

MELVILLE MINOR HOCKEY ASSOCIATION



2024-2025

POLICY MANUAL



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Changes, additions or amendments to the Policy Manual are a function of the Executive Committee. Once approved by the Executive Committee, any changes/amendments to this document can only be made by a 2/3 vote. This may only happen once a year, at the August meeting of the Executive following review and recommendations of the Bylaw and Policy Review Committee.

Any interpretation being construed or interpreted against the original intent of the authorship of these Policies does not apply. If there is a conflict or discrepancy between, among or within any provisions of these policies, the original intent of the policy as defined by MMHA Executive will apply.



MMHA POLICY #001: EXECUTIVE LIMITATIONS

A. GENERAL CONSTRAINT

1. The Executive must not cause or allow any practice, activity, decision, or organizational circumstance which is imprudent, illegal, or in violation of commonly accepted business and professional ethics
2. The Executive Committee must provide signature and adhere to Association Code of Conduct Agreements

B. FINANCIAL PLANNING

1. The Executive will base budgeting on adequate information, utilization of history, and realistic projections
2. The Executive will account for long term spending and capital requirements
3. The Executive will maintain a contingency fund as outlined in the constitution
4. The Executive will create deficit budgets only under the guidelines of the constitution

C. TREATMENT OF THE MEMBERS AND PUBLIC

1. The Executive will provide open and transparent communications with the members, officials of the association, and any other parties deemed critical to the operation of the association
2. The Executive will not allow conditions which are unsafe or disrespectful
3. The Executive will ensure that member confidentiality is respected and maintained
4. The Executive will use methods of collecting, reviewing, storing, or transmitting of member's information, which protects against improper access and ensures privacy of information
5. The Executive will provide an environment that supports and promotes health, physical comfort, and personal dignity
6. The Executive will ensure that all members, team officials, and players are aware of the association's requirements in terms of respect

D. COMMUNICATION

1. The Executive shall endeavor to provide all members with adequate information to make informed and ethical decisions
2. The Executive shall not intentionally mislead the general membership in terms of financial or operational decisions
3. All policies shall be deemed dynamic in nature and the Executive shall continually monitor the relevancy of these policies, modifying as required

E. PUBLIC IMAGE

1. The Executive shall not endanger the organizations public image or credibility, particularly in ways that would hinder its accomplishment of its goals

F. INFORMATION MANAGEMENT

1. The Executive shall not fail to maintain accurate records of the operation of the organization including archival data critical to the operation of the association



2. The Executive shall include accurate bookkeeping, and recording of minutes of all general and Executive meetings.
3. The Executive shall provide within 21 days any reasonable request for information by an active member or affiliated organization
4. The Executive shall submit all relevant information upon request to satisfy any and all legal audit requirements dictated by the non-profit corporation act.

G. MEETINGS

1. The Executive shall ensure that both a general annual meeting will be scheduled and held
2. The Executive shall notify the general membership of these meetings (social media posts, posted on the MMHA webpage, etc)

H. FEES

1. The Executive shall annually review and post membership fees
2. The Executive shall ensure all membership fees are collected in a timely manner

MMHA POLICY #002: EXECUTIVE MEMBER DISMISSAL, RESIGNATION, AND VACANCIES

A. DISMISSAL

This policy is to provide general guidelines regarding the obligation of the Executive to remove or dismiss a current member of the Executive Committee. This by no means covers all individual occurrences and is a guideline only.

1. With some occurrences legal action may be required
 - a. Theft, embezzlement, and financial misrepresentation
 - i. Immediate suspension of the person(s) allegedly involved.
 - ii. Referral of all relevant information to the RCMP Commercial Crime Unit
 - b. Any breach of the Harassment policy MMHA Policy 004
 - i. Immediate suspension of person(s) involved
 - ii. Refer to legal advisors and/or refer case to the RCMP
 - c. Criminal behavior outside the organization
 - i. Immediate suspension of person(s) involved
 - ii. Refer to legal advisors to determine best course of action
2. Dismissal where legal action is not required
 - a. Any breach of the current policy manual as outlined
 - i. The person facing disciplinary action must be given the opportunity to fully state the occurrence and the reasoning behind the occurrence
 - ii. Dependant on the severity of the occurrence the Executive may impose actions other than dismissal, which may include but not limited to warning letters, suspensions or reduction of privileges
 - b. Any act which goes against the bylaws or articles of incorporation



- i. The person facing disciplinary action must be given the opportunity to fully state the occurrence and the reasoning behind the occurrence
- ii. Dependant on the severity of the occurrence the Executive may impose actions other than dismissal, which may include but not limited to warning letters, suspensions or reduction of privileges

3. Disciplinary actions

- a. All proceedings must be fully documented with the resulting action contained within a motion that is contained within the minutes of the Executive meeting in which it is determined
- b. All backup documentation must remain secure and the privacy of all involved must be protected. The release of this information can only be made to legal authorities upon written request. Failure to adhere to the privacy rights of all involved will result in immediate dismissal
- c. The removed member has the right to appeal per the appeal process below

4. Appeal Process

The dismissed member may appeal this decision as per the appeal process outlined in the Association Bylaws. This process is as follows:

- a. The appeal must be in writing and made by registered mail. It must outline all particulars pertaining to the case and shall be delivered to the Secretary of the Association within seven (7) days of being notified of the decision of the Discipline Committee
- b. All appeals must be requested in writing and be accompanied by a **\$500.00** fee that will be refunded if through the appeal the suspension is rescinded
- c. The appeal must be dealt with by the Appeals Committee within fourteen (14) days of receiving the written appeal and the decision shall be in writing and mailed within four (4) days of the decision
- d. The Appeal Committee must convene a hearing to hear the evidence from both the Respondent and the Complainant and any other party it feels should be required to appear. The decision will be final and binding except for those avenues of recourse provided by Hockey Saskatchewan and Hockey Canada. The appeal letter must be sent within 5 days following the decision. Appeals that are granted will be communicated by phone within 48 hours of the decision and in writing; and all decisions will be final and will be communicated by phone within 48 hours of the decision and in writing.

B. RESIGNATION

A Director may resign from office upon giving notice thereof in writing to the Association and such resignation becomes effective in accordance with its terms or upon acceptance by the Executive Committee. Any resignation prior to completion of the full position term will result in that member not in a good standing position with the association for two years following the resignation.

C. VACATION OF OFFICE

The office of Director is vacated if he/she resigns his/her office or if he/she is removed from office by the Members or Directors.

D. VACANCIES

Where a vacancy occurs in the Board, and a quorum of Directors remains, the Directors remaining in office may appoint a qualified person to fill the vacancy for the completion of that positions remaining term of office and the vacancy shall then be filled by election at the Annual General Meeting.



MMHA POLICY #003: ALCOHOL AND DRUG USE

A. DEFINITIONS

1. Deemed: shall mean; to have as an opinion; to judge, to decide:
2. Individual in Authority: shall mean; a coach, trainer, manager or registered team official appointed by the Association.

B. POLICY

No person, regardless of age, who is a member of the MMHA shall attempt to play, coach, or otherwise participate in any on or off ice **team** activity held under the sanction of the MMHA if that person has consumed alcohol and/or drugs immediately prior to the activity, is under the influence of alcohol and/or drugs, or is deemed to be under the influence of alcohol and/or drugs immediately prior to or during the on or off ice activity by any individual(s) in authority. For the purpose of this policy, if prescription drugs alter or affect the judgment and or performance of any such participant, so that participant may harm or have a negative impact towards the activity or function, that participant may not participate in such activities.

C. PENALTIES

Any person who has or is deemed to have contravened this policy SHALL BE suspended indefinitely from any activity (with immediate notification being provided to the parents/guardians in the case of a minor) and shall be required to leave the premises forthwith, except in the case of a minor who shall be provided adult supervision until such time as they are picked up by their parents (guardians) or another resolution is reached which is satisfactory to the individual in authority.

1. First Offence

- a. Appear before the Disciplinary Committee
- b. The typical consequence for a first offence is
 - i. One (1) game suspension
 - ii. One (1) practice suspension

2. Second Offence

- a. Appear before the Disciplinary Committee
- b. The typical consequence for a second offence is
 - i. Two (2) game suspension
 - ii. Two (2) practice suspension



MMHA POLICY #004: ABUSE/NEGLECT, HARASSMENT AND BULLYING

A. ABUSE AND NEGLECT

1. When any person has reasonable grounds, in the course of Melville Minor Hockey business, activities or events to believe that a child is being abused or neglected, he or she shall report this belief to the child protection authorities and/or RCMP; MMHA President should also be advised of the intent to report
2. MMHA shall take no further action until such time as the authorities and/or RCMP have concluded their investigation unless there is cause for an immediate suspension on an interim basis to protect the child from further harm
3. The matter shall then be dealt with as a disciplinary matter pursuant to the Disciplinary Committee procedure outlined in MMHA By-Laws and the report of the investigation carried out by authorities may be utilized as required by MMHA
4. The definition of abuse and neglect will be consistent with that of the Criminal Code of Canada, Hockey Canada and Hockey Saskatchewan.

