North Shore Secondary School Athletic Association (NSSSAA) Constitution

Updated June 2026

Article I Name

The name of this organization shall be the North Shore Secondary Schools Athletic Association.

Article II Aim and Objective

The aim of this organization shall be to make the fullest possible contribution to the health, happiness, and physical welfare of the high school students by sponsoring well-organized and properly supervised athletic activities.

Its objective shall be the encouragement of inter-school sports, the maintenance of sportsmanlike conduct, the advancement of physical education and the establishment of a close relationship among the member schools.

Article III Membership

Section I General

a. This association shall consist of schools which meet the requirements stated in this constitution. The present association is comprised of the following member schools:

   Chapleau High School

   École secondaire catholique Trillium (Chapleau)

   École secondaire catholique des Satellites (2025)

   École secondaire Château-Jeunesse (Longlac) (2010)

   École secondaire l'Orée des Bois (Dubreuilville) (2010)

   École secondaire Saint Joseph (Wawa) (2007)

   Geraldton Composite High School

   Hornepayne High School (1994)

   Lake Superior High School (Terrace Bay)

   Manitouwadge High School

   Marathon High School

   École secondaire Cité-Supérieure (Marathon) (2010)

   Michipicoten High School (Wawa)

   Migizi Miigwanan (Longlac) (2011)

   Nipigon-Red Rock District High School

b. The membership of the association shall be composed of the following individuals:

- All principals
- School Co-Curricular Coordinators
- All coaches

Section II Acceptance of Schools

Schools approved for membership are accepted upon payment of a fee. Membership entails an obligation to abide by the constitution, by-laws, rules and regulations of the association.

Section III Method of Application and Conditions of Membership

a. Schools in good standing at the end of any school year shall continue in good standing forthwith upon payment of the current membership fee for the next school year, unless suspended or expelled for good and sufficient reason.

b. Each school desirous of joining this association shall apply in writing to the secretary at least four (4) weeks prior to the annual meeting. In the application the following information shall be given:

- Name of school
- Address of the school
- Phone number of the school
- School colours

c. Schools desirous of joining this association must send a school representative to the NSSSAA annual general meeting to advance their school's application to the league.

d. Individual schools wishing to continue membership must each send a representative to the annual meeting to provide a quorum.

e. All membership fees shall be due November 30th of the school year. Any school in default shall be assessed a late fee penalty of $25.00. Failure to pay this penalty by December 31st of the school year will result in the loss of rights and privileges of membership. Membership shall be in force from September 1st to the following August 31st.

f. As of September 1, 2022, the annual membership fee for all NSSSAA member schools is $375.00. This fee is to be used to cover the costs of the following league expenditures:
   - NSSSAA Directors & Officers Insurance ($45.00/school)
   - NWOSSAA Insurance & Fees ($115/school)
   - Banners ($65.00/school)
   - NSSSAA Annual General Meeting ($75.00/school)
   - Miscellaneous NSSSAA League Operating Expenses ($75.00/school)

g. Fees and Late Penalties

That NSSSAA fees shall be payable to the secretary-treasurer by the 30th of November, and failing to pay fees by December 31st, or provide proof of intent by that date, shall result in the assessment of a late fee penalty of $25.00. Failure to pay this penalty by December 31st of the school year will result in the loss of rights and privileges of membership. Membership shall be in force from September 1 to the following August 31.

Section IV Ousting

a. Any school may be deprived of all privileges of the association based upon a unanimous vote of all voting members present exclusive of the oustee, at any meeting called by the executive, providing there is a quorum.
b. Schools that do not send a representative to the annual meeting may be ousted.

Section V Current Teams

Each school must submit to the president their intentions to commit to volleyball and basketball competition at the NSSSAA annual meeting, and all other sports when the president requests team entry's information, relating to its proposed entry in the current athletic activity. Said details must be developed and presented before the schedule of the sport concerned is developed.

Section VI Outside Competition

Membership in the association shall automatically cease should a school enter a team in an outside league under the school's name without first securing the permission of the association.

Article IV Voting Powers

Section I Annual Meeting

On any matter except playing regulations, each person present may have one vote to a maximum of two (2) votes per school.

Section II Playing Regulations

When the matter under discussion deals with only one sport, each school shall have two (2) votes.

Section III Business Matters

On business matters each school shall have two (2) votes.

Article V Officers and Powers

Section I

The executive officers of the association shall be:

a. Past-President
b. President
c. Secretary-Treasurer

Section II Appointment of Officers

A slate of officers shall be appointed for a two-year term at the annual meeting according to a pre-established rotation of East/West divisions.

Section III

The executive shall be appointed from its own membership of the pre-established rotation of East/West divisions.

