

MOOSE JAW MINOR HOCKEY INC.
Registered under the Non-Profit Corporation Act of Saskatchewan

Constitution

The Constitution relating generally to the conduct of the affairs of the Moose Jaw Minor Hockey Association Inc.

IT IS HEREBY ENACTED as a Constitution of "Moose Jaw Minor Hockey Association Inc."

Article 1: NAME

This organization shall be known as the "Moose Jaw Minor Hockey Association Inc."
(called the "Association" or "MJMHA").

Article 2: DEFINITIONS

In this Constitution of the Association, unless specifically defined herein or the context otherwise specifies or requires, all terms which are defined in the Act should have the meaning given to such term in the Act, and in particular:

1. "Act" means The Non-Profit Corporations Act, 2022 (Saskatchewan), as from time to time amended, and any statute that may be substituted therefore, and any reference in this Constitution shall be read as referring to the amended or substituted provisions thereof;
2. "Articles" means the Articles of the Association from time to time in force and effect;
3. "Board" means the board of directors for the Association;
4. "Officers" means those persons elected from the membership and from time to time appointed by the Board as officers of the Association; and
5. "Hockey Sask" means Hockey Saskatchewan, the provincial governing body for amateur hockey in Saskatchewan.
6. "Member in good standing" is a member who has paid all Association dues by Oct 1st, and is not suspended or on probation.

Article 3: OBJECTIVES

The objectives of the Association shall be:

1. To foster, improve and perpetuate the game of hockey for the Association's members;
2. To maintain and increase interest in the game of hockey;
3. To have and exercise general care, supervision and direction over the playing and development interest of players, coaches, officials, and teams to promote fair and equitable competition;
4. To operate the Association according to the guidelines of Hockey Saskatchewan and Hockey Canada; and
5. To foster player skill development at all levels of hockey within the Association.

Article 4: MEMBERSHIP

4.1 Classes of Membership

The membership in the Association will consist of the following 4 classes:

1. Hockey Players and their Legal Guardians. The registration fee of a player registered in the Association shall include membership fees of parents or guardians.
2. Team officials appointed by the Board of Directors.
3. Board of Directors
4. The Board of Directors may grant membership to any individual upon request.

4.2 Term of Membership

Membership in the Association begins September 1 of each year with paid in full membership fees and expires April 30 of the following year. The exception to this, is that membership in the Board of Directors continues until the Board member's term in office as outlined in Article 6.6.2. Additionally, should unforeseen events cause the delay of the AGM, membership shall continue until the AGM has been completed.

4.3 Termination of Membership

A person shall cease to be a member of the Association during the membership term

1. By delivering his or her resignation in writing to the President of the Association, or
2. On his or her death, or
3. A member may, at the discretion of the Board of Directors, cease to be a member of the Association upon notification from the Board of Directors for conduct deemed to be improper, unbecoming or likely to endanger reputation of the Association, is deemed to be contrary to the best interest of the Association, or who willfully commits a breach of the Constitution or Policies of the Association.

Article 5: EXECUTION OF CONTRACTS

Contracts, documents or instruments in writing requiring execution by the Association shall be signed by any two of the Executive as outlined in Article 6.1. Subject to such limitation, the Board is authorized to appoint from time to time, by unanimous resolution, any officer or officers or any other person or persons on behalf of the Association either to sign contracts, documents or instruments in writing generally or to sign specific contracts, documents or instruments in writing. All contracts, documents or instruments in writing so signed shall be binding upon the Association without any further authorization or formalities.

Article 6: BOARD OF DIRECTORS MEMBERSHIP

6.1 Composition of the Board of Directors

The governance of the affairs of the Association shall be carried out by the Board of Directors. The Board shall consist of not fewer than eight (8) and not more than ten (10) directors, all of whom must be members in good standing of the Association. Directors shall be elected at the Annual General Meeting of the Association. The Board of Directors may appoint individuals to fill a vacated or unfilled position until the next Annual General Meeting, at which time the position shall be subject to election.

