



## South Shore Sabres Ball Association

May 22, 2025

Regina Beach, 8:30 pm – 11:00 pm

In Attendance: Kyle Dumont, Jerrod Keuler, Chris Duke, Nichole Forbes, Nicole Karst

### 1. Call to Order

### 2. Approval of the Agenda

Motions to approve: Chris Duke

Seconds: Kyle Dumont

### 3. Approval of the Minutes for

Motion to approve: Kyle Dumont

Seconds: Jerrod Keuler

### 4. Items on Agenda;

#### a. Review of budget

- **Fees to collect**

- Jenese Vollman sent out email reminder of outstanding fees.
- Still remain one family owing registration fees, as aboard our goal is to encourage players and keep enrollment growing, at this time it is too late for the family to apply for Kids first
- Moving registration up in the calendar year will help families apply for KidsSport in a timely fashion, have all available resources known and shared with families at time of registration
- Motion to allow 4-5 families fees to be waived if needed: Nicole Karst
- Second: Chris Duke

- **Canteen Procedure**

- Melissa Butler to do a full canteen report and process to summarize and pay Umps from canteen cash.
- This will be accounted for in new policy/document being produced
- Umps to be paid out of Canteen cash. Further information and procedures will be established and decided on

- **Deposit procedure**

- Currently deposit requires both signing authorities to sign to deposit cash
- Need to consider how to deposit canteen cash
- Possibility Board member to send an e-transfer to ball account in exchange for cash
- Memos in e transfers need to be clearly marked what the money being deposited into the account is for
- No motions made at this time.

- **General Budget Concerns/discussions**

- Pumpout no longer will be an issue as with the agreement village of Buena Vista will cover as per user agreement
  - Having keys cut, Buena Vista will also be in control of that; we will need to have a conversation with the town to see if they could place a pad lock on with punch code (refer to user agreement)
  - Currently we do not charge a rental fee for Lumsden and outside teams to use our fields, this will be something to look into; not specifically rental fee, but an honorary season usage fee
  - Continue to purchase flour to chalk the diamonds as most cost efficient
  - 2024 there are no records of canteen deposits, with new procedures in place this will change. Since Canteen has been open, canteen has been profiting approximately \$200/week. This is consistent fund raiser and a strong potential to keep supporting our ball league
  - Jersey Deposits from 2024 were all paid by cash; assuming these was paid with tournament and hotdog sale
  - Payment to Baseball Sask never went through – Kyle Dumount repaid 2024; still needs to be repaid. And 2025 fees need to be paid (fees are typically paid in June)
  - Jersey deposits still need to be accounted for a paid.
  - Current Outstanding balances to account for this 2025 baseball season; Melissa Butler (canteen), Town of Regina Beach (Gym Rental), Photos, Papa Geordies (flour for chalking), Baseball Sask, Nicole Karst (equipment purchases), Cole Karst (outstanding bill), Kyle Dumount (Baseball Fees, canteen purchases)
  - Team photos are approximately \$1,500 bill
  - At next AGM, do we want the photos added in registration or photos top up? This is something that we will bring forward to the membership bodies to vote on
  - Need to explore the possibility to connect with summer businesses for partnership; (50/50 with waterfront? Wing night? Etc.) Nichole to reach out to Water front regarding a wing night.
  - Need to add/budget \$500/year for grass cutting; what are our options with mowing; highschool students? What mowers? BV address with user agreement? Chris Duke and Kyle Dumont to look into mowing
  - Need to establish a budget and expectations – Jerrod Kueler to establish a budget to build on/off of and bring to next meeting for board to review and adjust as needed
- b. Baseball Saskatchewan; confirm numbers
- RAMP Registration – Registrations need to be entered into RAMP
  - We need to enter all registrations onto RAMP
  - Jenese Vollman offered to enter registrations, provide the weekend to complete registration on RAMP

