

CONSTITUTION OF THE



PERTH LANARK MINOR HOCKEY ASSOCIATION

LAST REVISION: MAY 22, 2025

CONSTITUTION

ARTICLE 1

- a) This organization shall be known as the Perth Lanark Minor Hockey Association (PLMHA). Incorporated, March 2, 1978, operating under the name of Perth Minor Hockey Association.
- b) The Head Office of the Corporation shall be in the Town of Perth, Province of Ontario and at such place therein as the Board of Directors may from time to time determine.
- c) The seal, an impression whereof is stamped in the margin hereof, shall be the corporate seal of the Corporation.

ARTICLE 2

- a) The objectives of the Perth Lanark Minor Hockey Association are to promote, govern and improve organized amateur hockey in the Perth & Lanark area as a division of HEO (Hockey Eastern Ontario) by authority of Hockey Canada.
 - i) to foster among its members, supporters and teams a general community spirit;
 - ii) to maintain and increase the interest of the game of hockey;
 - iii) to have an exercise a general care, supervision and direction over the playing interest of its teams, players and coaches.

ARTICLE 3

- a) The Constitution and By-laws of the Association shall not be altered except at an Annual General Meeting (AGM) and notice of the proposed alterations shall be given to the Secretary in writing at least 3 to 4 weeks before the day of the meeting and the Secretary shall forthwith notify the Board of Directors of the proposed changes. The Secretary shall advertise the Annual General Meeting (AGM) at least **30 days** prior to the date. Any amendments to the Constitution of By-laws shall be made only at the AGM and by a majority of the members present and voting therein.

ARTICLE 4

The Association shall consist of the Board of Directors, coaches, managers, trainers and parents or legal guardians of those registered in the Association's activities for the current season.

ARTICLE 5

All participants between the ages of 4 and 20, that fall within the Perth/Lanark boundaries shall be eligible to participate in the activities provided by the Association, provided that all other requirements of the PLMHA By-laws and Regulations of the Association are fulfilled.

ARTICLE 6

- a) The affairs of the Association shall be managed by the Board of Directors, each of whom will take office within one (1) month following their election or at such time as the Board determines, and throughout the term of office, shall be a member of the Association. The Board of Directors shall be elected and shall hold office for the term of two (2) years.
- b) The members of the Association may, by resolution passed by at least 2/3rds of the votes cast at the AGM of which notice specifying the intention to pass such a resolution has been given, remove any member of the Board of Directors before the expiration of his/her/their term of office, and may by a majority of the votes cast at the meeting, elect any person in his/her/their stead for the remainder of his/her/their term.
- c) If two (2) or more members in good standing seek election for a position, election shall be done by ballot. The ballots shall be collected and counted by two (2) or three (3) previously arranged neutral parties. A motion to destroy the ballots must take place once the vote is complete.

ARTICLE 7

- a) Vacancies on the Board of Directors, however caused, may so long as a quorum of Executive Committee remains in office, be filled by the Board of Directors from among the qualified members of the Association, if they shall see fit to do so. Otherwise, such vacancies shall be filled at the next AGM of the members at which the Board of Directors for ensuing year are elected. If there is not a quorum of Executive Committee, the remaining Board of Directors shall forthwith call a meeting of the members to fill the vacancy.

ARTICLE 8

- a) The Board of Directors of the Association may administer the affairs of the Association all things and make a cause to be made for the Association, in its name, any kind of contract which the Association may lawfully enter in to and, save as hereinafter provided, generally may exercise all such other powers and do all such

other acts and things the Association is by its charter or otherwise authorized to exercise and do.

- b) Without any way derogating from the foregoing, the Board of Directors are expressly empowered, from time to time, to purchase, lease or otherwise dispose of shares, stocks, rights, warrants, option and other securities, land, buildings and other property, movable or immovable, real or personal, or any right or interest therein owned by the Association, for such consideration and upon such terms and conditions as they may deem advisable.