The Board of Directors shall consist of the following:

Executive officers:

- (1) President
- (2) Vice President
- (3) Secretary
- (4) Treasurer

Directors-at-Large:

Three (3) to four (4) Directors-at-Large, selected based on skills, experience, or expertise that support the effective governance of the Association. Directors-at-Large may be assigned portfolios by the Board of Directors, which may include areas such as tournaments, equipment, or other operational functions; however, such roles shall remain oversight in nature and shall not include day-to-day operational responsibilities.

Director of Competitive Programming

Director of Member Experience

6.2 Powers and Duties of the Board of Directors

The Board of Directors shall have the authority to govern the affairs of the Association and shall provide oversight, strategic direction and policy governance.

Without limiting the generality of the foregoing, the Board of Directors shall:

1. Approve the strategic direction, policies and priorities of the Association;
2. Approve the annual budget and monitor the financial performance of the Association;
3. Ensure the Association operates in compliance with all applicable laws, regulations, and governing bodies including Hockey Saskatchewan and Hockey Canada;
4. Appoint, oversee, evaluate and determine the terms of engagement of the Executive Director, if applicable;
5. Approve major expenditures and financial commitments;
6. Establish policies for the governance and effective management of the Association;
7. Ensure appropriate financial reporting and accountability to the membership;
8. Hear and determine appeals in accordance with the policies of the Association;
9. Approve suspensions or disciplinary actions involving any team, player, parent/guardian, game official, or team official in accordance with the Constitution and policies of the Association;
10. Ratify the appointment of coaches and team officials in accordance with the policies of the Association;
11. Determine matters not otherwise provided for in this Constitution or the policies of the Association;
12. Remove a director from office in accordance with this Constitution; and
13. Establish committees as required to support the governance of the Association.

The Board of Directors shall not be responsible for the day-to-day operations of the Association.

Operational authority for the management and administration of the Association shall be delegated to the Executive Director.

The Executive Director shall report to and be accountable to the Board of Directors and shall implement the policies and decisions of the Board.

6.3 Officers of the Executive

6.3.1 President

The President shall, subject to the authority of the Board, have general supervision of the business of the Association and shall have such other powers and duties as the Board may specify.

Additionally, the President shall:

1. Call regular meetings of the Board of Directors
2. Preside over all meetings of the Association;
3. Shall review all committee meeting minutes;
4. Act as a mediator in disputes regarding parties within the Association;
5. Act in concert with the Board of Directors and on behalf of the association when dealing with outside agencies, Hockey Saskatchewan , other leagues, and the news media;
6. Call meetings of the Executive, as required, to deal with emergency problems of the Association, provided that minutes of all such meetings shall be presented at the next meeting of the Board of Directors;

6.3.2 Vice President

The Vice President shall:

1. Assume the duties of the President in his or her absence;
2. Shall review all committee meeting minutes;
3. Conduct annual review of Constitution and Policy

6.3.3 Secretary

The Secretary shall attend and be the Secretary of all meetings of the Board and shall enter or cause to be entered in records kept for that purpose minutes of all proceedings thereat. The Secretary shall give or cause to be given, as and when instructed, all notices to members, directors, officers, auditors and members of committees of the Board and shall have such other powers and duties as the Board may specify.

Additionally, the Secretary shall:

1. Keep accurate written record of the proceedings of the Association and present the minutes for all Board of Director and Annual general meetings as requested and required;
2. Perform other administrative duties as may be required by the Board of Directors;
3. Notify the Board of Directors of the time and location of all meetings; and
4. Prepare and present the agenda for each meeting.

6.3.4 Treasurer

The Treasurer shall be responsible for providing financial oversight of the Association and ensuring that appropriate financial management practices, controls, and reporting systems are in place.

The Treasurer shall ensure that proper accounting records are maintained in compliance with the Act and that the financial affairs of the Association are conducted in accordance with the policies approved by the Board of Directors.

Without limiting the generality of the foregoing, the Treasurer shall:

1. Oversee the financial affairs of the Association and provide independent financial oversight to the Board of Directors;
2. Ensure that appropriate financial records are maintained and that adequate financial controls and safeguards are in place;
3. Present the annual financial statements to the membership at the Annual General Meeting;
4. Ensure that the Association's financial records are subject to an annual review or audit, as required;
5. Assist the Executive Director in the preparation of the annual operating budget and monthly financial statements for consideration and approval by the Board of Directors;
6. Perform such other duties as may be assigned by the Board of Directors.

