APMHA September 2026 Minutes

Tuesday, September 1st, 2026 @ 6:30pm

Almonte Arena, Upper Hall

Position	Name	Attendance
Voting Members		
President	Kristen Drynan	Present
Director Discipline and Risk Management	Grant Cotie	Present
Director of House Programs	Ben Nyveld	Regrets
Director of Finance	Angie Ferguson	Present
Director of U7 (Initiation Program)	Amy Thom	Regrets
Director of Coach and Player Development	Coady Lowry	Present
Director of Registration	Candace Nunn	Present
Director of Scheduling	J-F Meloche	Present
Director of Community Engagement	Sophie Nieman	Present
Director of Tournaments	Kristina Chapman	Present
Director of Communications and Webmaster	Liz Blonde	Present
Director of Equipment	Nick Feeley	Present
Referee in Chief	Hunter Coady	Regrets
MTK Representative	Brad Colbourne	Regrets
OVSS Representative	Brad Doran-Veevers	Absent
Non-Voting Members (Level Convenors)		
U9 Convenor	Mallory Lowry	Regrets
U11 Convenor	Dawn Martin	Regrets
U13 Convenor	Danielle St. Louis	Absent
U15 & U18 Convenor	Angie Kelly	Regrets

Meeting called to Order: 6:35pm

Approval of August minutes – J-F, Kristen

Member	Comments
Kristen Drynan **President**	**APMHA business:** • D4 sent us requirements for the season (as I posted in our group chat) and great news is that HEO covers our insurance, so we are cleared in that aspect. • Coady was granted access to HCR. • working with the legion to lock down meeting space • Banners should be going up this week. • Confirm our new Risk & Discipline director. **LCMHL business:** • The handbook updates have been completed. • U9 & U13 statisticians are still needed (which is basically a convenor) and would like us to share their socials. • Oct 18th regular season starts. We need to send Debbie schedules and teams by Oct 2nd. • Coaches and managers meeting Oct 15th. • For team placements there will be no variances accepted. • Budget and fees will stay the same. **D4 business:** • Associations must have our registration numbers by the next meeting. • U9 is full ice as of Dec 26th. They're allowed 2 full ice tournaments. 4 total. • Associations need to send in sanctioned tournament forms. DONE • This season all persons for on-ice activities must wear a helmet, including trainers, 3rd party services etc. • Associations are responsible for setting up TTM Access, Mike Smith will be working with the registrars on how to do this. • If there are no U15 C teams, Stittsville would like to request approval to submit up to 2 teams in the Nepean U15C interlock. • RIC is currently onboarding and registering approximately 65 new officials— roughly 35 adults and 30 minor-aged officials. In person clinics are commencing this month. Also links to the clinic are private and not to be shared. unless officials received approval from D4 RIC or at the very least Association RIC in writing, they will be given a refund in the clinic as too many people have been signing up without approval. • Due to a lack of ice commitment from CPMHA for OVSS, they are possibly having to fold the U9 program at the AA level. District cannot offer a select team portfolio until this is resolved.

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Director of Risk and Discipline	• Position vacant
Ben Nyveld **Director of House Programs**	• New jerseys have all arrived and are in the second unit which JF manages access to. JF, Nick, and Kristina are going to coordinate adding the Badger logo stamps (may be best to note this under equipment) • JF, Coady, and myself met last weekend to plan out conditioning and sort-out's and the overall schedule. Once the times and groups are locked in, I'll be assigning evaluators per evaluation session. • For Convenors, once the schedule is set with groups assigned to ice times I will work to coordinate their assistance with player check in for conditioning and evaluation sessions. If a Convenor isn't available for a specific time, we will coordinate to ask the Executive for assistance where needed. • All drills used for evaluations this year should be ready within the next week. My intent is to share them all with evaluators ahead of time via email so people know what they're getting into ahead of time rather then trying to rely on people to show up early for instructions. • For discussion, are upstairs halls available for our use during evaluations? I am not sure if this has been asked for or if we are just going to use them as best as we can and will leave if we are kicked out by other events? ○ Kristen to enquire with town once schedule is made • Ben to follow-up with Convenors, potential meeting with them before sortouts. Ben to let Kristen know when it is. • Hand our Hockey Life Player Passes at Conditioning check-in
Angie Ferguson **Director of Finance**	• To call Kevin to discuss mini storage • Receipt given to Badger • Insurance for storage locker ○ Main piece is jerseys, then there is hockey equipment. Value should be closer to $75,000 • CRA T1104 – we do not have to submit because our annual revenue is not over $200,000. • Heo cheque mailed out for tournaments • To send financials to Kristen • Signed up for QuickBooks
Amy Thom **Director of U7 (Initiation Program)**	• Jerseys/socks have been ordered for 6 teams and set to arrive around the 20th of September. • Jordan has received the registered list of kids, and is working on arranging kids so that we have coaches etc. for each team.

