



**CSHSAA/ASAA ATHLETIC
TRANSFER ACKNOWLEDGEMENT FORM**



Athletic Eligibility following transfer from one school to another is determined by the ASAA

- A. Students who transfer schools, after beginning grade 10, either within Alberta or come into Alberta from another country or province, are ineligible to participate in any ASAA activity for twelve months from the first day of attendance at their new school or until the eligibility of the student to participate in CSHSAA/ASAA activities is approved according to this policy. This policy applies when a student has participated in one of CSHSAA/ASAA listed activities, regardless of location (in province/out of province). This policy does not apply to students who did not participate in any listed activities in their previous school.
- B. The receiving school Principal, with the agreement and consent of the sending school Principal, can approve eligibility for the transfer student to participate in CSHSAA/ASAA activities if the receiving school Principal validates the transfer is for at least one of the reasons listed below.
- N.B. The student must also be eligible for participation in CSHSAA/ASAA activities according to all other ASAA eligibility policies. This policy does not apply to any other question of eligibility such as fourth year eligibility.

Accepted reasons for approving eligibility for transfer students:

- 1. **If student has not participated** in any activity which is the same as an activity sponsored by the CSHAA/ASAA in their previous school **for a period of twelve consecutive months** before the date of transfer the receiving Principal may use this reason to approve the student's eligibility.
- 2. **Change of residence:**
 - a. Parent to parent move; the student moves to reside with the parent with whom they have not been living and is required, as a result of this move, to transfer schools.
 - b. Family move; the student has moved with the parent(s)/legal guardian(s) who have changed residence within the previous 12 months to reside within the catchment area or normal boundaries of the school at which the student has registered.
 - c. Under no circumstances can a student have more than one residence for eligibility purposes.
- 3. **Directed by Legal Authority**
 - a. The student is directed by legal authority to move from their current school to a different school.
 - b. A student whose custody has been established by court order or social service agency decision
- 4. If a student transfers schools because **an educational program is not available** at his/her current school and is available at another school this is an acceptable transfer reason for ASAA eligibility. It must be verified in writing by the sending Principal that the educational program is not available at the student's current school.
(PLEASE NOTE: A single course is not considered an educational program)
- 5. **A reason based on religious grounds** which is explained in writing by the student and acknowledged by the parents/guardians in writing must be presented to the receiving school Principal who then determines if the reason appears sufficient to apply for eligibility of the student to participate in CSHSAA/ASAA sponsored activities.
- 6. If **evidence of mental health issues** is presented by the student to the receiving Principal as a reason for transferring schools then the receiving Principal is to contact the sending school Principal in determining the eligibility of the student to participate in CSHSAA/ASAA activities.



ATHLETIC TRANSFER ACKNOWLEDGEMENT FORM

STUDENT NAME:	ALBERTA EDUCATION NUMBER:
DATE OF BIRTH:	GENDER: ☐ Male ☐ Female
PRESENT ADDRESS:	PREVIOUS ADDRESS (if transfer involves a move):
STUDENT/PARENT EMAIL:	NAME INDICATOR (who email is sent being sent to):
MONTH OF ENTRY INTO GRADE 10:	YEAR OF ENTRY INTO GRADE 10:
SCHOOL TRANSFERRING FROM (Sending School):	SCHOOL TRANSFERRING TO (Receiving School):
DATE OF TRANSFER:	FIRST DAY OF ATTENDANCE AT NEW SCHOOL:
REASON FOR APPLYING FOR TRANSFER (Check those that apply): ☐ Returning to Designated School ☐ Family / Guardian Move (Provide Proof of Residency) ☐ Transferred from Out-of-Province (Provide Proof) ☐ Directed by Legal Authority (Provide Court Order) ☐ Custody has been Established (Provide Court Order) ☐ Independent Student Status ☐ Educational Program (Provide Letter of Explanation) ☐ Religious Grounds (Provide Letter of Explanation) ☐ Mental Health (Provide Letter of Explanation) ☐ Athletic Reasons (Provide Letter of Explanation) ☐ Other (Provide Reason or Letter of Explanation)	
SPORTS THE STUDENT PLANS TO PARTICIPATE IN: (Check all that apply) ☐ Cross Country ☐ Volleyball ☐ Football ☐ Soccer ☐ Wrestling ☐ Swim/Dive ☐ Basketball ☐ Rugby ☐ Girls Field Hockey ☐ Badminton ☐ Track & Field	CLUB/COMMUNITY INVOLVEMENT: (Indicate the Tier or Level of participation in community sport)
Name of Principal of Sending School: (Please Print)	Signature: Date:
Name of Principal of Receiving School: (Please Print)	Signature: Date:

****PLEASE NOTE**** *Signatures of Principals DO NOT guarantee approval of an Athletic Transfer from the ASAA. This form only acknowledges that both sending and receiving*