The day-to-day management of the financial operations of the Association, including the receipt, deposit, and disbursement of funds, shall be the responsibility of the Executive Director or their designate, in accordance with the policies approved by the Board of Directors.

The Treasurer may require to be bonded for the faithful performance of their duties, as determined by the Board of Directors.

No director shall be liable for the failure or insufficiency of any bond or for any loss arising from the failure of the Association to receive any indemnity provided thereby.

6.4 Duties of Other Directors

All other members of the board of directors shall:

1. Attend board meetings with prepared interim reports
2. Submit report for the annual general meeting
3. Other duties as delegated by the board of directors

6.5 Nominations and Elections

6.5.1 Board of Directors Eligibility

To be eligible for election or appointment as a director of the Association, an individual must:

1. Be at least eighteen (18) years of age;
2. Be a member in good standing of the Association;
3. Not be an employee of the Association;
4. Not be an undischarged bankrupt;
5. Not have been convicted of an offence involving fraud, financial dishonesty, or the improper management of an organization;
6. Not be in a position of conflict of interest that would impair their ability to act in the best interests of the Association;
7. Be willing and able to act in the best interests of the Association;
8. Be capable of fulfilling the duties and responsibilities of a director, as determined by the Board of Directors; and
9. Comply with all screening and conduct requirements established by the Association's policies, including Criminal Record Check and Vulnerable Sector Check requirements.

The Board of Directors shall have the authority to determine whether a nominee meets the eligibility requirements prior to their name being placed on the ballot. The board may require any nominee to provide information necessary to assess eligibility.

6.5.2 Nominations

1. A call for nominations shall be posted on the Association website and distributed to members no more than thirty (30) days prior to the Annual General Meeting.
2. The Board shall discuss member recruitment at the February and March meetings. The goal of these discussions shall be to find suitable members to approach for nomination.
3. Members interested in putting their name forward for a Board position must submit their application via online submission on the MJMHA website or in person at the MJMHA office.
4. Elections for positions shall follow the numbered order as reflected in Article 6.1
5. Nominations from the floor may be accepted at the AGM; however, no individual nominated from the floor shall be elected at the meeting unless they have confirmed their willingness to serve and meet the eligibility requirements of the Association.
6. Where nominations are received from the floor and are not eligible for immediate election, the Board of Directors may, following the Annual General Meeting, review such nominations and appoint qualified individuals to fill any remaining vacancies in accordance with this Constitution.

6.5.3 Nominations for President & Vice-President

Nominations for President and Vice-President will not be accepted unless the nominee is a serving member of the outgoing board of directors or the person held a board position in the last two (2) Hockey Seasons. If the criteria cannot be met, written applications/nominations will be accepted up until the next Board of Directors meeting which must be held prior to the Annual General Meeting. At that time, those applications/nominations will be reviewed and will then need to have a nomination put forth by a current Board member in good standing for this name to be put forward to a vote.

6.5.4 Acclamations

Where only one (1) nominee is identified for a position, that nominee shall not be declared elected by acclamation unless the Board of Directors has determined that the nominee meets the eligibility requirements set out in this Constitution.

For the purpose of this section, a nominee is eligible only if they:

- a) have been nominated in accordance with this Constitution;
- b) have confirmed their willingness to serve; and
- c) have been determined by the Board of Directors to meet the eligibility requirements of the Association.

Where a nominee is not determined to meet the eligibility requirements, or where no eligible nominee is identified, the position shall remain vacant and may be filled by the Board of Directors in accordance with this Constitution.

6.5.5 Multiple Nominations for Board of Director Positions

Where more than one eligible nominee approved in accordance with this Constitution is identified for a position, an election shall be conducted by secret ballot unless otherwise determined by the Board of Directors.

Each voting member present at the Annual General Meeting shall be entitled to one (1) vote. The Nominee receiving the greatest number of votes shall be declared elected. In the event of a tie, a second ballot shall be conducted between the tied nominees. If the tie persists, the Chair of the meeting shall cast the deciding vote.

The Board of Directors shall appoint scrutineers to collect and count ballots. A motion from the floor, seconded and carried is required to destroy the ballots.