ARTICLE 9

- a) Questions arising from any regular meeting of the Board of Directors shall be decided by a majority of votes. In the case of an equality of votes, the President shall cast the tie breaking vote. All votes at any such meeting shall be taken by ballot if so, demanded by any Board of Director present, but if no demand be made the vote shall be taken in the usual way by assent or dissent. These shall be counted by two (2) or three (3) parties and all ballots destroyed. A declaration by the President that a resolution has been carried and an entry to that effect in the minutes. A quorum of 50% of the Executive Committee is required to conduct business.

ARTICLE 10

POWERS

- b) The Board of Directors of the Association may administer the affairs of the Association all things and make a cause to be made for the Association, in its name, any kind of contract which the Association may lawfully enter in to and, save as hereinafter provided, generally may exercise all such other powers and do all such other acts and things the Association is by its charter or otherwise authorized to exercise and do.
- c) Without any way derogating from the foregoing, the Board of Directors are expressly empowered, from time to time, to purchase, lease or otherwise dispose of shares, stocks, rights, warrants, option and other securities, land, buildings and other property, movable or immovable, real or personal, or any right or interest therein owned by the Association, for such consideration and upon such terms and conditions as they may deem advisable.

ARTICLE 11

Affiliation – Removed

BY-LAWS

BY-LAW 1

The Board of Directors shall consist of 17 positions.

- President
- Vice President – U15/U18/U21
- Vice President – U11/U13
- Vice President – U9
- Vice President – U7
- Secretary
- Treasurer
- Registrar
- Risk and Safety Coordinator
- Tournament Coordinator

Additional officers shall include:

- Past President
- Coach Coordinator/Coach Mentor
- Ice Scheduler
- Equipment Coordinator
- Website Coordinator
- Event Coordinator
- Referee in Chief

The additional officers shall attend Board of Director meetings with each having a vote on Board related matters.

- a) The Executive Committee shall be elected by nomination and acceptance or by ballot at the AGM;
- b) The Additional Officers, with the exception of the Referee in Chief, may be elected by nomination and acceptance or by ballot at the AGM or appointed by the Executive Committee;
- c) The Referee in Chief shall be appointed by the President annually and when required, in conjunction with the other Vice Presidents;
- d) The Executive Committee and additional officers shall be responsible for the Business and Administration of the Association;
- e) The signing officers for the Association shall be two (2) of the President, Treasurer, or Secretary;

Election years:

Odd Year at time of AGM (2011, 2013, etc.) – President, Vice President – U15/U18/U21, Vice President – U7, Secretary, Ice Scheduler, Coach Coordinator/Coach Mentor, Registrar and Tournament Coordinator.

Even Year at time of AGM (2012, 2014, etc.) – Vice President – U11/U13, Vice President – U9, Treasurer, Equipment Coordinator, Risk & Safety Coordinator, Website Coordinator, Event Coordinator

BY-LAW 2

MEETINGS

- a) The Annual General Meeting (AGM) of the Association shall be held on or before the 1st day of May each year and shall be chaired by the President. If the President is unable to chair the meeting or is absent, a Vice President shall chair the meeting.
- b) At the request of three (3) Board of Director members, the President shall call a general meeting of the members. The meeting duly called for that purpose is effective only until the next Annual General Meeting. The Board of Directors meetings should be held at least once a month with possible exceptions during the month of July. The meetings will be held on dates designated by the President.

BY-LAW 3

VOTING

- a) The following shall be eligible to vote at the Annual General Meeting (AGM);
 - i) Board of Directors
 - ii) Life Members
 - iii) Members in good standing
- b) A member must be present to vote; no proxy votes allowed;
- c) The method of voting at the AGM shall be by nomination or acceptance through show of hands, or by ballot;
- d) No person shall have more than one (1) vote and they must have reached the age of eighteen (18) by the date of the AGM to be eligible to vote;
- e) Members with unpaid fees to a team or the association or members under suspension shall be considered members NOT in good standing and are not eligible to nominate individuals to the Board, to second a nomination, to be nominated, to vote in elections or to vote on other business at the AGM.