B. HARASSMENT

1. Harassment is a form of discrimination and is prohibited by human rights legislation. In its most extreme forms, harassment can be an offence under the Criminal Code of Canada.
2. Harassment is defined as conduct, which is disrespectful, insulting, intimidating, humiliating, offensive or physically harmful. Types of behavior which constitute harassment include, but not limited to:
 - a. Unwelcome jokes, innuendo or teasing about a person's looks, body, attire, age, race, religion, sex or sexual orientation
 - b. Condescending, patronizing, threatening or punishing actions which undermine self-esteem or diminish performance
 - c. Practical jokes that cause awkwardness or embarrassment, endanger a person's safety or negatively affect performance
 - d. Unwanted or unnecessary physical contact including touching, patting or pinching
 - e. Any form of hazing
 - f. Any form of physical assault or abuse
 - g. Any sexual offence
 - h. Behavior such as those described above which are not directed towards individuals or groups, but which have the effect of creating a negative, hostile or uncomfortable environment
 - i. Calling out, yelling, or name calling by coaches, parents, or players towards ref officials will be considered harassment
 - j. Continually calling, approaching, posting on social media, or e-mailing regarding team play, team practices, or the Associations operations will be considered harassment

C. BULLYING

1. Bullying involves a person expressing their power through the humiliation of another person
2. Bullying describes behaviors that are like harassment, but occur between children under the age of twelve, or behaviors between youth or between adults that are not addressed under human rights laws. Bullies are typically cruel, demeaning and hostile towards the targets of their bullying.
3. The issue of bullying is not addressed by the law; however, bullying behavior is like harassment in that it is defined as hurtful interpersonal mistreatment of a person.



4. Bullying can be broken down into four types:
 - a. Physical (hit or kick victims; take/damage personal property)
 - b. Verbal (name calling; insults; constant teasing)
 - c. Relational (try to cut off victims from social connection by convincing peers to exclude or reject a certain person)
 - d. Reactive (engage in bullying as well as provoke bullies to attack by taunting them)
5. The following is a non-exhaustive list of tactics used by bullies to control their targets:
 - a. Unwarranted yelling and screaming directed at the target
 - b. Criticizing the target's abilities
 - c. Blaming the target of the bullying for mistakes
 - d. Making unreasonable demands related to performance
 - e. Insults or put downs of the target
 - f. Threats to remove or restrict opportunities or privileges
 - g. Denying or discounting the targets accomplishments
 - h. Threats of and actual physical violence

Any breach in the above-mentioned Abuse/Neglect, Harassment, and Bullying Policy may result in disciplinary action that ranges from a verbal warning to removal from the Association.

MMHA POLICY #005: CODES OF CONDUCT

A. GENERAL

1. It is the intention of this code to promote positive behavior and respect for all participants within the Melville Minor Hockey Association
2. All Executive members, coaches, parents, and players in select age division must sign agreement stating that they will observe the principles of the Code of Conduct before being allowed to participate in the MMHA
3. By signing this document or checking off the acknowledgment box online the individual agrees to abide by the principles of the CODE OF CONDUCT as set by MMHA and supported by Hockey Canada; they also agree to abide by the rules, regulations, and decisions as set for the Melville Minor Hockey Association
4. Any breach in the above-mentioned Code and Associations Bylaws and Policy Manual may result in disciplinary action that ranges from a verbal warning to removal from the Association.

B. APPLICABLE CODES OF CONDUCT

1. Executive Members
 - a. Code of Conduct will be put on the first Executive Meeting Agenda following the AGM
 - b. The Executive will review and discuss each item and sign contract
 - c. Secretary will acquire and maintain original signed documents
2. Coaches
 - a. Code of Conduct will be discussed and explained at the annual pre-season Coaching meeting



- b. Each Head Coach and/or Assistant will be required to submit a signed contract to the applicable age Division Manager before teams are selected
- 3. Parents/Guardians
 - a. Code of Conduct will be provided at time of registration and a parent/guardian signature will cover any person acting as the player's guardian during MMHA activities
- 4. Players
 - a. Applicable to U13, U15 and U18 age divisions only, Code of Conduct will be provided at the beginning of the season
 - b. Each player will be required to submit a signed contract to a Team Official (Head Coach or Manager) on or before first team practice
 - c. Manager will be responsible for providing all contracts to applicable age Division Administrator
- 5. General
 - a. Upon season conclusion, the Secretary and Division Managers will destroy all signed Code of Conduct Agreements

MMHA POLICY #006: COMPLAINTS, DISPUTE RESOLUTION AND DISCIPLINARY ACTION

A. GENERAL

- 1. MMHA expects all members; Executive*, team officials and membership participants to exhibit qualities of good sportsmanship and decorum consistent with levels of propriety towards Executive members, game officials, opponents and spectators. When these standards cannot be met they may be dealt with by:
 - a. A verbal reprimand which will be documented and kept on file
 - b. A written reprimand which will be kept on file
 - c. A suspension from participation in or at specific and defined Association activities, or a complete suspension from participation in or attendance at all Association activities
 - d. Expulsion or a combination of any or all
 - e. Depending on the severity of the incident, the Executive may choose to bypass any or all levels
 - f. The President shall have the power to suspend any team, player, team official, member or referee for unbecoming conduct on or off the ice, abusive language to any of the officials, or for failure to comply with the Corporation Constitution, By-Laws, and Regulations pending review of the incident by the Discipline Committee.
- 2. Any disputes the Executive is involved in must be first stated in writing by the complainant

B. DISCIPLINE COMMITTEE

- 1. Committee Structure



- a. The Discipline Committee will consist of the Vice-President as Chair of this committee and 2 other members of the Executive; these two members will be decided upon by a vote of the Executive at first meeting after the Annual General Meeting
- b. An Executive member must declare a conflict of interest if they are directly or indirectly involved in the incident
- c. The President will preside over determination of conflict of interest and appoint a replacement for that particular case

2. Committee Powers and Actions

- a. The Discipline Committee shall have the power to suspend summarily any player, coach, manager, team official, member or individual for any breach of the bylaws, policies or procedures of the Association or for any conduct determined to be improper or unbecoming by a majority of the Discipline Committee for such period of time as the Discipline Committee deems appropriate
- b. Disciplinary action will be commenced by the Discipline Committee only after a written report is prepared by game officials, or any other interested individual which written report must be received within ten (10) days of the incident by the Vice-President
- c. Any suspension imposed by the Discipline Committee shall, upon the Discipline Committee giving notice thereof, take effect immediately and result in the suspended person's suspension from participation in all games or activities to which the suspension applies during the term of such suspension
- d. A suspended person may appeal any suspension imposed by the Discipline Committee by giving written notice to the Executive Committee within seven (7) days of the date of the suspension; such appeal shall be heard by the Appeals Committee at its next regularly scheduled meeting following the date of receipt of the appeal or within seven (7) days, whichever occurs first
- e. Any recommended suspension over 30 days in length will be subject to Executive review for final decision.

C. APPEALS COMMITTEE

1. Committee Structure

- a. The Appeals Committee shall consist of 5 members of the Executive (these individuals will not be present members of the Discipline Committee), including the President who shall chair the Appeals Committee; the other four members will be elected at the first meeting of the Executive after the Annual General Meeting
- b. An Executive member must declare a conflict of interest if they are directly or indirectly involved in the incident
- c. The President will preside over determination of conflict of interest and appoint a replacement for that particular case

2. Committee Powers and Actions

- a. The duties of the Appeals Committee shall be to hear appeals from decisions made by the Discipline Committee as made under Bylaw 10.1.2 b(ii) or Bylaw 2.1 (j)
- b. The Appeals Committee may re-admit any team, player, team official, or referee or uphold or modify any decision made by the Discipline Committee under Bylaw 10.1.2 b(ii) or By-Law 2.1 (j)

D. APPEAL PROCESS

1. The Appeal must be in writing and made by registered mail or email. It must outline all particulars pertaining to the case and shall be delivered to the Secretary of the Association within seven (7) days of being notified of the decision of the Discipline Committee



2. All appeals must be requested in writing and be accompanied by a **\$500.00** fee that will be refunded if through the appeal the suspension is rescinded
3. The Appeal Committee must convene a hearing to hear the evidence from both the Respondent and the Complainant and any other party it feels should be required to appear. The decision will be final and binding except for those avenues of recourse provided by Hockey Sask and Hockey Canada
4. The appeal letter must be sent within 5 days following the decision. Appeals that are granted will be communicated by phone within 48 hours of the decision and in writing
5. In the case of a multi-year suspension or dismissal, please refer to Bylaw 12 Part 3

E. DISPUTE RESOLUTION PROTOCOL

A large amount of problems that are directed at the Executive level to solve could possibly be solved at the team level. To this end, there is a Dispute Resolution Protocol that should be followed for most incidents before proceeding to the Executive. Documentation should be kept lending credibility to the complaint and in case more problems arise in the future. This documentation should include the time, date, and place of the events, names of the parties involved and any names of any witnesses. Also, a specific outline of the exact problem/issue, the desired outcome or resolution you are looking for and any attempts to reach that outcome/resolution. Following this procedure will allow for parents to present their concerns in a structured format.