	• We will likely run a sort out day for the 2021 born kids just to decide what level of team to put them on (we do beginner skill, middle of the pack, and advanced).
Coady Lowry **Director of Coach and Player Development**	• Coaching applications are going okay • 1/3 of bench staff have applied • Mandatory field – age group, and click multiple • Has access to Spordle • Goalie clinics have been booked for conditioning sortouts and whole season • Working on structures for U7 with Jordan Purcell • Could have U21's sign a code of conduct (relating to alcohol, drugs and behavioural expectations) ○ Liz to work on • Shift Forward
Candace Nunn **Director of Registration**	**Registrations as of August 31** • U7 = 78 • U9 = 57 (0 goalies) • U11 = 28 (1 goalie, 27 players) • U13 = 21 (6 goalies, 15 players) • U15 = 18 (1 goalie, 17 players) + 1 player • U18 = 30 (3 goalies, 27 players) + 1 player • U21 = 8 (1 goalie, 7 players) + 2 players **Waitlist** • U9 = 3 (add all three to the team – Candace to email all families) **26 players have been rostered with competitive teams so far:** • U10 = 6 • U11 = 1 • U12 = 4 • U13 = 5 • U14 = 6 • U15 = 1 • U16 = 3 **Numbers for each age group trying for MTK/OVSS teams yet to be made (U9 & U18) are as follows** • U9 = 1 • U10 = 1 (transfers to CP if cut) • U11 = 6 (2 have played previous) • U12 = 16 (9 have played previous) • U13 = 13 (9 have played previous) • U14 = 9 (4 have played previous) • U15 = 9 (8 have played) • U16 = 8 (8 have played previous) • U18 = 4 (4 have played previous)

	• I still have 32 players that have registrations "pending" due to missed raffle fees or needed addresses verified. Emails were sent to 76 players, so more than half the issues have been dealt with. I'll be sending follow up emails in the coming week.
	• We have a few players that were registered with APMHA but have PLMHA address, I'm getting that all sorted out as they needed permanent transfers to Perth then Share for a Year transfers to come play here.
	  ○ Kristen to reach out to help. Candace to send Kristen the info on the ones she's waiting on.
	• I've been updating the sock and name bar order sheet weekly; it should be done now with the exception of some unanswered questions about sizing and any late registrations. Nick, when are name bars being ordered? There were issues with new name bars from Gilks last year, if we can get those returned, Mallorie said she'd get them fixed up.
	  ○ Convenors can communicate this to teams if they want to return them
	  ○ Does Kristen have an order list from last year?
	• Are we actually putting a hard close on registration, I haven't closed the store, but can do that tonight.
	  ○ Close and wait list everyone
	• What is the ideal U21 number, I'll put a cap in the online store. 15 skaters and 2 goalies.
	• I can do up conditioning check in sheets and get them to level convenors or I can also plan to be at the first session for all levels in case there are registration questions/issues.

J-F Meloche **Director of Scheduling**	• Schedule to go to Executive

Sophie Nieman
Director of Community Engagement
	<u>Photo's</u>
	• In response to our on-ice lability (no helmets) question:
	• She has never used any waivers since organizations already require player waivers before stepping on the ice - we may want to see what our liability covers if we are concerned.
	• Players sit on the bench and go on the ice one at a time, no skating around during photos.
	• U7's:
	  ○ No locker room photos, just on ice only, due to the extra time and care needed during those sessions.
	  ○ They are done beside the bench, so they have one step on and off the ice. All coaches' hands on deck to help keep things running safe smoothly and assist those who need it.