RULES OF ORDER

The Order of Business at the Annual General Meeting (AGM) shall be as follows:

1. Call the meeting to order;
2. Approval of the minutes of the last Annual General Meeting;
3. President's report;
4. Vice President's reports;
5. Board of Directors reports;
6. Treasurer's report;
7. Constitution/By-Law changes, New Business, Resolution or matters that may properly be brought for the meeting;
8. Presentation of the Slate of Nominations;
9. Call for Nominations from the floor;
10. Election of Officers;
11. Adjournment

NOMINATIONS/VOTES

Each member in good standing shall have the privilege of nominating a representative for each elected office of the Association subject to the following provisions:

1. A nomination shall not be accepted for the office of President who has not served a minimum of two (2) years on the Board of Directors prior to his/her/their nomination;
2. If required, the election chair will appoint two (2) members to count ballots and a third (3rd) member to act as a scrutinizer. These individuals will be eligible to vote;
3. The results of each vote for the Board of Directors position will be reported prior to opening the floor to nominations for the next position.

LIFE MEMBERS

1. Any current Board of Director member may make a motion at any monthly meeting to nominate an individual who:
 - a) Retired from the Board of Directors in good financial standing;
 - b) Has served a minimum of five (5) years on the Board of Directors;
 - c) Whose knowledge and history as a past Board of Director member would be valuable to the current Board of Directors
2. Upon approval of nomination by two-thirds (2/3) majority vote of the current Board of Directors, the nominee will be advised and upon their accepted, will be appointed as a Life Member.

BY-LAW 4

REGISTRATION

Any players registration fee not paid in full by September 1st will not be permitted on the ice for any activities until full payment is received or unless approval has been given by the President and or Registrar. Any outstanding debts from previous hockey seasons, which include any outstanding team fees, must be paid before any registration fees for the next season will be accepted.

BY-LAW 5

TRAVEL EXPENSES

Over the course of the season, Board of Director members may be required to attend additional meetings outside the monthly Board meetings. Travel expenses for such meetings shall be covered at a cost of 0.50 cents per kilometer. Mileage bills shall be submitted at the end of the season or periodically throughout the season if warranted.

BY-LAW 6

Booth – removed

BY-LAW 7

APPEALS

Any person, player, team or combination thereof, feeling aggrieved by a decision of any person on the Board of Directors under the constitution, by-laws, regulations and rules of competition of the PLMHA, may appeal to the PLMHA Discipline and Appeals Committee.

The appeal shall be in writing addressed to the Risk & Safety Coordinator setting forth the decision appealed from and a concise statement of the alleged grievance.

The Risk & Safety Coordinator shall forthwith direct the three (3) members of the Committee designated by the President, to hold a hearing at the appointed time and place and notify the appellant and any other person who has an obvious interest in the same, thereof.

The PLMHA Discipline and Appeals Committee shall, at the conclusion of the hearing or as soon thereafter as practicable, in written form, render its decision.

PLMHA DISCIPLINE AND APPEALS COMMITTEE

The PLMHA Discipline and Appeals Committee shall consist of a minimum of three (3) persons, with at least one (1) being a member of the Executive Committee and all being members in good standing (who shall select from among themselves a chairman) and the

majority decision thereof shall be final and binding. The Committee members shall not be actively connected with the teams(s) or individual(s) involved.

BY-LAW 8

STANDING COMMITTEES

All members of the Committees will be recorded in the Board of Directors meeting minutes.

NOMINATING COMMITTEE

Removed

CONSTITUTION COMMITTEE

No "Committee" is required however any proposed changes to the Constitution or By-Laws made by members of the Association are to be forwarded to the Secretary and or President at least three (3) to four (4) weeks prior to the AGM for review and approval.

BANQUET AND AWARDS COMMITTEE

Appointed by the Board of Directors are responsible for all PLMHA trophies and awards and report back to the Board of Directors. The committee will also coordinate the Annual Awards Banquet, by format approved by the Board of Directors. Each player registered with PLMHA from U7 to U18 inclusive, will be given a memento from PLMHA. Individual and Special Awards will be presented at the Annual Awards Banquet.

