquire with the various facilities based on the criteria on the request submitted and advise the coach of the options available as well as the cost to the team. Once the coach agrees to the extra practice time, they are responsible for ensuring their teams attendance. Extra practice permits are subject to the cancellation policies below.

The coach is responsible to ensure there are enough funds in the team’s budget to cover the cost incurred for the additional practice(s).

Cancelling Scheduled Practices:

When a team registers for a tournament or games that will conflict with a scheduled practice time, coaches shall notify the Manager of Scheduling, by email, *no less than two weeks prior to the scheduled event*.

Practices canceled with less than two weeks notice will have an incurred cost applied against their team’s budget unless they are able to arrange a suitable Orillia Lakers team to utilize the practice time in question. It is the coach’s responsibility to make these arrangements and notify the Manager of Scheduling of the replacement team via email. The coach shall also include the replacement’s team coach in their email to the Manager of Scheduling.

It is unacceptable to cancel weekday practices. Regardless of the notice provided, an incurred cost will be applied against the team’s budget if a weekday practice is cancelled.

If a team does not attend their scheduled practice time, it is considered a “no-show” and that team will have an incurred cost applied against their team’s budget.

As of November 2024, the incurred cost referenced in this section is set at \$100 per practice. If a team’s budget does not have enough funds to cover the incurred cost, practices will be suspended for that team until the incurred cost is paid.

TOURNAMENTS, MINI-TOURNAMENTS AND OBL HOSTING

Competitive Rep teams may register for local and away OBA sanctioned tournaments and mini-tournaments. Coaches/managers are responsible for seeking out these opportunities, completing the appropriate registration and communicating registration information to the OYBA. Specifically, the coach/manager will communicate when dates conflict with scheduled practice times to the Manager of Scheduling no less than 2 weeks prior and any payment related details to the treasurer. Communication of this information falls under the "Cancelling Scheduled Practices" policy above and may result in incurred costs to the team if the policy is not followed.

Competitive Rep teams may host OBA sanctioned tournaments and mini-tournaments. Coaches/managers are responsible for organizing all aspects of hosting including, but not limited to: communication with visiting teams, obtaining volunteers for scorekeeping and convening, completing and submitting the appropriate digital OYBA forms for requesting gym time and officials and ensuring payment is received and processed with OYBA.

Requests for hosting tournaments or games should be made as far in advance as possible and not less than 2 weeks prior to the requested date. Requests made with less than 2 weeks notice will not be processed.

Competitive Rep teams may host an Ontario Basketball League (OBL) weekend as laid out by the OBA for their age division. If a team is interested in hosting an OBL weekend, they shall reach out to the manager of scheduling and the board to advise. The board will be responsible for contacting OBA to coordinate the OBL weekend in coordination with the manager of scheduling. Coaches/managers will be responsible for organizing volunteers for scorekeeping and other similar activities. Coaches/managers will also be responsible for arranging a convener(s) for the weekend and will ensure they are onsite and up-to-date on OBA Rules & Regulations.

UNIFORMS AND EQUIPMENT

The Manager of Equipment manages and inventories all of the OYBA assets (i.e. equipment). Prior to tryouts, the Manager of Equipment will meet with Coaches and distribute the required equipment to all teams. The Coach will sign for all assigned equipment and must ensure the complete return at the end of the season.

Equipment should be returned within two weeks of the completion of the team's final weekend of game play unless otherwise arranged with the Manager of Equipment. When the equipment is returned, both the Coach and Manager of Equipment must sign off that all of the equipment has been returned in proper condition. The team manager shall work with the Manager of Equipment to ensure timelines are met when equipment, shooter shirts or uniforms are ordered.

PARENT/GUARDIAN CONDUCT

Adapted from Basketball Manitoba Provincial Team Policies published January 1st, 2014. Please refer to the OBA Spectator code of conduct and the OYBA parent contract for specific conduct expectations.

Spectators should play a positive role in the game of basketball and positively support the participating athletes, officials and coaches. With a supportive attitude and a fundamental understanding of the "basics" of Basketball by a parent or guardian, everyone will come away from their youth sports experience with a positive feeling.

In The Stands

Parents will take the fun out of basketball by continually yelling or screaming from the stands. Instead, parents should enjoy the game and applaud good plays. Do not coach from the stands. The stands are not a place from which parents should try to personally coach their children as this could conflict with the Coach's instruction. Kids often mirror the actions of their parents. Negativity in the stands towards the game, players, officials etc. will be reflected on the court by the players. Please refer to the OBA Spectator code of conduct and the OYBA parent contract.