1. Step 1: 24-hour rule
 - a. You are to wait for 24 hours before you bring forth your concern; this allows for a more level head and ensures your perception of events is accurate. This includes waiting 24 hours prior to any communication regarding your concern. (Example: Do not approach the coach after a game and indicate that you have a concern and they will be hearing from you in 24 hours)
 - b. Document the concerns even if you choose to ignore the issue at this time as a record of the incident may be useful at a future time should the action repeat itself
 - c. No violation of this rule will be tolerated
 - i. For example, this means no approaching the coach (or vice versa) prior to the expiration of 24 hours
 - ii. Coaches/parents need to bring forward violations to the 24-hour rule to the Division Manager or President.
 - iii. If this is something you feel cannot wait 24 hours, please contact the appropriate Division Manager or President.
2. Step 2: Contact the team manager to present the concerns with the head coach
 - a. The manager will then set up a meeting where all parties involved should be present as well as an Executive member
 - b. Should the team manager be involved in the dispute no more than three other parents of the team should facilitate the meeting
 - c. The goal of the meeting should be to problem solve, not win an argument
 - d. Should this course of action not solve the problem, refer to step 3
3. Step 3: Contact the Division Manager
 - a. All documentation will then be provided so that an assessment of the prior resolution can be made
 - b. The Division Manager will consult with the parties involved and try to come up with a course of action to put closure to the matter
 - c. Should this course of action not solve the problem, refer to step 4
4. Step 4: Refer the matter to the Executive Disciplinary Committee
 - a. All documentation must be provided to determine what solutions were attempted



- b. Any incident that the Executive deems as harassment will be dealt with under the guidelines of the Abuse/Neglect, Harassment and Bullying Policy

MMHA POLICY: CRIMINAL RECORD/VULNERABLE SECTOR CHECKS

A. GENERAL

1. To ensure the safety of all players, all team personnel registered with SHA in a formal capacity with any team, will be subject to a criminal record/vulnerable sector check (CRC/VSC)
2. MMHA requires that the CRC/VSC must be done every three years
3. The CRC/VSC is to be submitted/provided to your Divisional Manager by October 1 (except for U7 which will be November 1).
4. No above official will be permitted to participate in any team event until the submission of their CRC/VSC
5. The CRC/VSC submitted must not be more than 6 months old; if it was issued more than 6 months prior and/or the applicant is new to the community, a new CRC/VSC will need to be submitted
6. The CRC/VSC can be obtained at the local RCMP Detachment
7. Any concerns raised out of the CRC/VSC can and will be addressed by the Division Manager, Vice-President and /or President of MMHA
8. MMHA has the discretion to deny the application of any individual depending on the results of the CRC/VSC
9. All team personnel will be required to sign a statement indicating that they have received and read a copy of these procedures and understand their provisions.
10. No later than two working days after having been charged with an offense, any person referenced above is to inform orally, and subsequently in writing the Divisional Manager, Vice-President or President of all charges laid. Upon receipt of the information, the Divisional Manager, Vice President and/or President will investigate the circumstances. Failure to disclose charges, provide a written statement or submission of inaccurate, false, or misleading statements, constitutes grounds for disciplinary action.

MMHA POLICY #008: REGISTRATION

A. GUIDELINES

1. No player may participate in Association activities unless he/she is properly registered with MMHA
2. Registration Fees shall be set annually by the Executive
3. Registration Dates and locations shall be determined by the Executive.
4. AA and Tier 1 coaches shall submit team registrations no later **than three business days prior to the Hockey Saskatchewan mandated guideline for roster submission**
5. A player is registered when a completed registration form has been filed online with the Association all fees have been submitted, and any outstanding fines or monies owing by family have been paid
6. A Late Registration Fee of \$150 will apply for all registrations and/or payments received after the Registration deadline.



7. Fees for players moving to Melville and area after the Registration deadline will have fees prorated as follows, and will not be subject to Late Registration Fee
 - a. Prior to November 1st: 100%
 - b. November 1st to December 31st: 75%
 - c. January 1st to Hockey Saskatchewan deadline: 50% Late registrants may not play in games until confirmation of Hockey Saskatchewan Insurance by the Registrar
8. Players will be registered only in appropriate age categories. Request for registration in a level other than their appropriate age category must follow the Underage Policy.
9. All Payments shall be submitted at time of registration by cash, cheque, credit card or e-transfer (full payment only). Payment may be made in installments by cheque only, as per dates set on Registration Form. **Post-dated cheques for other dates will not be accepted.**
10. A \$100 administration fee will be charged for each NSF cheque
11. Players with outstanding fees prior to pre-season skates/evaluations will be suspended from all MMHA activities until balance is paid in full
12. Any outstanding fees AND any outstanding fines or monies owing by family from the previous year must be paid in full prior to the registration being accepted for the current year
13. A change fee of \$25.00 will apply to any requests to modify or change an initial registration, for example a player registered in U18 and requests to change the registration to U18 Self Declare NBC.

B. FINANCIAL ASSISTANCE

- a. Financial Assistance may be available through the Kidsport/Jumpstart programs; please contact the City of Melville for applications and deadlines
- b. Registration forms must indicate whether Kidsport/Jumpstart Funding has been applied for
- c. Kidsport/Jumpstart will notify MMHA and the parent/guardian of the amount of funding being approved
- d. If Kidsport/Jumpstart does not approve the full amount requested, parents/guardians are responsible for submitting the balance, according to payment policy above

C. REFUNDS

1. Registered players deciding not to play will be issued refunds according to the following policy:
 - a. Melville Minor Hockey Association must be notified in writing of the request for withdrawal; the effective date for all refunds shall be the date that the notice is received by the Association.
 - b. A \$50 administration fee will be deducted from all refunds after **September 15th**
 - c. Hockey Saskatchewan Insurance paid by MMHA on behalf of the player will be deducted from all refunds
 - d. The balance after above deductions will be prorated as follows:
 - i. On or before September 15th: 100%
 - ii. September 15th to October 15th: 75%
 - iii. October 16th to November 15th: 50%
 - iv. November 16th to December 31st: 25%
 - v. No refunds will be issued for withdrawal after December 31st
 - vi. Refunds for medical reasons will be determined on an individual basis by the Executive and must be accompanied by a doctor's letter
2. **Exception:** A first year skater will receive a full refund until November 15th, after which the above prorated amounts will apply



MMHA POLICY #009: EQUIPMENT GUIDELINES

A. EQUIPMENT USE REGULATIONS

1. During all practices and games, all protective equipment is mandatory, regardless of the length of practice, for all players registered with MMHA
2. At all levels, the required protective equipment will include: helmet, face mask, neck protector, shoulder pads, elbow pads, protective cup, hockey pants, shin pads, hockey gloves and hockey skates
3. Mouth guards are only necessary as required by applicable league regulations or policies
4. All equipment and sticks in use shall conform to Hockey Canada standards
5. All coaches must wear helmets when on the ice
6. If a MMHA registered player is assisting during a practice that is not for their regular team they must be registered with Hockey Canada for insurance purposes and listed as a stick boy or volunteer on the team they are helping with. Any MMHA registered player assisting during a practice that is not for their regular team, and they are registered with as per #6 above, they must also be in full equipment. A full equipment exception will be made for players if there is written consent from a parent/guardian and manager approval.

B. EQUIPMENT MANAGEMENT

MMHA Equipment Administrator will be responsible for all aspects of equipment management, including:

1. Purchasing of new equipment for the teams in their division; the Association must approve all expenditures prior to
2. Overseeing the distribution of all equipment to teams
3. Overseeing the return of all equipment to teams
4. Performing a quality check of all returned equipment
5. Reporting year-end inventory and quality information back to the Association
6. MMHA may sell old and used equipment and all monies earned shall be returned to the MMHA general fund

C. EQUIPMENT ITEMS FOR TEAMS

Depending on the age division, all MMHA teams are entrusted with anywhere from \$3,000 to \$3,500 of equipment. This list of equipment may include:

1. Jerseys – home and away, with individualized jersey storage bags
2. Goaltender equipment (for U7 & U9 only; pads, chest protector, trapper, blocker, helmet neck shield, and equipment bag
 - a. Goaltender leg pads
 - b. Chest/upper body protector
 - c. Trapper
 - d. Blocker
 - e. Stick
 - f. Neck shield
 - g. Equipment bag
3. Captain and Assistant Captain snap-on letters
4. Pucks and carrying crate



D. EQUIPMENT DISTRIBUTION

1. All teams will pick up equipment on specific "Equipment Issue Nights"; this notice will be given out after Head Coaches are selected and player drafts have concluded
2. All teams are required to provide MMHA with a \$500 deposit by October 31 (\$250 deposit for U7)
3. How teams determine how they deal with equipment at the team level is to be decided at the initial parent meeting but ultimately the coach and manager are responsible to ensure the equipment is signed out and returned