AUDITING COMMITTEE

The auditing committee shall be comprised of at least three (3) members of the Board of Directors and must not be signing officers of the Association. This committee's sole duty is to verify the revenue and expenses of the Association in May, August, November, and February comparing the balance in the account with Treasurer's report.

BY-LAW 9

PURCHASES

For any major purchases in excess of \$1000, more than one (1) quote shall be obtained, where possible. Quotes from such businesses are to be provided at the Board of Directors meeting. Every attempt is to be made to have the quotes provided by but not limited to businesses within the Perth/Lanark area. The major fundraising event for the upcoming season shall be decided in January and put into place for May 1st.

BY-LAW 10

SPECIFIC DUTIES OF THE BOARD OF DIRECTORS

President

The President, within the jurisdiction of the Association, shall have the powers to:

- a) Sign as a signing officer of the Association;
- b) Preside at all meetings;
- c) Exercise the powers of the Board of Directors in case of emergency;
- d) Suspend teams, team officials, players, and or parents when required as per the Discipline and Appeals Policy of the PLMHA;
- e) Sit on all committees as an ex-officio voting member;
- f) Be responsible for reviewing all Game Incident Reports (GIR) along with a copy of the official game sheet if required;
- g) Act as representative for PLMHA to Hockey Eastern Ontario (HEO) and to all leagues PLMHA is associated with;
- h) Assign duties as required.

Past President

The Past President shall carry out any duties assigned by the President of the PLMHA or the Board of Directors for one term (2 years). They shall be a voting member. In the case of a vacancy in the office of President, the Past President shall preside until a new President is elected by the PLMHA.

Vice President – U15/U18/U21

The Vice President – U15/U18/U21 shall:

- a) Convene and supervise the affairs of all U15/U18/U21 teams in PLMHA (including U14 and U16 teams);
- b) To be an alternate representative for PLMHA to HEO and all leagues that PLMHA is associated with;
- c) Arbitrate any differences that arise pertaining to the above teams to the best of their ability, and report to and co-operate with the Board of Directors;
- d) Solicit for coaches where needed for the above teams, then follow the procedure set out for coach selection as outlined in the applicable Regulations;
- e) Responsible for coordinating and arranging individuals to run conditioning and or team tryouts/placement;
- f) Perform duties as assign by the President.

Vice President – U11/U13

The Vice President – U11/U13 shall:

- a) Convene and supervise the affairs of all U11/U13 teams in PLMHA (including U10 and U12 teams);

- b) To be an alternate representative for PLMHA to HEO and all leagues that PLMHA is associated with;
- c) Arbitrate any differences that arise pertaining to the above teams to the best of their ability, and report to and co-operate with the Board of Directors;
- d) Solicit for coaches where needed for the above teams, then follow the procedure set out for coach selection as outlined in the applicable Regulations;
- e) Responsible for coordinating and arranging individuals to run conditioning and or team tryouts/placement;
- f) Perform duties as assign by the President.

Vice President – U9

The Vice President – U9 shall:

- a) Convene and supervise the affairs of all U9 teams in PLMHA;
- b) To be an alternate representative for PLMHA to HEO and all leagues that PLMHA is associated with;
- c) Arbitrate any differences that arise pertaining to the above teams to the best of their ability, and report to and co-operate with the Board of Directors;
- d) Solicit for coaches where needed for the above teams, then follow the procedure set out for coach selection as outlined in the applicable Regulations;
- e) Responsible for coordinating and arranging individuals to run conditioning and or team tryouts/placement;
- f) Perform duties as assign by the President.

Vice President – U7

The Vice President – U7 shall:

- a) Convene and supervise the affairs of all U7 teams in PLMHA;
- b) To be an alternate representative for PLMHA to HEO and all leagues that PLMHA is associated with;
- c) Arbitrate any differences that arise pertaining to the above teams to the best of their ability, and report to and co-operate with the Board of Directors;
- d) Solicit for coaches where needed for the above teams, then follow the procedure set out for coach selection as outlined in the applicable Regulations;
- e) Perform duties as assign by the President.