At Practice

If a child wants to improve, they must practice -- not just play. Practice stresses the importance of teamwork, establishing goals, discipline and learning to control your emotions, all of which are important lessons children can use both in and away from sports. Please ensure your child attends all practices. If your child cannot attend a practice please notify the Coach.

Support Your Child

There are many benefits from playing youth basketball. Athletes learn good sportsmanship and self-discipline. They learn to work together, how to sacrifice for the good of the team, how to enjoy winning and how to handle defeat. In the process, they also learn important lessons about physical fitness and personal health. The degree to which your child benefits from their basketball experience is as much your responsibility as it is theirs. For your child to get the most out of a youth basketball it is important for you to show support and offer encouragement while maintaining a genuine interest in the team.

Always Be Positive

Parents serve as role models for their children, who often look to adults for advice, direction and approval. Never lose sight of the fact that you are a role model, and strive to be a positive role model. As a parent, one of the most important things you can do is show good sportsmanship at all times to coaches, referees, opponents and teammates. Remember that your children are PLAYING basketball. It is important to allow them to establish their own goals and play the game for themselves. Be careful not to impose your own standards or objectives.

Let the Coach "Coach"

Parents are responsible for supporting and respecting the coach's decisions and abilities. It is unfair to put children in a position of having to decide who to listen to -- their parents or the coach.

Positive Reinforcement

Avoid placing an exaggerated emphasis on winning. The most important aspect of your child's youth basketball experience is for them to have fun while developing physical and emotional skills that will serve them in life. A healthy, risk-free environment that emphasizes the importance of fair play, sportsmanship, discipline and, most importantly, fun will be invaluable for your child as he or she continues to develop a positive self-image. The best way to help children achieve goals and reduce any fear of failure is through positive reinforcement. After all, no one likes to make mistakes. If your child does make a mistake -- and they will (remember, they're just kids) -- keep in mind that mistakes are an important part of the overall learning process. Strive to be supportive and point out the things they do well. Make your child feel like a winner.

CONFLICT RESOLUTION

This conflict resolution policy lays out requirements of the OYBA to address conflicts. The right to communicate issues without concern of reprisal by coaches, other parents or other participants is a priority and is mandated by this program. All such issues must be treated in a professional manner with complete confidentiality at all times by all parties involved.

The OYBA has adopted the following Conflict Resolution Principles for Parents and Coaches:

1. Gather the facts prior to discussing the issue with the coach. Keep the issue between yourself and the coach. The gymnasium or the facility during an event is not the time for discussion. Wait 48 hours to cool off and to keep the issue in perspective.
2. Meet with the coach face to face if possible. Ensure the conversation is private and no children are present. Seek to understand each other's position regarding the conflict issue. Be honest, supportive and civil. If the behavior is within generally accepted OYBA policies, let the conflict end with a minimum of strife. You may have to agree to disagree.
3. If no resolution can be reached, an incident report should be completed and brought to the Manager of Coaching/Player Development or a Board member for discussion. This should be done within 2 weeks after the initial discussion and they will resolve the problem and advise the OYBA Board.
4. You may make a request to the President for an appeal to the Board. The Board will reach a conclusion on the issue within two weeks.

LAKERS LOGO

The OYBA reserves the use of the Lakers Logo(s). It may not be reproduced, distributed or transmitted in any form including photocopying, recording, or other electronic or mechanical methods, without the prior written permission of the OYBA. All requests must be submitted in writing to the Board of Directors. In the case of requests for use on clothing or accessories, the vendor which has been selected to provide "spirit wear" by the OYBA will be given priority.

LAKERS MEDIA

The purpose of this policy is to ensure all media interactions uphold the values of the OYBA and protect the privacy of athletes, their families, and volunteers of the organization.

Upon registration, athletes and volunteers agree and sign a media waiver which advises permission is granted for athlete's name and photos to be included in media publications related to Orillia Lakers. Any member that wishes to opt out of this waiver may do so and must inform the organization by contacting the OYBA in writing.

Orillia Lakers will use media platforms responsibly to promote events, achievements, and positive information related to the organization and its members. Content will emphasize sportsmanship, team spirit, development and achievement as well as positive youth sports culture. Concerns around media content can be brought

forward to the organization by contacting the board of directors and information will be reviewed in a timely fashion.

Social media administration will be the responsibility of the Media Manager. The Media Manager will be granted administrative access to social media accounts held by the OYBA. The Media Manager is responsible for ensuring transition of administrative access on social media accounts when and if the position is filled by another member of the board or organization.