E. EQUIPMENT RETURNS AND FINES

1. All teams will return equipment for inspection and inventory by a specific deadline date; this deadline date will be given out after the season has concluded and will allow for enough time for teams to have name bars removed.
2. All equipment is to be placed in the team equipment locker by the deadline date. After the deadline date, the Equipment Administrator will inspect the condition of equipment and complete an inventory. Any equipment not in the locker by the deadline date will be noted as missing and charged accordingly.
3. At its discretion, based on items missing or returned in poor condition (in relation to the condition it was handed out), MMHA can charge teams for the following items, which would be deducted from the initial equipment deposit:
 - a. Jerseys not returned/damaged, \$125 per jersey
 - b. Team jersey storage bags not returned/damaged, \$20 per bag
 - c. Goaltender pads not returned/damaged, \$100 or estimated cost of repair (such as a strap being replaced)
 - d. Goaltender chest protectors not returned/damaged, \$75
 - e. Goaltender trapper not returned/damaged, \$75
 - f. Goaltender blocker not returned/damaged, \$75
 - g. Goaltender neck shield not returned/damaged, \$25
 - h. Goaltender stick not returned/damaged, \$50
 - i. Goaltender equipment bag not returned/damaged, \$50
 - j. Pucks not returned, \$1.50 each
4. Should team fines exceed the initial \$500 deposit, a further fine would be applied to the team
5. Any unpaid team fines may result in players on the team being locked out from the following year's registration until fines are paid
6. Teams may decide to have equipment or jerseys placed in the care of individual families for the MMHA season. In this event, at its discretion, based on items missing or returned in poor condition (in relation to the condition it was handed out), teams will be charged accordingly, which is to be considered a fine from MMHA; the chart in #3 above will be used to determine the amounts
7. Any unpaid individual fines will result in players from the offending family being locked out from the following year's registration until fines are paid



F. EQUIPMENT USE AND CARE GUIDELINES

1. Jerseys

- a. Jerseys are the sole property of MMHA and are to be worn only to Association-approved hockey games and special events as approved by the Association
- b. Jerseys should be dry cleaned or laundered during the season, and must be cleaned before being returned to the Administrator; when laundered, they are to be washed in cold water, using detergent that contains no bleach and no scents and they are to be hanged to dry

2. Goal Equipment

- a. Leg pads, upper body protectors, trappers, blockers and a goal stick **may** be made available to goaltenders in Initiation and **will** be available to goaltenders in U9 and U11 age divisions. The following regulations will apply:
 1. MMHA equipment is to be used for ice hockey only
 2. MMHA goaltenders may borrow equipment for hockey camps or hockey schools. In such cases, they may be required to provide a credit card number in case equipment is destroyed or goes missing **(for values, please refer to Policy 009, Section E, point 3)**
- b. During the season, repairs made to goal equipment are to be made by the Administrator, or with the Administrator's authorization, by the person responsible for its care

MMHA POLICY #010: COACH SELECTION

A. COACH SELECTION COMMITTEE

1. All MMHA coaches are interviewed by the Coach Selection Committee and is made up of the following Association members

- a. President
 - b. Vice President
 - c. General Manager of Hockey Operations
 - d. Coach Mentor/Player Development Coordinator
 - e. Division Managers for the age group that the coach is applying for
2. Upon completion of the interview process recommendations will be brought to the Board for final approval on coach selection
3. Head Coaches will be considered for a position based on such attributes as hockey knowledge, previous coaching experience, communication skills, organizational skills, hockey certifications achieved, previous evaluations, coaching references, commitment level, as well as familiarity with the guidelines of the Hockey Canada, Hockey Saskatchewan and any applicable leagues MMHA may participate in

A coach can be a tremendous asset to a young player's development in both life and sport and is why coach selections will be performed with the utmost due diligence. This committee will always do their best to put in place good leaders and great role models. This policy is not intended to provide answers for every situation that will ever come up. In such situations decisions by the MMHA Executive will be final.

B. COACH SELECTION PROCESS

1. A coaching application period may be set by the Executive and may be advertised using the local media (Social Media posts, Flyers, etc.). The MMHA Coaching Application process will also be posted on the website at www.melvilleminiorhockey.net



2. The age group's Division Manager will collect all applications for their age group prior to the established deadline and will be the primary point of contact for prospective coaches
3. The application period can be extended if the number of applications received is not sufficient to fill the available positions and/or if the Coach Selection Committee deems it necessary
4. The Coach Selection Committee will review all applications after the proposed deadlines and will select the head coaches for each team after evaluations.
5. All head coach applicants will be notified by their Manager soon as possible by direct contact (ie not email) of their successful or unsuccessful application
6. If applicants have stated their interest in participating as an assistant coach, the age division's Administrator is responsible to notify all chosen head coaches of such interest prior to team selections
7. Head coaches of all teams will no longer be able to select one assistant prior to drafting their team; all assistant coaches will be reviewed through the team selection process; the selection committee must approve all assistant coaches and assistant coaches will not be selected until after team formation has occurred
8. If there is only one applicant for a position, it does not automatically guarantee selection of that candidate
9. If the Coach Selection Committee deems any/or all applicants unsuitable for a position, the candidate(s) will be refused; if an unsuccessful coaching applicant provides a written request for an explanation why they were unsuccessful candidate, the Coach Selection Committee will provide rationale to the individual
10. The number of applications and names of the applicants shall not be released to the membership
11. If any Coach Selection Committee member applies for a coaching position, he/she shall abstain from any discussions and/or decision-making pertaining to said position
12. Interviews are not mandatory but will be scheduled if the committee deems it necessary to decide; if any member feels that they cannot make an informed decision, interviews will take place
13. If required, the MMHA Executive will recruit applicants to fill any vacant positions
14. The decision of the Coach Selection Committee is final
15. The MMHA must approve all team officials that require registration with Hockey Saskatchewan for insurance purposes (ie. COACHES, ASSISTANT COACHES, ON-ICE MANAGERS, STICKBOYS, and TRAINERS). Refer to Hockey Saskatchewan Definitions at www.hockeysask.ca
16. MMHA has been a strong advocate for player development and believe that player development cannot be emphasized without coach development. All Coaches and any On-ice or Off-ice registered team officials must meet the requirements for registration with Hockey Saskatchewan for their listed position, **and ensure they are appropriately registered in the role for which they are taking on**. MMHA does not allow having on-ice and bench coaches registered as volunteers and stick boys to avoid certification requirements, and has additional expectations for coaches over and above the Hockey Saskatchewan requirements. (Exceptions could be provided in the U7 and U9 divisions subject to Division Manager approval)

C. COACH FEEDBACK AND PARENT EVALUATIONS

All MMHA Coaches will have a bi-annual Coaching evaluation completed by parents at the mid season and end of the season. Also, coaches will be provided the same opportunity to provide their own feedback. The intention of the annual coaching evaluation process is to provide head coaches with valuable feedback to help them improve their coaching skills, allow parents to provide input on the season, and be utilized by the Coach Selection Committee in future seasons. To ensure a fair coaching evaluation process MMHA will also provide coaches the opportunity to document their season both before receiving player/parent evaluations and after through a Coach Feedback Form. The purpose of this form is to allow head coaches the opportunity to document their season success and challenges as well as provide recommendations to help improve coaching support from MMHA.

MMHA will provide notification of Coaching Evaluations through the Melville Minor Hockey website.



The individual evaluations and coach feedback will remain confidential and accessible only to the Coaching Selection Committee. Near the end of the season, the Head Coach will be provided the Coach Feedback Form by the Division Manager. In addition, parents will be provided a Coach Evaluation Form. After coach evaluations are completed the Division Manager will provide the Team Summary Coaching Evaluation to the Head Coach. The summary will be comprised of combined feedback and will typically not include individual comments. The coaching staff will have the opportunity provide their feedback and thoughts on the evaluation results with the discussion being documented by the Division manager and included as an attachment to the evaluation summary.

MMHA POLICY #011: TEAM SELECTION AND DRAFT RULES

The MMHA currently operates franchise teams within the Major Hockey League, Saskatchewan Female Hockey League, and the SEMHL. The purpose of this policy is to provide the MMHA some guidelines and structure around the team selection process of all teams. It is not intended to provide answers to every situation that will ever come up. In such situations decisions by the MMHA Executive will be final.

A. TIERED LEAGUE TEAMS

(The current AA programs fall under Policy #12 and are not subject to the rules of this policy)

1. All players are to come from the MMHA system unless a surrounding community does not have a team for that respective year. Preference to Melville players will be given, MMHA Executive to review on a per case basis.
2. The number of players registered to a team will be equal to all other teams in that division. In the case of an odd number of players when there is an even number of teams, the higher Tier will carry the extra player(s). In the case of an odd number of players when there is an odd number of teams, the Division Manager will determine where the players development will be best met and place the player in that appropriate level
3. Tiered teams will be selected through an independent evaluation process of all players within the MMHA and their respective division

a. U11

- i. U11 team(s) will be selected through the evaluation process
- ii. U11 team(s) will have a minimum of 55% rated skaters plus 1 goalie assigned to the team with the remainder of the roster filled by the Head Coach in discussion with the Division Manager from the approved list of available players. (if the Division Manager has a child within this group, the President will appoint another member to act in this capacity)
- iii. Consideration will be given to position needs for the remaining players
- iv. Captain (C) and Assistant Captain (A) designations will be permitted throughout the season on a rotated basis



d. U13, U15, and U18

- i. U13, U15, and U18 team(s) will be selected from the top-rated skaters through the evaluation process
- ii. U13, U15, and U18 team(s) will have a minimum of 50% rated skaters plus 1 goalie assigned to the team with the remainder of the roster filled by the Head Coach in discussion with the Division Manager from the approved list of available players. (if the Division Manager has a child within this group, the President will appoint another member to act in this capacity)
- iii. Consideration will be given to position needs for the remaining players
- iv. Captain (C) and Assistant Captain (A) designations will be permitted and at the discretion of the coaching staff
- v. Provincial Teams roster will be decided by the Age Division Manager in combination with the provincial head coach chosen.
 1. Underage players are not eligible without prior approval from the Board.