6.6 Directors Miscellaneous

6.6.1 Removal by Members

The members of the Association entitled to vote may, by a resolution passed by at least 2/3 majority of the regular voting members present at a special meeting, remove any director from office.

6.6.2 Disqualification and Removal by the Board

A director shall cease to be eligible to serve on the Board if they:

- a) No longer meet the eligibility requirements set out in this Constitution;
- b) Fail to maintain membership in good standing;
- c) Are in breach of the Association's Code of Conduct, confidentiality obligations, policies; or
- d) Engage in conduct that the Board determines to be contrary to the best interests of the Association.

The Board of Directors may, by resolution, remove a director where such circumstances arise.

6.6.3 Term

Directors shall hold office for the following terms:

1. The President, Vice President, shall serve terms of two (2) years and the election of President shall be on even years and the Vice President shall be on odd years;
2. Treasurer and Secretary shall serve terms of two (2) years, and the election of Secretary shall be on even years and Treasurer shall be on odd years;
3. All other Directors at large shall serve 2 year terms.
4. Should the President be unable to complete his or her term, his or her position shall be filled by a by-election held at a Special Meeting for the remainder of the term. Should quorum not be met at the Special Meeting, the Board of Directors may appoint a replacement by a majority vote of the directors at any meeting of the directors in which quorum is met;
5. Should the President be appointed, this appointment lasts only until the AGM at which point the position shall be up for election for any remainder of the term.
6. Should any other director fail to complete his or her term, the Board may, at any Board meeting in which quorum is present, appoint a replacement for the departing director until the next AGM at which point the position shall be filled by election.
7. **Failure to complete the term will result in a review of the director's membership standing by the Board of Directors.**

6.6.4 Conflict of Interest

A director shall disclose his or her interest in any material contract or proposed material contract with the Association.

6.6.5 Requirements

1. Board members must comply with all screening requirements, including Criminal Record Check requirements, as set out in policy;
2. Board members must sign and adhere to the confidentiality agreement, to be signed at their first meeting of the board of directors;
3. The Referee in Chief may not be a Head Coach for any team;
4. The members of the Board of Directors may be considered for the role of head coach, subject to board approval.

6.6.6 Agents and Employees

The Board may appoint such agents and engage such employees as it shall deem necessary from time to time and such person shall have such authority and shall perform such duties as shall be prescribed by the Board at the time of such appointment. The remuneration of all agents and employees shall be fixed by the Board by ordinary Resolution

6.6.7 Expenditures

The Board shall have the power to make expenditures for the purpose of furthering the objects of the Association.

6.6.8 Grants

The Board shall take such steps as they may deem requisite to enable the Association to acquire, accept, solicit or receive grants and donations of any kind whatsoever for the purpose of furthering the objects of the Association.

Article 7: MEETING OF THE MEMBERS OF THE ASSOCIATION

7.1 Location

Meetings of members of the Association shall be held in the City of Moose Jaw, in the Province of Saskatchewan as the Board of Directors may from time to time determine.

7.2 Calling of Special General Meetings

1. A special general meeting of MJMHA may be called by the majority vote of the Board of Directors, or when petitioned to do so in writing by at least 50 members. The board must meet within 96 hours of receiving notice of petition to set the date of the special general meeting
2. Notice of the Special General Membership meetings must be placed on the Association website at least twenty one (21), and no more than forty five (45) calendar days prior to the date of the meeting.

7.3 Annual General Meetings

The Annual General Meeting of the Association shall be held on or before April 30th of each year. The date of this meeting will be determined by the Board of Directors with at least 30 days and not more than 60 days notice given to the general membership by posting on the association Web Site.

7.4 Special Committee Meetings

Special Committee Meetings shall be held at the discretion of the specific committee chair.

7.5 Team Meetings

Each Division Director shall call meetings of their appointed Team officials during each hockey season. Teams may request the presence of a board member at any team meeting.

7.6 Agenda and Member Submissions

Any member in good standing may submit items for inclusion on the agenda of an Annual or Special General Meeting. Submissions must be made in writing to the Board of Directors no less than fourteen (14) days prior to the meeting date. The Board of Directors shall review all submissions and determine whether the item is appropriate for the inclusion on the official agenda. Items not submitted within the required timeframe shall not be considered for decision at the meeting, but may be addressed during the Open Forum at the discretion of the Chair.