The OYBA is not responsible for, nor affiliated with, any social media accounts or pages that are created, managed, or maintained by parents, guardians, or other third parties. These social media accounts operate independently and do not represent the organization's official views, policies, communications, or activities. The OYBA does not monitor, control, or take responsibility for the content, comments, or interactions occurring on these accounts. For official information and updates, please refer only to the organization's authorized communication channels.

CALENDAR OF EVENTS

The OYBA Board Members shall create a yearly Calendar of Events for every season. The Calendar of Events shall include but is not inclusive to:

AGM	June
Board Meeting	June
Coaches Applications	July
Board Meeting	August
Coaches Selection	August
Registration Rep	August
Board Meeting	September
Registration House League	September
Rep Tryouts	TBA
House League Grade 3, 4 & 5	September
Board Meeting	October
Board Meeting	November
House League Grade 6, 7 & 8	December
Board Meeting	December
Board Meeting	January
Board Meeting	February
Photo Night	February
Jr. Lakers Development Grade 1&2	March
Board Meeting	March
Board Meeting	April
Scholarship Applications due	Early June
Board Meeting	May
Banquet	May
AGM season end	June

AWARDS

Dr. McGugan Memorial Award

The OYBA Board will select a male and female athlete of the year to receive the prestigious Dr. McGugan Memorial Award. Criteria for this award will include but is not inclusive to: *players that demonstrate their love of basketball as expressed through leadership, effort, teamwork and fair play.*

Ted Williamson Builders Award

The OYBA Board may select a member or former member to receive the Ted Williamson Builders Award. To be considered for the award, a candidate must have,

1. Been a member of the OYBA for 3 years and has held an active role on the Board.
2. Consistently and willingly demonstrated outstanding contribution to the development of the organization.
3. Made a positive impact on basketball locally through their volunteer status.
4. Served as inspiration to others to dedicate to the enrichment of the lives of youth through athletic development.

Each recipient of the Ted Williamson Builders Award will become an OYBA honorary member for life.

Coaching Excellence Award

The OYBA Board will select one coach or assistant coach to receive the Coaching Excellence Award. To be considered for the award, the candidate must have,

1. Been on an OYBA representative team roster and completed the OBA required NCCP accreditation.
2. Made a positive impact on individual athletes and the team while promoting on and off the court development focused on fair play, sportsmanship and responsible citizenship.
3. A strong understanding of the fundamentals of basketball and OBA fundamental principles.

The Coaching Excellence Award is **not** based on the team's success, but on the impact and positive influence that the coach had on the team.

Team Awards

At the conclusion of the season, the Coach, in conjunction with the Assistant Coaches *may* select team athletes to receive awards. All awards will be presented at the season end banquet. They may include, but are not limited to:

1. Player of the Year Award
2. Defensive Player of the Year Award
3. Heart and Hustle Award

Coaches may be requested to choose player awards at different sanctioned tournaments and or games throughout the season. This decision shall be made by the coaching staff who may make their decision based on a variety of factors and that decision shall be respected.

SCHOLARSHIPS

All active OYBA Lakers (rep) players graduating from Grade 12 and continuing in post-secondary college/university education are eligible for up to a \$500.00 scholarship. Applicants must meet the stipulated criteria and complete the application by the imposed deadlines. The **Orillia Lakers Youth Basketball Associations' Scholarships** are for students graduating from an Orillia City Secondary School and entering a

College or University in September. The value and number of awards may vary from year to year as it is dependent on donations by the Lakers organization, Lakers alumni and other community supporters.

Eligibility Requirements

1. Student is graduating from an Orillia high school in that current year and is a Canadian citizen.
2. Student has been actively involved with the Orillia Lakers in one or more of the following categories:
 - Rep. Player
 - House league player
 - Rep. Coach
 - House league coach
 - Minor official (score keeping/timer)
 - Other
3. Student is currently actively involved with the Orillia Lakers at the time of this application.
4. Student has demonstrated an ongoing commitment to the Lakers organization in one or more of the above areas.
5. Student has completed other community service and demonstrated high ideals and quality of citizenship.
6. Student has demonstrated a high level of commitment at their high school in some area (not necessarily athletics).
7. Two letters of reference: one from a teacher at your school on official school letterhead and one from a current or past OYBA Board Member.
8. Student is planning on attending College or University on a full time basis in September.

Applications can be found on the Orillia Lakers website.

OBA POLICY AND PROCEDURES

The OYBA falls under the umbrella of the Ontario Basketball Association (OBA) who is the provincial governing body for basketball in the province. The OYBA endorses and follows the policies and procedures as laid out by the OBA