- Jenese will have until the 25<sup>th</sup> to complete, if not the board will take this task on, as we need these stats for Baseball Sask
- c. Parks and Rec Funds
- Regina Beach – there is a grant through Parks and Rec, this is to be spent on equipment; possibility to look into this grant to apply to reimburse equipment already purchased this year.
  - Buena Vista – there are two grants to access, one through the village, and a second one through BV parks and rec, board still needs to request for grant from Village of Buena Vista. Kyle Dumont to request grant.
  - Lions – reach out to man/work our bar and canteen? Nichole Forbes to write a letter requesting support in working the canteen
  - Local businesses? There is a market for summer population and target fundraising, Nichole Forbes to connect with Waterfront bar to connect regarding wing night/fundraiser
- d. Photos; action plan
- Last year was \$25/athlete
  - Photos to remain as is this season. This was something included in our registration, need a discussion at AGM next year to increase the fee to compensate for photos or use top up at the beginning of the season.
  - Motion to keep photos vs ask for top up from families: Jerrod Kueler makes motion to provide photos as initially stated in registration.
  - Second: Kyle Dumont
- e. User agreement with Village of Buena Vista
- Issue of how many keys are in rotation to access the building
  - Does BV want a lock on the kitchen door or facility main door? Ideally would make sense for two locks, this will also ensure the canteen is locked and supplies aren't open to the public
  - Need to agree on small float to keep in cash box
  - Two locks would be ideal (one for washrooms and equipment, a second for canteen)
  - Number lock would be best to change code yearly and refresh the code. – Chris Duke to connect and discuss with town
  - Can we work in grass cutting?
  - Gopher Holes – this continues to be a problem. Currently we have invested this year \$700 in addressing gopher issues. It was \$840 last year, and BV paid \$200 back
  - Need to address the split/coverage of the fee to address the Gophers
  - Need access to bathroom supplies and not have locked in kitchen, but need totes that are accessible in general area
  - For the July and October tournaments, they would sign their own use agreement
  - Time frame is good as is, as tournaments outside and separate users

- If we are renting to Lumsden, do we need to have a contract / sublet – at this time, Board feels it would be better to receive an honorarium for the season to help cover diamond maintenance, Board to connect with Lumsden and build that relationship
  - No rental to out side users during baseball season
  - Kyle Dumont to connect with village BV regarding user agreement and resign with official president title now that voted in as the president.
- f. Diamond maintenance
- What would the best evening to cut grass would be; Wednesdays best option
  - Mowing grass; needs to be cut weekly, local teenager to cut grass? Need to have a schedule and consistent weekly mowing
  - Need to budget \$500/season for grass cutting
  - Kyle to look into grass cutting through the Village BV through user agreement
  - Nicole Karst to look into mower to see if can have a more appropriate mower to hire a high school student
  - Shale may need to be updated, would be best to have a pile of shale to add to the diamonds, especially in the batters box
  - Raking after each game/practice; rake outward to inwards
  - Dragging the diamonds; something to look into as well
  - Chris Duke to type up maintenance manual to have posted in building
- g. Establish board emails
- There is a current email, there is an original email – this should be switched over to treasurer for e transfers.
  - Create a SSBA schedule email; this is where games and outsides leagues can email to schedule games, this scheduler will be tied to team Link, and can help set up and connect with outside leagues
  - President email; President can be cc'd and president can have that business
  - Shared google drive include three emails for the South Shore Sabres and personal emails for who sits on the board.
  - Kyle Dumont to connect with Jenese and establish emails
  - Kyle Dumont will open emails
  - These emails will be all connected to google drive
- h. Shared google drive
- Refer to notes above with email
  - All documents and policies typed up will be stored on google drive
- i. Field conditions on wet days
- As long as fields are being raked, the fields run dry
  - If raining at 3:00, typically playable at 6:00
  - Checking the batters box if playable
  - If standing water, not playable
- j. Social media account

- Board members will need to be added to facebook account
  - Kyle Dumont to connect with Jenese to get board added to the account
  - Minutes from meetings will be posted on fbook account as well as posted on town bulletin boards for families to access
- k. Ball tournament
- Nichole Forbes to reach out to Lions about canteen assistant
  - Chris Duke runs tournament to give back to the organization
  - Chris Duke is looking for assistance to manage the canteen
  - Look into running a U11 tournament next ball season; 2 diamond tournament (Tabled until next season)
  - As of now Chris Duke will remain in charge of running ball tournament with possibility of Board having more active role in future seasons
- l. Supports in place for Coaches
- Jasmine Hueser has volunteered to help create coaches manual, Nichole Forbes to help
  - Next year host a coaches meeting to support coaches
  - Expectations developed for each level of ball. This is information that needs to be provided to each level/division
  - At coaches meeting, you can go through equipment for the season, board then supports any requests
  - Appreciation to coaches, BBQ at end of the season
  - Look into reimbursement for coaching certifications, we also have never done a criminal record check
  - Require criminal record checks moving forward for next season; All coaches and team managers.
  - Motion to implement criminal record and vulnerable sector as well as participate in Respect in Sport: Kyle Dumont
  - Second: Chris Duke
- m. Canteen;
- Nicole Karst to meet and connect with Melissa Butler to connect and develop canteen procedure
  - Need to develop procedure to deposit cash
  - Canteen needs to be secured, as our canteen products are in there as is the cash box
  - Locks to secure? Need to decide based on conversations with town

**5. Next meeting; June 8<sup>th</sup> at 7:00 pm**

- a. Map grants due July 1
- b. Kid Sport Provincial Fund quarterly
- c. Team Linkt
- d. Park and Recs grants?
- e. Treasurers Report

- f. Board of Council – is this something that we want to look into
- g. Directors Insurance
- h. Shed Organization

Kyle Dumont: Motion to Adjourn

Chris Duke Seconds