7.7 Documentation at Annual General Meeting

Subject to the Act, the Board of Directors shall place before the members at every Annual General Meeting:

1. financial statements as prescribed by the Act, no less than twenty-one (21) days prior to the AGM; and
2. the report of the auditor, if any;
3. written reports from each Board Member; and
4. The directors shall additionally publish prior to the annual meeting a notice that the above documents are available at the registered office of the Association to be examined during the usual business hours of the Association by any person and that person may make extracts there free of charge.

7.8 Quorum

Quorum for annual and special meetings of the membership of the Association will consist of 35 members in good standing.

7.9 Adjournment

The Chairman of the meeting may, with the consent of the meeting, adjourn any meeting of the members from time to time to a fixed time and place, and provided such adjournment is for less than 30 days, no notice of the time and place for the holding of the adjourned meeting need be given to the members other than by announcement at the earliest meeting that is adjourned.

7.10 Right to Vote

At any meeting of the members, every representative shall be entitled to vote at the meeting, who at the time, is a member entered in the registrar of members as the holder of a membership interest, carrying the right to vote at such meetings and is a member in good standing. No votes by proxy will be allowed at any meeting of the general membership of the Association.

7.11 Votes to Govern

At any meeting of the members, unless a special resolution or some other special majority is required by the Act or the Articles, all questions shall be decided by the majority of votes cast on the question. In the case of an equality of votes, either upon a show of hands or upon a poll, the Chair shall cast the deciding vote.

7.12 Voting

Unless a ballot is demanded, voting at a meeting of the members shall be by way of show of hands.

7.13 Presiding Officers

The Chair of any meeting of the members shall be the President or a designate appointed by the Board of Directors, who need not be a member.

7.14 Rules of Order

All meetings of the membership of the Association will be governed by the rules as laid out in Appendix A.

7.15 Conduct of Meetings and Open Forum (Town Hall)

The Annual General Meeting and any Special General Meeting shall follow a formal agenda limited to the business of the Association, including approval of minutes, financial statements, elections and any properly submitted motions. No new motions or substantive business shall be introduced from the floor unless permitted by the Chair and in accordance with this Constitution. Following the conclusion of the formal business of the meeting, the Association may hold an open forum ("Town Hall") for member questions, feedback and discussion. No motions, resolutions, or binding decisions shall be made during the Open Forum. The Chair may establish reasonable time limits for speakers and may rule any discussion out of order if it is repetitive, disruptive, or not relevant.

7.16 Disaster Planning

In the unforeseen circumstances or where the President deems it necessary under the circumstances, the President may, subject to the approval of the majority of the executive, call any Association meeting, including the Annual General Meeting, to take place by telephone, videoconference or other virtual means as a substitute for an in-person meeting. Any such virtual meeting shall have the same force and effect as an in-person meeting, and may include any Association functions and decision-making as an in-person meeting, including motions, deliberations, and voting on all matters affecting the Association, including elections.

Article 8: MEETING OF THE BOARD OF DIRECTORS

8.1 Quorum

No business shall be transacted at any meeting unless quorum is present. A quorum shall consist of a majority of the directors then in office, being more than fifty percent (50%), rounded up to the nearest whole number. For the purpose of determining quorum, the number of directors "then in office" shall exclude any vacant positions. Quorum must be maintained throughout the meeting.

8.2 Voting

Each director present at a meeting shall be entitled to one (1) vote. Questions arising at any Board meeting shall be determined by a majority of votes of the directors present and, in the case of an equality of votes, the motion fails. There will be no voting by Proxy allowed. Voting can take place by email vote. The Board of Directors may conduct votes by electronic means, including email, provided that:

- a) All directors are given reasonable notice for the matter to be voted on;
- b) A deadline for responses is clearly established
- c) Quorum is met based on the total number of directors, not the number of responses received; and
- d) The results of the vote are recorded in the minutes of the next Board meeting.