B. NON-TIERED TEAMS

1. U7/U9

- a. Teams will be drafted as equally as possible, taking into consideration multiple sibling requests
- b. All players will be given the opportunity to play goaltender and should be rotated fairly amongst all players
- c. No Captain (C) or Assistant Captain (A) designation will be given to the players at any point during the season

2. U11/U13/U15/U18

- a. If more than (1) team, teams will be drafted as equally as possible, taking into consideration multiple sibling requests
- b. designated goaltenders are allowed; in the event there are (2) goaltenders they are to share game play evenly unless otherwise agreed upon by the coaches and guardians of the goaltenders
- c. Captain (C) or Assistant Captain (A) designation can be given to the players



C. EVALUATION PROCEDURES

1. Evaluations of all MMHA teams (except for AA and Provincial teams) will be led by Evaluators
2. Division Managers will oversee the evaluation process for their respective divisions
3. Independent Evaluators, if used, will provide MMHA with complete evaluation ratings for each player that will be shared with the respective Division Manager

SPECIAL NOTE

Evaluations will be documented and remain confidential. Individual evaluation scores and rankings are not released, as our purpose is to form teams not to provide player rankings to the general membership. Under no circumstances will evaluation results be released to parents. The important thing is the evaluation process is effective and equitable in having players playing at a level consistent with their skills and abilities. Further, MMHA does not have the resources to release this information in a form that educationally will benefit and help develop the player. This education and development is the responsibility of the coach and parent. The evaluation sheets and the ranking criteria is only made available for view of the Manager, the President, and Vice-President of MMHA and coaches in the draft process. Members of the Executive and coaching staff will not release evaluation data.

D. DRAFTING PROCEDURES

1. There will be two Executive members present during the drafting procedure; the Division Manager and another Executive member appointed by the President; the Manager will oversee the drafting process for their respective divisions, except for:
 - a. When the Manager is also a coach at that level, a member of the Executive will be chosen as a replacement
 - b. If the Manager has a child within this group, the President will appoint another member to act in this capacity
2. Upon completion of evaluations, all players will be given one total score
3. Coaches will be provided with a list of players and their respective rankings at the drafting meeting; Managers will ensure they receive the lists back from the coaches after teams are selected
4. If players of coaches on one or more teams have disproportional skill level based on evaluations, Division Managers will work with Coaches to ensure teams are as equal as possible, (taking into consideration ranking of coach's children) before the full drafting process is initiated
5. Draft order will be determined by the player rankings of coaches, with the lower ranking coach having first selection
6. No Coaches will be able to pre-select an assistant coach prior to team selection. See Coach Selection Policy for more information
7. After teams are even, the draft will be a wide-open process where a coach can select from any of the pools at any time; the teams will make their selections in a snake draft format

MMHA POLICY #012: AA

A. GENERAL

1. MMHA has AA franchise teams within the various Saskatchewan 'AA' Hockey Leagues and the Saskatchewan Female Hockey League (SFHL). The purpose of this policy is to provide the MMHA some guidelines and structure around the operation of our AA programs. It is not intended provide MMHA



answers to every situation that will ever come up. In such situation's decisions by the MMHA Executive will be final.

- a. MMHA tryout process shall strive for the highest level of competence in selecting and training coaches and evaluators. It recognizes that the responsibility to effectively evaluate players for placement on competitive teams is challenging. It is difficult to satisfy the expectations of all stakeholders in the evaluation process. Evaluation, by its very nature, is subjective because it is based upon the opinions of those evaluating. The intention of MMHA is to bring as much quality, consistency, fairness and transparency to the process as is reasonably possible. Pee wee, bantam, and midget AA will have similar tryout procedures as far as similar tryout structure (positional skills session and scrimmages) and use MMHA directed evaluators While the evaluation process may very slightly depending on age divisions, all MMHA AA programs shall strive to meet the following outcomes when conducting player evaluations:
 - To create an environment where each player has an opportunity to be selected for the level appropriate to their skill, physical maturity and ability where they may continue to grow and develop as a player;
 - To establish an evaluation and selection process that provides consistent and comprehensive evaluation based upon the demonstrated skills and ability of each player;
 - To ensure that all players and parents understand the expectations upon which players will be evaluated;
 - To ensure all evaluators are objective, unbiased, free of conflict of interest, and trained in player evaluation; and
 - To provide for the ongoing review and improvement of the AA player evaluation and team selection process, ensuring that the process continues to meet the demands placed upon MMHA.
- b. Refer to the MMHA AA Operations Manual which contains comprehensive and detailed documentation for all aspects of AA hockey in our Association. In the event of a discrepancy between the AA Operations Manual and this Policy Document, Policies will take precedence.

MMHA POLICY #013: TEAM/PARENT MEETINGS

A. GENERAL

1. An Official Team/Parent Meeting (which is the first meeting of the year for each team) will occur once pre-season skill sessions, evaluations, and player selection has been completed
2. In some divisions, the Head Coach, Assistant Coaches, and Managers may have been appointed and approved by MMHA Executive; If these positions have not been previously filled, then they will need to be filled along with the other volunteer positions. A coach, manager or team treasurer may not reside in the same household.
3. The Head Coach and Manager must have attended the MMHA Managers/Coaches Meeting
4. The Official Team/Parent Meeting will require a member of the MMHA Executive to be present
5. Any follow up meetings to the Official Team/Parent Meeting that may be required to discuss fundraising ideas, tournament information, etc. does not require a MMHA Executive Member to be



present, however, at any time throughout the year a team can request a MMHA Executive Member to be present for any meeting

MMHA POLICY #014: COACHES/MANAGERS MEETINGS

A meeting for all MMHA coaches and managers will occur once team officials have been approved by MMHA Executive. The purpose of this meeting is to provide team officials with a list of their roles and responsibilities, and to communicate MMHA and Hockey Saskatchewan policies as they pertain to team officials. Topics to be discussed include:

1. Player registration with Hockey Saskatchewan and MMHA
2. Affiliated players policy
3. Deadlines and dates for submission of player rosters, affiliated players, team officials clinics
4. MMHA policies: Fundraising, player selection/draft, Harassment and abuse, Complaints and Dispute resolutions, League Guidelines and Tournament Guidelines
5. Codes of Conduct
6. Equipment Policy
7. Other topics as deemed appropriate

MMHA POLICY #015: RELEASE PROCEDURE

A. GENERAL

1. The MMHA Release Policy has the mandate to keep as many players as possible in our association while offering players an opportunity to reach higher levels
2. The MMHA Executive may approve and grant player releases under MMHA and Hockey Saskatchewan guidelines. Either the President or General Manager, Hockey Operations may sign releases within specified guidelines; all release requests must be submitted in writing to the President prior to August 31.
3. The Executive will review, vote on and grant the release outside the guidelines only for a valid reason (i.e., personal hardship); voting will be subject to quorum as detailed in the MMHA Constitution

B. RELEASE GUIDELINES U7, U9 and U11

1. Player releases typically will only be granted where there is no team available in the home centre

C. RELEASE GUIDELINES FOR U13, U15, AND U18

1. Player releases may be granted for a player qualifying for a non-MMHA AA team only if the player has tried out and has not been selected for the MMHA AA team



2. Player releases may be granted for a player who wishes to play non-contact hockey where MMHA cannot provide a non-contact team to play on; above guidelines will be followed otherwise
3. Subject to item C(1) above, player releases may only be granted as long as there remain enough players to constitute a team or teams in the home centre, excluding the player requesting the release
4. Written confirmation of acceptance to non-MMHA team (excluding AA) must be provided for release to be considered
5. Player releases to a non-AA team will only be granted where there is no team available for that player in the MMHA home centre
6. A release form needs to be requested each and every year played away; approval guidelines apply annually

D. RELEASE GUIDELINES FOR FEMALE PLAYERS – ALL AGE GROUPS

1. Player releases will be granted for female players to play on an all-female team, where MMHA cannot provide a female team to play on; above guidelines will be followed otherwise

E. APPEALS

1. A player whose release request has been denied by MMHA may appeal to Hockey Saskatchewan as per Hockey Saskatchewan guidelines

MMHA POLICY #016: FUNDRAISING

It is understood by the MMHA that teams may from time to time wish to conduct fundraising during the hockey season for their individual teams. The purpose of this policy is to provide individual teams within the MMHA some guidelines and structure when it comes to fundraising throughout the hockey season. It is not intended to provide answers to every situation that will ever come up. A common-sense approach must be taken as many MMHA teams will be relying on fundraising activities. It should be acknowledged by all teams that excessive fundraising from one team in the local community may impact fundraising of the remaining teams. In cases of inquiries, complaints and issues brought to the Executive, all decisions by the MMHA Executive will be final.