	Donations
	• We have officially received one donation, and we will be receiving a gift basket from Equator for APMHA day
	• We will need to provide a donation receipt to Equator; the invoice will be ready Oct 16th. Angie, I will flag you closer to the date. I will get them one even though we are not a CRA-registered charity.
	• No response from the following, I am going to do in person follow-ups to:
	  ○ Mamma's
	  ○ Vodkow
	  ○ Hummingbird Chocolate
	  ○ Levi's Home Hardware
	  ○ Sports Systems
	
	Conveners/Fundraising opportunities
	• Reminder for Managers when the time comes:
	• **Cedarhill Christmas Tree farm** has offered for teams to do an early fall team gathering at no charge and offered a free wagon ride to every team.
	• **Fulton's** is happy to partner up with some teams to do more fundraising, which was very successful last year.
	• **Needham's** are hosting Night Maze Fundraiser Nights, where each team can choose one Friday or Saturday night between September 25 and October 24 to fundraise at the farm.
	  ○ Teams can:
	  ▪ Set up a bake sale, hot chocolate stand, or other fundraiser (we provide electricity)
	  ▪ Have a donation "milk can" where 100% of donations go to the team
	  ▪ Receive a split of the Night Maze admission proceeds
	  ▪ Have the kids dress up and help "haunt" the maze
	  ▪ Promote their night to family, friends, teachers, neighbours, etc. — and we'll promote it too!
	  ▪ Available nights:
	  Sept. 25, 26
	  Oct. 2, 3, 9, 10, 16, 17, 23, 24
	
	Equipment swap day
	• To be held next year. I will take the year to research and plan for potentially hosting it at the end of next summer.
	
	Lottery Licence
	• Angie and I are working on getting it started.

Kristina Chapman	• Jersey's (sponsorship) patch work

Director of Tournaments	• Tournaments:
	  ○ Sanction paper work has went out to D4 Chair.
	  ○ Sponsorship (Kelsey's)
	  ○ Advertising
	  ○ Welcome bag for the team
	  ○ Selling tournament swag
	• 50/50 tickets (ask for license from municipality, and upload so its an option on registration)
	• If all approved - aiming to have tournaments uploaded on HEO by Thanksgiving weekend.
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Liz Blonde **Director of Communications and Webmaster**	• Created new Coaching Application form on the website • Went to Hockey Life to re-engage about the logo in the store • SharePoint files • Convenor emails • Equator added to sponsor bar • APMHA Respectful Behaviour, Bullying, Harassment, Cyberbullying Policy • J-F and Candace access to website • Add actual emails to contact us page • Need to set Grant up all around • Should we increase team fees limit? ○ Look at rewording?
Nick Feeley **Director of Equipment**	• Equipment handout?? • Sort out jerseys and equipment bags • Sorting first aid kits • Next task is to go through goalie gear • Planning for 12 practice bags • Need 50 more blue pucks for U7 • Need a new lock for U7 storage cabinet • Consider making having the name bars done professionally for the new jerseys • Doing an order of socks • •
Hunter Coady **Referee in Chief**	• Regrets • No comments
Brad Colbourne **MTK Representative**	• Tryouts: Evaluations begin September 12, with final exhibition games and teams set by September 19. Same basic tryout process as last year due to timing. • Evaluators: Increased emphasis on outside evaluators. Brad and Paolo to coordinate evaluators for MTK tryouts. • Player registration: 170 players currently registered for tryouts, versus 228 expressions of interest. U18 is particularly low at 8 registrations.

	• Development: Edge Hockey confirmed for bootcamp—3 sessions per team. Hitting clinics and Exact Shift goalie programming are also being worked on. • Ice: Same overall CP ice as last year, with some scheduling changes. Tournament schedules due Sept. 4 and regular-season ice due Sept. 10. MTK is also discussing an additional 2 hours/week with Lanark. • Equipment: Tryout jerseys and socks are ready. Equipment vendors will be reviewed once the season begins, and surplus/older equipment should be cleared out. • Items requiring follow-up: Determine policy/payment for non-parent coaches and whether team fees should increase.
Brad Doran-Veevers **OVSS Representative**	• No comments
Mallory Lowry **U9 Convenor**	• No comments
Dawn Martin **U11 Convenor**	• No comments
Danielle St. Louis **U13 Convenor**	• No comments
Angie Kelly **U15 & U18 Convenor**	• No comments

Adjournment	• Motion to adjourn: 9:15pm – Kristen and Coady
	• Next meeting: Tuesday, October 6th at 6:30pm
	  ○ Kristen will work on meeting space
	• Other 2026 meeting dates:
	  ○ November 3rd
	  ○ December 1st

Action Items:

- Coach manager meeting = Tuesday, October 13th at 6:30pm
  - Kristen to look for space
- Liz ask Hockey Life re. store credit for 2026-2027 season