Section IV

The executive members (President, Secretary/Treasurer, and one senior athletic director from each division of NSSSAA who was present at the last Annual General Meeting) will consult when needed regarding any in-season matters, except league realignment that arise outside the parameters of the AGM. The procedure to be followed in any in-season concern including:

1. A fact-finding inquiry by the executive officers of the association.
2. The executive officers would then request that questions clarifying the issue be submitted to them by the involved parties, and each party would be obligated to answer each question posed by the other involved party. Answers would be collected by the executive officers.
3. Representative athletic directors from the NSSSAA divisions will be informed of the fact-finding information, questions and answers gathered in steps one and two, with a view to giving them an understanding of the issue.
4. Representative athletic directors would be then invited to formulate their own questions to clarify the issue. The questions must be answered by the involved parties.
5. All information gathered will be shared with NSSSAA reps. Motions pertaining to solutions regarding the issue at hand should be submitted to the NSSSAA executive to be distributed to all membership for a league vote.

6. Actions should be taken as directed by the NSSSAA executive and voting membership (two votes per school). All of this may be done in a format agreed upon by the NSSSAA executive with time, travel, and cost being considered in the choice of the format. (2017)

Article VI Duties of the Officers

Section I – The President

The President shall:

a. Call and preside at the general and executive meetings of the association;
b. Appoint a Secretary-Treasurer;
c. Represent the association in contacting the press and the public;
d. Have the authority to enquire into any matter pertaining to the affairs of the association;
e. Have the authority to ask any representative to attend any meeting;
f. Be a signing authority for the association;
g. In conjunction with the secretary/treasurer oversee responsibility that league statistics be administered.

Section II – Past-President

The Past-President shall:

In the absence of the president, (or his/her temporary withdrawal from the chair), the immediate Past-President shall occupy the chair.

Section III – Secretary-Treasurer

The Secretary- Treasurer shall:

a. Keep an accurate, updated record of the proceedings of the association, and all monies received and disbursed by him/her, and report annually to the association;
b. Be authorized to repossess and distribute the property of the association;
c. Give due notice of all meetings and business to come before each meeting to the School Co-curricular Coordinator of all member schools at least three days before the meeting, except in matters concerning the constitution in which a two-week notice is required (Article IX, Section I);
d. Consult the President before giving decisions to member schools;
e. Attend all meetings of the association, or send a delegate;
f. Create an executive and convenors directory each year following the annual meeting. This directory should include approximate dates for final tournaments and should be distributed by the start of the next school year;
g. Present a detailed audited financial report for the preceding year at the annual meeting of the association;

h. Act as a co-signing authority for the association;
i. Work in co-operation with the President to maintain a close liaison with the NWOSSAA secretary-treasurer;
j. In conjunction with the president, is responsible for league statistics.

Article VII Duties of the Executive

Section I

a. To have charge of the general business of the association and the supervision of all committees;
b. To adhere strictly to the constitution and pursue the policies laid down by the resolutions passed at the general meeting of the association;
c. To rule on questions of eligibility;
d. To rule on situations not specifically covered by the constitution;
e. To transfer convenors' files and make arrangements necessary for carrying on the activities of the coming season;
f. The executive is empowered to appoint a Board of Reference (Article XVI, Section I)
g. The executive is empowered to appoint convenors for the following year at the annual meeting. Said convenors to be appointed or elected from the membership;
h. The executive shall, at the spring meeting, appoint convenors for those activities for which convenors do not exist.

Article VIII Meetings

Section I – Regular Meetings

a. The annual meeting shall be scheduled before the annual NWOSSAA meeting in Thunder Bay, and before the end of the school term.

Section II – Special Meetings

The president is empowered to call a special meeting at any time, with reasonable notice.

Section III – Meeting Delegates

Each member school shall be permitted to send member delegates to meetings. Other delegates must apply to the president for permission to attend a meeting as a special school representative of the member school. These delegates, if approved by the president, may be allowed to attend but will not be allowed to put motions forward or have voting powers. (2017)

Section IV Quorum

A quorum of the association shall be at least 70% of the voting schools at all meetings.

Article IX Amendments

Section I Constitutional

a. Amendments to the constitution may be made at the annual meeting provided that at least (2) weeks notice of the proposed changes be given in writing to each active member;

b. All amendments to the constitution must be carried by a three-fifths majority.

Section II Playing Regulations

Playing regulations may be amended by a majority vote of the voting members present at the meeting called to organize the activity concerned. (Article IV, Section II)

Article X Finances

Section I Financial Responsibility

All matters pertaining to finance shall be the responsibility of the current executive.

Section II Fiscal Year

The fiscal year of the association shall be from annual meeting to annual meeting.