A. FUNDRAISING GUIDELINES

1. A team audit trail is required at the end of each season. Team Managers must submit a spreadsheet of all monies raised and spent as well as all monies going in and out of team account throughout the season.
2. No fundraising should be conducted by asking local businesses for sponsorship. MMHA conducts our own business sponsorship campaign and canvassing businesses for donations of any kind for MMHA is strictly prohibited. Should you choose to fundraise, you can do things like 50/50, selling products that give \$ back to your team (pizza, perogies, etc), raffles etc. Be sure if you go this route that your team has applied for the proper raffle licenses if needed.
 - a. Tournament entry fees
 - b. Additional ice time for games and practices outside of ice times provided by MMHA



- c. Non-parent coaching fees as they may relate to travel, accommodation, and meal expenses (this will be mostly at Tier 1 and AA team level)

MMHA POLICY #017: AFFILIATED PLAYERS

A. GENERAL GUIDELINES

1. MMHA promotes the opportunity for players to be selected as Affiliated Players (AP) and have the ability to practice, and in some instances, play games, at a higher Tier or age division. The intent of the AP process is to provide additional opportunities for players who just missed out on playing at higher levels, for players who are very strong and at the top of their current age division, and for players who are not the top players in their age division but would be at the appropriate skill and maturity level for a suitable AP team.

- Second year U7 players are eligible to AP to U9
- Second Year U9 players are eligible to AP to U11 or U11 Tier 1

*** consideration can be given to first year players in their division upon written request to the Board for final approval. ***

2. Providing skill development opportunities during practice is the main priority. Games can play a portion of an AP season especially for players who AP within an age division, however skill development during practice is of utmost importance.

3. AP's may, at the Coaches discretion, be invited out to any or all practices. MMHA suggests this is done through rotational system to develop all usable AP's when possible.

4. Players AP'd within an age division will be given priority for playing regular season league games. For example, in U11 Tier 1, a U11 house player should be given priority to play games over a U9 aged player.

5. Not every MMHA player will be selected as an AP. While MMHA encourages the AP program the reality is that there will not be enough AP positions for every player in our Association.

6. At all times a player may only be affiliated with one team

7. AP selection is carried out by Team Staff. Once AP selection process is complete as outlined in Policy 11, team representatives must notify affiliate players, parents and their coaches within one week of the selection.

8. The team that has drafted the Affiliated Players must fill out the required documentation and submit it to the Executive Secretary; coaches must first obtain the permission of (1) the player's regular team coach and (2) the player and the player's parents

9. The affiliated players list must have the signed consent of the applicable Administrator (or the MMHA President/Vice President in his/her absence) from the division with which the player is registered

10. A player may not play with the affiliated team if it will cause a player to miss a game (or portion of a game) with his/her regular team unless the coach submits a written exception request to the

Division Director and is approved by the regular team's coach

11. At the regular team's coach's discretion, a player may miss a practice with that team in order to play a game with the affiliated team



12. For all games that include the participation of Affiliated Players, the total number of players including Affiliated Players cannot exceed the original team roster size, if roster size is 15 or higher. For example – a team of 15 skaters that is short 2 players can only bring up to a maximum of 2 Affiliated Players to equal the original roster size of 15. A team with less than 15 skaters may use AP players up to a maximum Roster of 15 skaters.

13. Division Managers will monitor AP usage throughout the season and have the authority to make final decisions on any issues that arise.

14. Any player registered in MMHA from another MHA will not be allowed to AP in MMHA if they have a team to AP on in their own MHA. Any player registered with MMHA that resides in another community must have an official signed letter from their home association stating that home teams do NOT wish to AP said players before they will be considered as Affiliate Players on MMHA teams.

15. In the event that two MMHA teams play one another, teams must be evenly matched with original rosters unless agreed upon prior to game by both Head Coaches.

16. Division Managers will monitor AP usage throughout the season and have the authority to make final decisions on any issues that arise.

B. EXCEPTIONS

1. If a team has only one goaltender registered, it may dress an affiliated goaltender who will play only if the registered goaltender is sick, injured or suspended
2. Due to small roster sizes or other unique situations that may occur such as tournaments, requests for an exception may be submitted in writing by a Head Coach with justification to the Division Manager for approval
3. Based on SHA policy a player registered in Non-Contact is not eligible to AP to a contact team. Due to registration numbers and team sizes if a player preferred to play contact but did not make a contact team MMHA can apply for a concession from SHA to allow the player to be eligible as an AP.

C. NUMBERS OF AFFILIATED PLAYERS PER TEAM

1. U18, U15 and U13 teams may affiliate a maximum of 6 skaters plus 2 goaltenders from an allowed lower Tier or age division registered within the MMHA
2. U11 and U9 teams may affiliate 6 skaters plus up to 2 goaltenders (if available) from an allowed lower Tier or age division registered within the MMHA



D. PLAYER MOVEMENT FOR AFFILIATION

1. U18
 - a. U18 AA may affiliate from U18 House and U15AA
 - b. U18 House may affiliate from U15 House
2. U15
 - a. U15 AA may affiliate from U15 House and U13 AA
 - b. U15 House may affiliate from U13 House
3. U13
 - a. U13 AA may affiliate from U13 House and U11 Tier 1
 - b. U13 House may affiliate from U11 House and U11 Tier 1
4. U11
 - a. U11 Tier 1 may affiliate from U11 House
 - b. U11 House may affiliate from U9 House
5. U9
 - a. U9 House may affiliate from U7 House

*** AA Teams – Since AA programs involve paid try-outs only those players who attended try-outs are eligible to be selected as AP's (excluding players from a younger age division who are not eligible to attend tryouts). The names of all affiliated players must be filed with the Executive Secretary according to league requirements.

**Affiliated Players are to be made up from MMHA Registered Players.

**The above AP Policy can be modified by MMHA as required in consultation with Hockey Saskatchewan and MMHA



MMHA POLICY #018: TEAM OFFICIALS

A. GENERAL

1. All courses team officials are required to take will be reimbursed by MMHA; failure to take any required courses will result in a fine and suspension from the team until the course can be completed
2. All team officials should keep in mind the following
 - a. You are molding the attitudes of the players surrounding you
 - b. Abusive language by any team official is not tolerated
 - c. Do not allow the abuse of ref officials
 - d. Know the procedure for registering complaints
 - e. The use of drugs and alcohol will not be tolerated
 - f. Act professionally

B. OFFICIALS

1. Head Coach/Assistant Coach – duties MAY include
 - a. Attend applicable coaching clinics as per Hockey Canada and SHA rules
 - b. Criminal Record Check as per SHA rules
 - c. Be aware of the rules and regulations set forth by MMHA, SHA and the League you are playing in
 - d. One registered coach should attend a Coaches Meeting
 - e. Liaise with the Registrar to ensure that team officials are registered with SHA and their League
 - f. Ensure players are properly supervised in the dressing room and on the ice
 - g. Have the combination of the team locker
 - h. The Head Coach must ensure the information recorded on the game sheet is correct before signing
2. Trainer – duties MAY include
 - a. Attend mandatory Hockey Canada training courses
 - b. Criminal Record Check as per SHA rules
 - c. Monitor risk level
 - d. Develop an action plan if injury requires medical attention
 - e. Fill out injury reports as needed
 - f. Keep a medical trainer bag filled with necessary supplies provided by MMHA and player medical reports. Return the medical bag in the same state it was given with any supplies replaced as needed
 - g. Advise parents of any unsafe equipment a player is using
 - h. Ensure water bottles, warm up pucks, jerseys, and medical bag are at any and all games/practices
 - i. Have the combination of the team locker
 - j. Concussion awareness training
 - k. Basic first aid training
3. Manager – duties MAY include
 - a. Attend mandatory Hockey Canada training courses
 - b. Criminal Record Check as per SHA rules



