

Mississauga Etobicoke Girls Softball Constitution

Preface:

In the Articles of the Constitution and By-Laws of the Mississauga Etobicoke Girls Softball, references which imply the female gender shall be taken to include the male gender equally and without bias wherever and whenever it is appropriate to do so.

Article 1 – Name

This organization shall be known as the Mississauga Etobicoke Girls Softball. hereinafter referred to as MEGS.

Article 2 – Aims and Objectives

- a) To provide recreational softball for girls whose ages are within the age groups specified in the By-Laws of MEGS.
- b) To foster, promote and teach softball and to provide maximum opportunity for all eligible individuals to participate.
- c) To develop community spirit and encourage sportsmanship and good fellowship amongst all participants to the betterment of their physical, mental and social well being.
- d) To develop, organize and control team competition to the maximum of playing accommodations and financial resources.

Article 3 – Affiliation

MEGS shall operate as an Independent League.

Article 4 – Membership

- a) A member is a person from the current MEGS Executive, and Association reps. All members eligible to vote must be at least 18 years of age. Individual associations are limited to a maximum of 4 votes.
- b) New Association membership in MEGS shall be confirmed by the MEGS Executive at the first meeting of each year. Current members are pre-approved as long as they remain in good standing.
- c) An Association granted membership shall agree to comply with the Constitution and By-Laws laid down by MEGS .

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- d) All Associations will designate one person from their Association as their MEGS representative. The name of the Association representative (and alternate, if necessary) shall be forwarded to MEGS in writing at the first regular meeting following the AGM, or upon change of representative. The representative will have one vote at all MEGS meetings unless they also hold an Executive position.
- e) MEGS Executive shall have the power to sanction or withdraw an Association membership if the Association member fails to correct a contravention of the Constitution and/or By-Laws after notification by MEGS. Membership shall be reinstated upon correction of the contravention or upon successful appeal.
- f) At the first MEGS Executive meeting, following the AGM, members-at-large may be appointed to fill positions on MEGS Executive which remain open. Each such member-at-large has voting rights.
- g) The members of MEGS Executive shall include the Area Association reps, Past President, President, Vice President, Secretary, Treasurer, Discipline Chair, Registrar, Scheduler, UIC, Convenors and appointed Members at Large
- h) Teams may be accepted from outside of Mississauga or Etobicoke to complete a schedule and they must provide their own diamonds. All associations must provide proof of player & liability insurance.
- i) All MEGS Executive members shall be at least eighteen (18) years of age.

Article 5 – Conflict of Interest

Should an Executive Member find herself in a conflict of interest with respect to any matter or issue arising at a meeting of the Executive, or any committee thereof, she shall immediately disclose such conflict of interest and refrain from voting on any such matter or issue. The Executive may, by resolution, make such rulings relating to conflicts of interest of Executive Members as it deems necessary. The conflicted members vote shall be recorded as an abstention.

Article 6 – Termination and Replacement of MEGS Executive Members

- a) Any MEGS Executive member may resign from MEGS by written notice of her resignation to the Secretary who shall advise MEGS Executive at its next meeting.
- b) Any MEGS Executive member who is absent from three (3) consecutive meetings, unless a just cause is given, may be removed from office by resolution passed by at least two-thirds of quorum at an MEGS Executive meeting.

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- c) If the MEGS Executive at a meeting shall determine by two-thirds of quorum that any member has discontinued the duties and activities that qualify them for membership, their membership shall be terminated.
- d) An MEGS member may be censured, suspended or expelled for breach of the Constitution or By-Laws of MEGS or for any act, omission or conduct that MEGS Executive deems prejudicial to the welfare of MEGS by a resolution passed by two-thirds of quorum at a meeting.
- e) The MEGS Executive shall have the power to fill any vacancies that may occur in its number to hold office for the balance of the term.