Ice Scheduler

The Ice Scheduler shall:

- a) Book, prepare and assign ice times for all hours of ice rented by PLMHA;

- b) Ensure that appropriate ice schedules are uploaded onto the association website and team contacts and arena managers are made aware at least 4 weeks ahead of time, when possible;
- c) Together with the Tournament Coordinator, select dates to be designated for tournaments. Select enough dates for each team to have a tournament;
- d) As much as possible, follow the ice schedule guidelines set forth by HEO and Hockey Canada;
- e) Perform duties as assigned by the President.

Secretary

The Secretary shall:

- a) Be ex-officio clerk of the Board of Directors;
- b) Attend all meetings of the Board of Directors and record all facts and minutes from all proceedings. In their absence the President shall appoint, from the Board of Directors, an alternate Secretary;
- c) Give all notices required to be given to the Board of Directors and or the Association;
- d) Be the custodian of the Seal of the Corporation and of all books, papers, records, correspondence, contracts and other documents belonging to the Association which he/she/they shall deliver up only when authorized by a resolution of the Board of Directors to do so and to such person or personas as may be named in the resolution. Keep documentation in the PLMHA hockey office;
- e) Ensure records are kept for 5 years;
- f) Perform duties as assigned by the President.

Treasurer

The Treasurer shall:

- a) Be responsible for the financial planning and control, subject to the approval of the Board of Directors;
- b) Maintain the books and records for the Association in such a manner as the laws of Ontario and By-Laws or resolutions of the Board direct;
- c) Receive, deposit, and safely keep all money of the Association and shall pay out the same to such persons with the appropriate authorization;
- d) Provide statements (itemized expenses and income) in May, August, November and January for the auditing committee to review;
- e) Prepare or cause to have prepared at the end of its fiscal year, annual financial statements for the Association;
- f) Prepare for the approval of the Board of Directors, the annual operating and capital budgets and if necessary, cash flow forecasts;
- g) Provide guidelines for long range financial planning and financial policies for the Association;

- h) Prepare a financial statement to have available for distribution at the Annual General Meeting;
- i) Perform such other duties as may from time to time be determined by the Board of Directors;

Referee-In-Chief

The Referee-In-Chief shall:

- a) Be responsible for the recruitment, training, and standards of all referees;
- b) Ensure all PLMHA referees and linesmen are registered with HEO (Hockey Eastern Ontario) and have successfully completed the requirements of the appropriate “Officiating” level;
- c) Provide supervision of all PLMHA referees;
- d) Provide rule interpretation as required;
- e) Coordinate clinics and or on-ice sessions when required.
- f) Perform duties as assigned by the President.

Coach Coordinator/Coach Mentor

The Coach Coordinator/Coach Mentor shall:

- a) Coordinates the selection of unbiased individuals to take part in coaching interviews and selection to present to the Board of Directors for approval;
- b) Oversee the preparation and delivery of development programs as specified by the Board of Directors and to include goalie, power skating, conditioning and body contact clinics;
- c) Coordinate or co-coordinate a coach/manger meeting at the beginning of the season;
- d) Coordinate any coaching courses as deemed necessary by the Board of Directors;
- e) Provide guidance and assistance to coaches or coaching staff when required;
- f) Perform duties as assigned by the President.

Equipment Coordinator

The Equipment Coordinator shall:

- a) Oversee and keep an up-to-date equipment inventory and plan purchases of needed equipment with prior approval from the Board of Directors when possible;
- b) Take note of any player not turning in any of the PLMHA equipment (goalie equipment, hockey jerseys, pant shells, etc.). The Registrar shall be notified and that player shall be charged the full replacement cost of the said article at the next registration. If a player is missed at the time of registration, his/her ice time and team placement will be withheld until payment is made or the item(s) are returned. If a player has graduated from hockey or decides not to return, replacement costs

will be added to the registration of a sibling if applicable. If there are no siblings, then an invoice will be sent by the Treasurer to the family requiring payment be made immediately;

- c) Be responsible for purchasing and distribution of first aid kits to all team trainers at the beginning of the hockey season;
- d) Perform duties as assigned by the President.