- c. Collect Fair Play Codes from Parents (and players U15/U18 age divisions) and provide to Manager
 - d. Distribute and collect Coaching Evaluation forms.
 - e. Organize exhibition games (including time, location and jersey color)
 - f. Be a liaison between the parents and coaches
 - g. Coordinate the booking of away tournaments and team transportation if required
 - h. Inform the scheduler of away tournaments and exhibition games booked
 - i. Arrange the booking of teams for the home tournament with the coordination of the Coaches
 - j. Arrange for team photos
 - k. Co-sign the team bank account
 - l. Have the combination of the team locker
 - m. Organize team meetings and make sure an Executive member is present if required
 - n. Be familiar with the contacts within the League and the MMHA
 - o. Aid in organizing the fundraising required
 - p. Provide travelling directions if needed
 - q. Set up/delegate the team website
 - r. Organize the collection of gate fees if required
 - s. Develop a master schedule
 - t. Plan team social functions, windup functions and gifts
 - u. Cleaning of the team jerseys
 - v. Report all suspensions
 - w. Monitor off ice conduct
 - x. Be a liaison to the registrar over team registration duties
 - y. Confirm scheduled away games
 - z. Collecting Code Of Conduct forms
 - aa. Attend a Manager Meeting
 - bb. Assign tasks for parents as required
 - cc. Prepare a team roster
 - dd. Ensure parent volunteers know how to fill out game sheets, work the score clock, run the music and collect gate fees
 - ee. Ensure there are no color conflicts of team jerseys with opposing teams
 - ff. Arrange for a second dressing room if needed for co-ed teams
 - gg. Contact parents of scheduling changes
 - hh. Be aware of the MMHA, SHA and League rules and regulations
 - ii. Fax/drop off/ email game sheets to SHA/League
 - jj. Make sure all games, tournaments or other events are properly sanctioned before entering
4. Team Treasurer – duties MAY include
- a. Co-sign on team bank account
 - b. Arrange for the opening and closing of the team bank account
 - c. Ensure the loan (if taken) is repaid to MMHA on time
 - d. Maintain ledgers on income and expenses throughout the year and give access to parents
 - e. Aide and be aware of fundraising within the team and the MMHA Fundraising Policy
5. Worker Coordinator – duties MAY include
- a. Schedule workers for the score sheet, time clock, penalty box, music, gate admission, 50/50 sales and music for home games and tournament
 - b. Provide a copy of the schedule to all volunteers
 - c. Ensure volunteers are educated on how to perform their task
6. Tournament Organizer – duties MAY include
- a. Determine fundraising for the tournament



- b. Print programs
 - c. Aide in the scheduling of volunteers
 - d. Send out letters for donations/door prizes for the raffle table
 - e. Maintain continuity for any ticket sales
 - f. Establish a tournament draw (in conjunction with the Head Coach and Administrator); a copy is to be posted at the rink and in the program
 - g. Aid/be aware of the rules of the tournament
7. Tournament Organizer – duties MAY include
- a. Determine with the team, based on the number of tournaments attending and extra ice needed, the amount of funds needed
 - b. Discuss different fundraising ideas
 - c. Coordinate and plan fundraising events
 - d. Be familiar with the MMHA Fundraising Policy
 - e. Coordinate with the Treasurer on incoming funds
8. Equipment Manager – duties MAY include
- a. Cleaning and caring for team jerseys
 - b. Ensuring jerseys, pucks, goalie equipment, and water bottles are at each and every game
 - c. Monitor the condition of the equipment and if anything needs replacing inform the Manager and or Head Coach

MMHA POLICY #019: AWARDS

Each year the MMHA recognizes players and volunteers whose participation within our association exemplifies extraordinary achievement and dedication within and towards the game of hockey. The MMHA celebrates such accomplishments with an Awards Night that is typically planned on but not restricted to the first month after the completion of the current season for all age divisions.

A. U7, U9, AND U11

Due to the size of our Association, and the length of the program needed in the U13 through U18 age divisions to hand out awards, Melville Minor Hockey no longer has a formal program for the U7 through U11 age divisions. Instead, teams have a wind-up party that serves the purpose of celebrating the season as a group and each team is recognized throughout the Awards evening.

B. U13, U15 and U18

Within the U13 through U18 age divisions, the following awards are given out:

1. Joe Wihak U13AA Most Dedicated Player Award: Given to a player that has demonstrated great work ethic and commitment to the team in all games, practices and team activities
2. Willie Jackie Memorial U15 MVP Award
3. Layne Meko Memorial U15 Spirit Award – given to the player that instilled sportsmanship, courage and determination
- Most Sportsmanlike: Given to a player that plays the game hard and displays characteristics of fairness and respect, within the boundary of the games rules



4. George Meko U18 MVP Memorial Trophy :
5. Andre Parker Memorial Spirit Award: This award is given to a player that shows up to games and practices with a positive attitude and is determined to improve. They show courage and are never afraid to give it their all. They treat everyone with respect and truly invoke the spirit of hockey and sportsmanship.
6. Art Dietz Memorial U15AA Female MVP Award
7. Art Dietz Memorial U15AA Female Spirit Award – given to the player that instilled sportsmanship, courage and determination
8. Art Dietz Memorial U18AA Female MVP Award
9. Art Dietz Memorial U15AA Female Spirit Award – given to the player that instilled sportsmanship, courage and determination

C. VOLUNTEER AWARDS

In addition to the Team Awards, Melville Minor Hockey has two awards to be selected based on nominations from its membership. It is imperative that members recognize the efforts of their team's leaders, and submit a nomination form for any one of the following positions:

1. **Coach of the Year***: Awarded to a coach each year that goes beyond the call of duty for his team, provides their team with a good role model and mentor and excels in teaching their players the skills and attitudes of a good athlete. This coach exemplifies MMHA Players Development Model and philosophies.
2. **Manager of the Year***: Given to a Manager that goes above and beyond their duties to provide leadership and organization to their team as well as be a vital communication link between the coaches and the parents

* Coach and Manager of the Year selection will be based on a combination of member nomination, and executive and division manager input. Each Division Manager will nominate one candidate from their age division along with a detailed rationale based on aspects such as alignment to MMHA's Player Development Model (advanced level practices, bench management, and communication with parents, players, organizational skills, etc), MMHA policy, observed interaction with players and parents as well as feedback from peers within their division. The entire executive will review all nominated candidates to determine the award winners.



D. REFEREE AWARDS

As selected by the Referee-in-Chief, the following individual awards will be given to those MMHA Referees that have shown tremendous growth and dedication throughout the season:

1. Ken Leif memorial Sr. Referee of the Year
2. Ken Leif memorial Jr. Referee of the Year

*** Please note that all teams must submit their Award Winners by first week in March and provide that information to the Vice President/Division Manager. This will ensure that trophies and plaques are ready for the Awards Night where they will be awarded by the Team Coaching Staff to their players. Nominations for the two association awards are required by mid-March.

A Master of Ceremonies (typically the MMHA President, Vice President or General Manager of Hockey Operations) will ensure that the event runs smoothly and will call upon the Head Coach of each team to speak of their season and present their individual awards or certificates to their players. Referee and Volunteer Awards will be presented throughout the evening as delegated by the program delivered by the MC

MMHA POLICY #020: COMMITTEE STRUCTURE

At the discretion of the Melville Minor Hockey Executive here on to referred to as the Executive, it may be deemed necessary to appoint sub-committees of the Executive to research items of importance to the Warman Minor Hockey Organization, here on to referred to as the organization, as a whole, or organize events for the benefit of the organization.

1. These committees may or may not include members of the Executive although in the interest of the organization the chair should be a member of the Executive
2. The President will appoint all committee members except when there is a standing appointment per MMHA By-Laws or in the cases where the committee requires vote to determine membership
3. The Executive would define the structure, purpose and size of the committee; committee sizes would be determined on a case-by-case basis with common goal being the efficiency of the committee
4. The committee will have no financial jurisdiction and any financial requirements must be supported by a budget and approved by the Executive as a whole
5. Meetings will be documented and operated in recognition of the organizations rules of order
6. The committee will be dissolved by order of the Executive when it is deemed the committee can no longer serve a purpose beneficial to the organization



MMHA POLICY #021: ALTERNATE ASSOCIATIONS MEMBERS' CONDUCT

MMHA teams will host teams from other centres and leagues through tournament and league play throughout the season. It is expected that members from other associations (including players, team officials and spectators) will conduct themselves according to MMHA's policies of Zero Tolerance and Harassment. Alternate association members are expected to refrain from abuse or harassment of players, officials, coaches and other spectators. Any infringement on these policies will result in discipline as set out in the respective policies.

In addition, visiting teams, their officials and spectators are expected to respect facilities and employees of the facilities being used. Teams must leave dressing rooms in clean condition. Failure to follow MMHA policies and facility rules may result in disciplinary action.

MMHA POLICY #022: GUIDELINES FOR OVERAGE AND UNDERAGE PLAYER APPROVAL

All players must play within the Division in which they are eligible unless MMHA Executive otherwise approves. The application for overage player approval must be in writing before September 1st of the current Hockey Season.

A. APPLICATION FOR APPROVAL OVERAGE PLAYERS

1. Application forms and proposed guidelines for overage approval are available from MMHA
2. All steps for approval must be followed. No overage players can play until the final stage of approval has been secured
3. The procedure for overage approval is the parent, MMHA President, MMHA General Manager of Hockey Operations for the age level the child currently plays in and the Manager for the age level the child is applying to move into and the MMHA Registrar meet to discuss the application; final approval rests with the MMHA
4. No overage player can play in any game without the above approval
5. If participating in a tournament, the tournament committee must be notified and approve the use of the overage player prior to participation in the tournament

B. CRITERIA FOR CONTINUING OVERAGE STATUS

These criteria must be met and maintained to assure the status as an overage player will be kept intact for the current hockey season:

1. Overage players are not eligible to play Provincial Championship zone play-downs or the Provincial Championship tournament
2. Overage status will be granted for only one year at a time

C. APPLICATION FOR APPROVAL FOR UNDERAGE PLAYER STATUS

All players must play within the division in which they are eligible unless MMHA Executive grants an exception.



U7 to U9: a six-year-old U7 player may be advanced to U9 evaluations if approved by the MMHA Executive. Applicants must meet the requirements below.