8.3 Presiding Officers

The Chair of any meeting of the Board shall be the President, or in his or her absence, the Vice-President, or if both are absent, one of the other directors. The Secretary of the meeting shall be the Secretary of the Association or, in his or her absence, the President may appoint a person, who need not be a member, to act as Secretary of the meeting.

8.4 Meeting by Conference Telephone

The Board of Directors may participate in meetings by means of conference telephone or similar communications equipment, whereby all directors participating in the meeting can hear each other at the same time, and participating in any such meeting shall constitute presence in person by such director at such meeting.

8.5 Advisory Members

The Board may invite persons who are not directors to attend meetings of the Board as advisory members. No such advisory member, however, shall have any right to vote at any meeting of the Board.

8.6 Emergency Board Meetings

If, in the reasonable opinion of the President (or where the President is not available, the Executive), a situation arises which requires immediate action by the Board, then the President, or any other executive officer in his/her absence, may convene a meeting of the Board on not less than 36hrs notice unless under unanimous agreement by the Board of Directors . Notice of the meeting shall include information on the sole topic(s) to be discussed and quorum must be met.

8.7 Member Attendance at a Board Meeting

Meetings are not open to the public. Any member wishing to address the Board of Directors at a meeting of the Board of Directors shall do so only upon request. Requests must be made through the director most relative to the issue being raised. The secretary will notify guests of the date and time of the meeting once the request has been received.

Article 9: COMMITTEES

The Board of Directors shall establish committees as required to support the effective governance and operation of the Association. The Board shall determine the mandate, authority and composition of all committees and may delegate responsibilities to such committees as it considers appropriate. Committees may include both Board members and non-Board members. All committees shall operate under the direction of the Executive Director and in accordance with policies approved by the Board of Directors.

9.1 Advisory Members

The Board may appoint persons who are not directors as advisory members of any committee, provided that such advisory members shall have no right to vote in any meeting of any such committee.

Article 10: PROTECTION OF DIRECTORS AND OFFICERS

10.1 Indemnification

The Association shall indemnify a Director or Officer, a former Director or Officer, or a person who acts or has acted at the Association's request as a Director or Officer of a body corporate of which the Association's Directors or Officers are members, or of which the Association is or was a shareholder or creditor and his/her heirs and legal representatives, against any liability resulting from any third party proceeding against such person (liability shall include without limitations, judgments, fines, penalties and amounts paid in the settlement) and any and all costs, charges and civil, criminal or administrative action or proceeding, or any appeal there from, to which he/she is made a party by reason of being or having been a Director or Officer of the Association or such body corporate, if:

1. He/she acted honestly and in good faith with a view to the best interests of the Association; and
2. In the case of criminal or administrative action or proceeding that is enforced by a monetary penalty, he/she had reasonable grounds for believing that his/her conduct was lawful.

Costs, charges and expenses which are the subject of indemnification hereunder shall include all direct and indirect costs of any type whatsoever including any insurance deductibles and/or solicitor/client costs incurred by the person receiving indemnification. Any indemnification provided for herein shall be promptly advanced to the person eligible for indemnification as the costs, charges or expenses are incurred by such person or when such person becomes subject to a liability as defined in this section. In the event that it is determined that the person is not entitled to indemnification hereunder, the Association shall have the right to require the indemnified person to repay all amounts provided to such person pursuant to the indemnification. The burden of providing that indemnification or advances are not appropriate is on the Association.

The Association shall further indemnify any person eligible for indemnification hereunder to the extent that this indemnification results in any tax liability accruing to such indemnified person.

The Association may arrange for one or more policies of Directors' and Officers' liability insurance to be put in place at the expense of the Association and for the benefit of the Association and/or its Directors and Officers as the Board of Directors may from time to time determine.

Article 11: INDEPENDENT CHAIR OF DISCIPLINE

1. Shall be a non-member of the Association
2. Shall be appointed by the Board of Directors
3. Should a suitable non-member candidate not be available, the Board may appoint a member of the Association (but not a Board member) as Chairman of Discipline
4. Shall Chair all meetings of the Discipline Committee
5. Shall appoint a replacement Chair in his/her absence
6. Shall ensure all documents relevant to their duties are submitted to the office
7. Shall submit summary report for the AGM

Article 12: SUSPENSIONS, COMPLAINTS AND APPEALS

12.1 Suspensions

1. Suspension of a player, Team official, or Game official resulting from violations other than those administered by any participating Leagues (IE., SFHA, SAAHL or HRI) or Hockey Sask shall be administered in accordance with the policies of the Association, based on recommendations of the Discipline Committee.

