



POLICIES AND PROCEDURES

POLICY: SMHA Refund Policy

Date Approved: June 17, 2025

Last Reviewed: June 17, 2025

Dates of Amendment:

Cross Reference:

POLICY :

The Stittsville Minor Hockey Association (SMHA) will offer refunds/reimbursement of fees paid in accordance with the procedures below upon receiving a written request.

ADMINISTRATIVE PROCEDURES:

A request for a refund of a player's registration fees must be made in writing (email accepted) to the SMHA Registrar. The amount of the refund is based on the date that the request is received by the Registrar:

- Before September 1: Full refund less \$35
- September 1 - September 30: Refund of 80% of the registration fee
- October 1 - November 30: Refund of 50% of the registration fee
- After November 30: No refunds for any reason.

Registration Error refund fee. There will be a \$50 charge for any refund due to an error of any kind when registering – this includes for multiple tryouts or registrations.

All refunds will be processed according to the above procedures using the date the request was received in writing or by email to the SMHA Registrar as the effective date of the request.

RAMS Competitive Conditioning and/or Tryout Fees

All payments for pre-season on-ice conditioning and tryout fees are non-refundable.



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Players Transferring to Another Association (Competitive)

For players that transfer to another association to play at the competitive level, a full refund of their Association Registration Fees will be provided less the mandatory \$25 registration fee.

Season-Ending Injury

A player who sustains a season ending injury, certified by a physician, will receive a pro-rated refund based on weeks remaining in the season, if requested in writing.