Article 7 – Executive

- a) Immediate Past President: Shall act in an advisory capacity with voting rights.
- b) President: The President shall preside over all meetings of MEGS. The President shall act as the signing officer together with one other officer on all contracts or other legal matters. Where an immediate decision is required, the President shall make the decision, subject to the approval of MEGS Executive at its next meeting.
- c) Vice President: The Vice president shall act as President in the absence of the President. The Vice President is responsible for arranging awards, and performing other duties as requested by the President.
- d) Secretary: Shall keep an accurate record of the proceedings of MEGS and maintain an updated mailing list.
- e) Treasurer: Shall collect and properly record all finances involving MEGS. Shall pay all accounts upon MEGS Executive approval, by cheque countersigned by authorized MEGS Executive member. Shall submit regular financial statements to the MEGS Executive as required. Shall arrange for an independent audit of MEGS financial transactions annually, but not later than January 1st, and then obtain copies of such audit for the MEGS Executive. Shall have a financial statement available at the annual general meeting.
- f) Discipline Chairperson: Shall Chair the Protest and Discipline Committee. Shall handle all disputes regarding MEGS and report any decisions made to the executive committee.
- g) Convenors: Shall be the liaison between MEGS and participating teams and Associations. Shall keep an accurate record of wins, losses and ties in their division. Will be available to convene at all playoffs or designate an executive person. Are not permitted to convene in divisions in which they or their child play

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or coach, with prior approval of the MEGS Executive. Shall be the first point of contact for all complaints arising from their division.

- h) Scheduler: Shall schedule all regular season and playoffs games for MEGS subject to the approval of the MEGS Executive
- i) Registrar: Duties shall include collection of outstanding proof of age and team rosters. Maintains list of outstanding proof of age. Distributes rosters to convenors for playoffs. Advises Association Reps of outstanding proof of age. Keep MEGS Executive updated on all outstanding proof of age. Maintains a year-to-year list of all players.
- j) UIC: Shall be a member of the Protest & Discipline Committee. Shall be responsible only to the MEGS Executive. Shall be responsible for assigning qualified umpires for all playoff games.

Article 8 – Annual General Meeting

- a) The Annual General Meeting (AGM) shall be held in the month of October but no later than one month before the completion of a fiscal year.
- b) MEGS Executive shall schedule the date, time and location of the AGM. Twenty-one days' notice shall be given to area association representatives. All proposed amendments of this constitution must be in the hands of the Secretary fourteen (14) days prior to the AGM.
- c) No Article of constitution shall be altered, rescinded or added to; except at the AGM, and then only by two-thirds (2/3) majority of the eligible voting members present.
- d) Order of business at the AGM
 - Credentials (establish voting delegates and quorum)
 - Minutes of last AGM
 - Financial report
 - General discussion
 - Correspondence
 - Motions (constitution amendments)
 - Notices of motions (by-laws) – received and tabled until the first meeting of the MEGS Executive
 - Resolutions (motions from the floor)
 - Election of new executive
 - Adjournment
- e) At each Annual Meeting, the Members shall elect the Executive, as outlined in Article 7. The Nominating Committee shall review any new prospective candidates, and their recommended list shall be presented, giving the position of

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each executive and their names, stating the intent of the incumbent or the name or names of those seeking election to each and every position, at least two weeks prior to the annual meeting. Such list be published on the MEGS website &/or other social media in accordance with the time frame previously mentioned.

- f) To be eligible for the position of President, the candidate must have at least one (1) term on the Executive in accordance with Article 7

Article 9 – Voting Privileges

- a) The following parties will be entitled to one vote at all MEGS regular meetings:
 - Each member of the MEGS Executive (note: the President will only vote in the event of a tie)
- b) The following parties will be entitled to one vote at the Annual General Meeting (AGM):
 - Each member of the MEGS Executive (note: the President will only vote in the event of a tie)
 - Each association representative
 - Each member as described in Article 4a
- c) An association representative holding an MEGS Executive member position will only be entitled to one vote.
- d) An absent Executive voting member may appoint one alternate in writing to vote by proxy.
- e) Five voting delegates representing one-half (50%) of the Associations constitute a quorum and the order of business may be dealt with.

Article 10 – Dissolution

Upon dissolution of the MEGS and after payment of all debts and liabilities of MEGS, the remaining property of MEGS shall be disposed of and transferred to the Association members in good standing, provided such are operating on a not-for-profit basis and sharing similar objectives as MEGS. The allocation of the remaining property among the eligible Association members in good standing shall be on a pro-rata basis and will be accomplished by dividing the number of house league softball players registered with each eligible Association member in good standing by the total number of house league softball players registered with all eligible Association members in good standing, using the last available list of registered house league softball players in MEGS's records.

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Article 11– By-law Amendments

- a) By-laws to this constitution may be amended at any regular monthly executive meeting. Fourteen days' notice of any such amendments shall be given to the Secretary.
- b) The Secretary shall notify each representative of the proposed amendments prior to the MEGS Executive meeting.

Approved on this 26th day of October, 2023.

President

Secretary