12.2 Complaints

The Association expects all members; Board of Directors, Team officials, Game officials and membership participants to exhibit qualities of good sportsmanship and decorum consistent with levels of propriety towards board members, game officials, opponents and spectators. When these standards cannot be met they may be dealt with in the following manner:

1. Any complaint or protest against any member, Team official, player, or member of the Board of Directors shall be reported in writing to the Independent Chair of Discipline.

12.3 Appeals

1. Any person who is dissatisfied with the decision of the Discipline Committee may appeal to the Board of Directors;
2. The Appeal must be in writing and submitted to the office. It must outline all particulars pertaining to the case and shall be delivered to the office within seven (7) days of being notified of the decision of the Discipline Committee;
3. All appeals must be requested in writing and be accompanied by the prescribed fee as set out in policy that will be refunded if, through the appeal, the decision is overturned;

Article 13: AMENDMENT OF CONSTITUTION

This Constitution may not be altered or amended except at the Annual General Meeting, and notice of any proposed alterations shall be given to the office, in writing, at least twenty-one (21) days and posted on the website at least fourteen (14) days before the Annual General Meeting. Changes to these bylaws must be approved by two thirds (2/3) majority of the members in attendance at the Annual General Meeting.

Article 14: AMENDMENT TO ASSOCIATION POLICY MANUAL

Changes, additions, or amendments to the Policy Manual are a function of the Board of Directors. Once approved by the Board of Directors, any changes/amendments to this document can only be made by a 2/3 vote. A complete review will happen once a year, at the July and/or August meeting of the Board following review and recommendations of the By-Law and Policy Review Committee. If required, other amendments to the Association Policy Manual may be brought forward by the Policy Review Committee throughout the season with at least 14 days written notice to the Board and voted on by the Board at any monthly meeting

Article 15: FISCAL YEAR

The fiscal year of the Association shall end on May 31st, unless otherwise determined by resolution of the Board of Directors.

Article 16: FINANCES

16.1 Financial Responsibility

The Board of Directors shall be responsible for the financial oversight of the Association and shall ensure the prudent management of its financial affairs.

16.2 Signing Authority

Signing authority for the Association shall be established by resolution of the Board of Directors. All disbursements of funds shall require two (2) authorized signatures. Authorized signatures may include members of the Board of Directors, the Executive Director, and designated administrative staff, as determined by the Board. No individual shall have sole authority to approve and execute a financial transaction. All financial transactions shall be conducted in accordance with the Association's Financial Policy, as approved by the Board of Directors.

16.3 Disclosing of Financial Information

The Board of Directors shall present the reviewed financial statement from the previous fiscal year for adoption at the Annual General Meeting, as well as present the receipts and disbursements of the Association for the current fiscal year.

Article 17: BORROWING

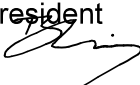
Without limiting the borrowing powers of the Association as set forth in The Non-Profit Corporations Act, 2022 of Saskatchewan, the Board may from time to time:

1. Borrow money upon the credit of the Association;
2. Issue, reissue, sell or pledge bonds, debentures, notes or other evidence of indebtedness or guarantees of the Association, whether secured or unsecured;
3. Subject to the provisions of The Non-Profit Corporations Act, 2022, give a guarantee on behalf of the Association to secure performance of an obligation of any person; and
4. Mortgage, hypothecate, pledge or otherwise create an interest in or charge upon all or any property (including the undertaking and rights) of the Association, owned or substantially acquired, by way of mortgage, hypothecate, pledge or otherwise, to secure payment of any such evidence of indebtedness or guarantee of the Association.

This Constitution shall come into force at, and be effective from, the time of it.

ENACTED BY THE BOARD the 30th day of April, A.D. 2026.

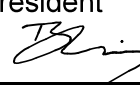


President


Vice President

CONFIRMED the 30th day of April, A.D. 2026, by the Members in Accordance with the Act.



President


Vice President