Registrar

The Registrar shall:

- a) Be responsible for updating and maintaining all records and team lists in the Hockey Canada database pertaining to all registrations in PLMHA;
- b) Be responsible for obtaining registration for all players in PLMHA;
- c) Be responsible for verifying officials on team lists with coaches/managers and the respective Vice President, at the beginning of the hockey season. The “Official Team List” is then entered into the Hockey Canada database and forwarded to the District Registrar for approval. The District Registrars signature is required on all “Official Team Lists” for teams to attend any tournaments;
- d) Along with the Treasurer, track registration payments for players to ensure that no player is permitted on the ice if payment has not been received, unless alternate arrangements have been made. Notify the respective Vice President should there be a player whom is not permitted on the ice;
- e) Keep a record of all players according to their town or township and submit to the Town of Perth and Township of Lanark Highlands annually, as requested;
- f) Notify individuals when Vulnerable Sector Checks are going to expire;
- g) Perform duties as assigned by the President.

Tournament Coordinator

The Tournament Coordinator shall:

- a) Together with the Ice Scheduler, select dates to be designated for tournaments. Select enough dates for each team to have a tournament;
- b) Be responsible for assigning tournament dates for all teams, for sanctioning all tournament and the compliance of rules regarding tournaments;
- c) Return any unused dates and or hours to the Ice Scheduler in sufficient time for redistribution;
- d) Convene and oversee a committee consisting of a day convenor and or coach for each of the tournaments to be held during the season;
- e) Coordinate incoming applications for tournaments and or tournament set up if a team requests this or needs assistance;
- f) Communicate on a regular basis with coaches/managers on how many teams are registered;

- g) Be responsible for the ordering of all tournament mementos after consultation with team coach/managers;
- h) Present a financial statement for each tournament at the end of the year or when requested;
- i) Perform duties as assigned by the President.

Risk and Safety Coordinator

The Risk and Safety Coordinator shall:

- a) Be responsible for keeping a record of all team injury reports that have been sent to HEO
- b) Be responsible for keeping a record of doctors approval/notes for injured players returning to hockey;
- c) Ensure that conditions that present a risk to the health and welfare of any member or visitor have been recognized and that reasonable steps have been taken to prevent injury;
- d) Oversee all discipline and appeals;
- e) Hand out, in writing, all discipline agreed upon by the Discipline and Appeals Committee;
- f) Perform duties as assigned by the President.

Website Coordinator

The Website Coordinator shall:

- a) Create and maintain the PLMHA website;
- b) Be responsible for the management of the association website (domain name, web space, etc.)
- c) Be responsible to add/remove updates from the websites content as provided by the Board of Directors;
- d) Provide coaches/managers with login and password for the Association website at the beginning of the season;
- e) Perform duties as assigned by the President.

Event Coordinator

The Event Coordinator shall:

- a) Be responsible for coordinating with teams, their fundraising activities to ensure compliance with the blanket lottery license;
- b) Will organize any other fundraising for the Association aside from the major fundraising event;
- c) Perform duties as assigned by the President.

BY-LAW 11

FISCAL YEAR

The fiscal year shall run from May 1 to April 30.

REVISION HISTORY:

Refer to the minutes of the Annual General Meeting (AGM) for motions:

