



P.O. Box 295, Carleton Place, ON, K7C 3P4
registar@cpmha.ca

Request for a vulnerable sector check

Date _____

To Whom It May Concern,

This is to certify that _____ is seeking a volunteer position with the Carleton Place Minor Hockey Association (CPMHA) as a Coach.

This letter serves to authorize a Vulnerable Sector Check for _____ who has applied for this volunteer position within our organization. This role will be responsible for working with children in our community, specifically with youth aged 4 to 18.

The duties of this position include but are not limited to:

- Assisting team functions and activities.
- Direct and indirect authority over minors.
- Making disciplinary decisions regarding minors.
- Supervising players in the dressing room before and after practices and games.
- Providing emotional support and guidance to players.
- Monitoring and ensuring compliance with safety protocols and procedures.

As per our bylaws and policies, and in accordance with the requirements of Hockey Eastern Ontario and Hockey Canada, we require _____ to provide our association with the results of a Vulnerable Sector Check.

Thank you for your assistance.

Sincerely,

Executive Members Signature

Executive Members Name (printed)

Executive Members Position