

Western High School

Title IX

Grievance Procedures

Any individual or student may file a written complaint to the school's Title IX Coordinator.

Filing a Complaint:

A written statement of the grievance signed by the complainant must be submitted within six months (180 days) from the time the incident occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination.

Investigation of the Complaint:

The school's Title IX Coordinator will investigate the complaint and provide a written report of the investigation and decision within fifteen (15) calendar days of when the complaint is filed.

Written Decision:

Within fifteen (15) calendar days of receiving the complaint, the school's Title IX Coordinator shall provide the complainant a written report of the school's investigation and decision.

Appeal to the Principal:

If a complainant is dissatisfied with the school's Title IX Coordinator's decision, he/she may, within five (5) calendar days, file a written appeal to the principal. Within fifteen (15) calendar days of receiving the written appeal, the principal will send the complainant a written report of the decision.

Appeal to the District Level Title IX Coordinator:

If a complainant is dissatisfied with the principal's decision, he/she may, within five (5) calendar days, file a written appeal to the district Title IX Coordinator or the Diversity & Affirmative Action Office.