- | | |
|----------------|--|
| April 30, 2012 | Add fiscal year to Duties of Treasurer |
| April 24, 2013 | Amend By-Laws 1, 4, & 5
Added By-Law 11 – new |
| April 24, 2014 | Amend By-Laws 4, 9, 10 (Ice Scheduler and Registrar duties) |
| April 15, 2015 | Amend By-Laws 1, 2 & 4 |
| April 13, 2017 | Removed all reference to ODMHA/ODHA and replaced with HEO and HEO Minor.
Replace reference to “Executive” and “Executive Meetings” with “Board of Directors” and “Board of Directors Meetings”
Amended Article 9
Amended By-Laws 1, 5, 7, 8
Amended duties of President, Vice President, Secretary, Treasurer, Equipment Manager, Registrar, Tournament Director, and Risk and Safety Coordinator |
| March 14, 2019 | Changed logo on first page to new logo
Revised By-Law 1 to now state that the Referee in Chief is an appointed position. Appointed by the President and when required in conjunction with other Vice Presidents.
In By-Law 3 added that any member that has outstanding debt from the previous year is considered to be a member not in good standing and shall not vote at the AGM.
Changed By-Law 7 to have any appeals go to the Risk and Safety Coordinator.
Changed By-Law 8 to say that proposed changes to the constitution be submitted 3 to 4 weeks before the AGM. |
| April 20, 2022 | Revised By-Law 1
Changed the number of Board of Directors from 15 to 16 because we have split out the U7 and U9 division Vice Presidents.
Changed the division names from IP to U7, Novice to U9, Atom to U11, Peewee to U13, Bantam to U15, Midget to U15 and Juvenile to U21.
Added Vice President of U7
Changed the division names listed in the election years. |

Added Vice President to Odd Year elections.
Changed Vice President of U7/U9 to be just U9 in Even Years
Revised By-Law 5
Changed the mileage from \$0.45/km to \$0.50/km (with the increased cost of gas, etc.)
Revised By-Law 9
Changed the date for the major fundraising even from April 1 to May 1 because that is when our year begins
Revised By-Law 10
Changed the titles of the divisions for each Vice President to reflect the new naming conventions.
Added Vice President U7 and added a) thru e) duties of their position.
Removed “set up walk in registrations” from the registrar duties e) and added “and the Township of Lanark Highlands” to f)

May 20, 2025

Updated Article 4
Updated Article 5
Removed Article 11 because affiliations are set by HEO or District and if someone plays in another organization without permission, sanctions are handed down by them accordingly.
Updated By-Law 1:
Changed the number of Board of Directors to 17 as we added an Event Coordinator
Changed the names of Tournament Director to Tournament Coordinator, moved Past President to the additional officers, Changed Director of Support Services/Coach Coordinator to Coach Coordinator/Coach Mentor, Changed Equipment Manager to Equipment Coordinator, Changed Website Convenor to Website Coordinator and added Event Coordinator
Updated b) The Additional Officers, with the exception of the Referee in Chief, may be elected by nomination and acceptance or by ballot at the AGM or appointed by the Executive Committee.
Added (at time of AGM) to Election years
Changed the titles of individuals in the election years to match above.
Updated By-Law 2
In c) added “if president is unable to chair the meeting or is absent, a Vice President shall chair the meeting”.
Updated By-Law 3
Updated all sections of the Voting section
Updated the Rules of Order 2 and 7
Added Votes to the Nomination section

Added Life Members section
Updated By-Law 4
Added “which includes any outstanding team fees” to the Registration section
Updated By-Law 5
Reworded the Travel Expense section
Updated By-Law 8
Added “to the Constitution or By-Laws” to Constitution Committee
Added “from U7 to U18 inclusive” to the Banquet and Awards Committee
Updated By-Law 9
Changed the amount to \$1000 and updated verbiage in Purchases section.
Updated By-Law 10 (Various duties within each role)
Changed or added d) and g) to President
Changed b) to Vice President U15/U18/U21
Changed a) and b) to Vice President U11/U13
Changed c) to Vice President U9
Changed d) to Ice Scheduler
Changed f) to Secretary
Removed c) and added e) to Treasurer
Removed b), c), d), g) and added e) to Referee in Chief
Added a), c), d) and e) to Coach Coordinator/Coach Mentor
Added c) to Equipment Coordinator
Remove a) from Risk and Safety Coordinator as this was moved to Equipment Coordinator and move b) to a)
Add d) to Website Coordinator
Add Event Coordinator and a), b) and c) duties to the position