U9 to U11: a second year U9 player may be advanced to U11 evaluations if approved by the MMHA Executive. Applicants must meet the requirements below.

U11 to U13AA: second year U11 players and/or goaltenders may be advanced to U13 evaluations if approved by the MMHA Executive. Applicants must meet the requirements below.

U13AA to U15A: second year U13 players and/or goaltenders may be advanced to U15 tryouts if approved by the MMHA Executive. Applicants follow the requirements below.

Application Requirements:

1. Written applications including all necessary components noted must be submitted to the President or General Manager of Hockey Operations before August 1 for the upcoming hockey season.
2. Written request in the form of a letter from the parents indicating the following:
 - a. The name and birthdate of the player;
 - b. In their own words, a detailed rationale from the parent as to why they would like/feel their player should receive Underage status; references to their skills and abilities on-ice as well as how they feel their player would react in an environment with players up to 2 years their senior are critical elements to this;
3. A minimum of one letter of reference from a credible non-parent or non-MMHA head coach detailing why the applicant should be considered for Underage status;
4. If the Player is requesting to move from U13AA to U15 A, evidence of body-checking experience through a camp and/or experience is required.
5. Request must be accompanied with a \$200.00 fee. (Please note that this fee is based on the requirement to have all executive members time and administrative costs to review and process the request of one player.) If a player has successfully attained underage status in a previous age division, they will be exempt from the fee when requesting the following division underage status.
6. Players will still be required to submit the AA Camp Try-out fee should the application be approved.

The request for Underage status will then be reviewed by the entire MMHA Executive and voted on; should the vote end in a tie, the President or Designate acting as President at the meeting (in case of absence) will cast a vote to break the tie.

- If the application is denied, and the player will not be granted Underage status.
- If the application is approved, the player will be granted temporary underage status and the player will be permitted to register for and tryout in the age division requested.
- The decision is final and not eligible for appeal.

Players granted temporary underage status can gain full underage status through independent evaluation process and guidelines dictated by the executive as follows:

U7 to U9

- Player must evaluate and rank in the top 3 players per A level team based on the results provided by the independent evaluators.

U9 to U11

- Player must evaluate and be ranked in the top 3 players per Tier 1 or AA level team based on the results provided by the independent evaluators.
- Goaltenders must evaluate and be ranked as the top goaltender per Tier 1 or AA level team based on the results provided by the independent evaluators.



U11 to U13 and U13AA

- For a forward, player must be evaluated and ranked in the top 3 forwards based on the results provided by the independent evaluators.
- For a defenseman, player must be evaluated as the top 2 defensemen based on the results provided by the independent evaluators.
- For a goaltender, they must be evaluated as the top goaltender based on the results provided by the independent evaluators.

Should a player not fall into those categories, the temporary Underage status will be removed, and the player will play in the division they are eligible to play based on their age.

**Exceptions may be made if approved by the executive regarding requests made in the Female AA Program.

MMHA POLICY #023: CO-ED DRESSING ROOMS

MMHA adheres to Hockey Canada's policy 6.6 on Co-Ed Dressing Rooms. This policy in essence states that in all age groups U13 and above, females and males will change in separate dressing rooms. We seek to provide an environment where both genders have a chance to participate in and enjoy playing hockey. We further believe in balancing this goal with the safety, privacy, modesty and wishes of ALL our members without compromising the aspects of camaraderie, social integration and bonding inherent in a team sport.

MMHA POLICY #024: SOCIAL MEDIA

A.

DEFINITIONS

1. Social media is defined as using the Internet to send messages, videos, images, writing blog entries, etc
2. Social media outlets focus on building communities online with others of similar interests; MMHA understands and appreciates the importance of social networking as it relates to the personal lives of its members

B. GUIDELINES

1. Failure to follow these guidelines may result in disciplinary action from the MMHA Discipline Committee
2. Members should not make statements that are demeaning to MMHA volunteers, its programs, employees, on-ice or off-ice officials, players, members, coaches, sponsors or any other persons associated with MMHA
3. Members should not communicate confidential information that may include medical history (injuries or other), family situations, game plans or strategies and any other information that is deemed confidential



4. Members should not share photos, videos or comments that promote negative influences or criminal behavior, including but not limited to: physical violence, drug use, alcohol abuse, public intoxication, etc. (Example, posting a fight online would be considered inappropriate)
5. Members should not post inappropriate, derogatory, racist or sexist comments of any kind that contradict the policies outlined by the MMHA and Hockey Saskatchewan
6. Members should be advised that MMHA owns and maintains all legal rights to its email and network, and any email passing through these systems is owned by MMHA. Keep in mind emails may be backed up, otherwise copied, retained, or used for legal, disciplinary, or other reasons and it may be subject to use for purposes not anticipated by the sender. Any email sent to or from certain public or governmental entities may be considered public record. Do not expect privacy when using a corporate network and corporations have the right to monitor any and all use of their computer network
7. Any social media account representing MMHA in any capacity must be approved by MMHA.
8. All approved social media accounts representing MMHA will be monitored by the Events and Promotions Coordinator. Approved account user-name and passwords must be surrendered back to MMHA at the end of every season by April 30. That account information will be transferred to the new team the upcoming season. Team representative managing the social media account must ensure equal and positive promotion of all players. No information is to be posted that does not relate specifically to the account, such as coach announcements, MMHA specific initiatives, ect.

MMHA POLICY #025: GOALTENDERS

A. U9

1. No one player is allowed to play goal more than 50% of the season
2. At no time would two goalies be dressed at the same time

B. U11

1. During league play, if two goalies are dressed, they are required to each play approximately half the game or every other game at coach's discretion
2. During league play, tournament play and exhibition games, it is the coaches discretion to either alternate goalies during games or rotate between one goalie playing the entire game and then the next game the other goalie playing the entire game (however, in this scenario it would still be the expectation that both goalies would play close to equal time over the duration of that tournament)

C. U13/U15/U18

1. Players will be expected to choose as to whether they are going to play as a goaltender or a skater
2. In cases of emergency when no goaltender is available and the affiliated player is unavailable, a skater off that team may be required to dress as a goaltender



MMHA POLICY #026 – SCHEDULING GUIDELINES

In the event of a scheduling conflict during the season where two teams are scheduled at the same time at the same facility, the following will apply:

1. If a conflict exists between a game and a practice, the scheduled game will take priority and shall proceed.
 - a. If the conflict also affects a secondary practice, that practice length could be decreased or rescheduled as required.
2. If a conflict exists between two games, the game with the team who has travelled the farthest shall take priority.
 - a. If all teams have travelled equal distances, then the game that was scheduled first with the ice scheduler shall take priority.
 - b. The MMHA Scheduler and City of Melville Scheduler have the authority to make an exception to the above game conflict if required based on ice availability.
3. If a conflict exists between two practices, then the practice which was scheduled first with the ice scheduler shall take priority.
4. If a conflict exists between a practice or game and specialized skill session (ie coach on-ice session, defence camp, goalie session), then:
 - a. If the specialized skill session is a cost recovery where the participants have paid, then this session will take priority.
 - b. If the specialized skill session is paid for by MMHA, then the practice or game will take priority.

MMHA POLICY #027 – TEAM AND PLAYER TRAVEL POLICY

In the U18 age division, MMHA recommends that U18-age players do not drive themselves to and from sanctioned team events that are located outside of Melville. For travel of 75km or further outside of Melville for sanctioned team events (tournaments, games, practices, training, special events), U18-age players ARE NOT PERMITTED to drive themselves without parent or adult supervision. All travel of 75 km or further outside of Melville to sanctioned team events must be supervised by a parent from the team or a non-parent adult coach on the team. The parent or non-parent adult coach must be driving or, a minimum two-game player suspension will apply for breach of this policy.

MMHA POLICY #028 – INTELLECTUAL PROPERTY

Intellectual Property (or "IP") developed during an executive member's term of the MMHA Executive or an employee of MMHA will remain the property of the association upon termination of position with the organization. IP can be simply defined as any form of knowledge or expression created partly or wholly with one's intellect. Some examples of IP include but not limited to: Ideas that can be documents; processes (example: Evaluation Process); scheduling information; templates; logo's and branding; best practices; and operational/business history.



A. Cell Phones in Dressing Rooms:

MMHA has implemented a NO CELL PHONE policy as of the 2024/2025 season. In line with Hockey Canada's cell phone policy, to respect the privacy of participants, no videos, still photos, or voice recordings of any kind may be taken using any device with recording capabilities in a dressing room or dressing environment. Cell phones are only permitted to be used in a dressing room or dressing environment for the purposes of controlling music played in those spaces. ONE person only, preferably a Coach or bench staff, may have a cell phone or iPod for the purpose of playing dressing room music. Person with cell phone for music that is not a Coach or bench staff must be approved by team staff to have device prior to games or practices. All other cell phone or recording devices in dressing rooms and environments is strictly prohibited. MMHA does have their own discipline guidelines when policy is not followed but gives Coaches and team staff the right to implement their own consequences when this policy is not followed. The only exception to the rules above is when a cell phone is used as a medical device, such as parent communication for diabetes devices, etc. Written exemption request and proof of medical need must be submitted prior to the season starting each year.

MMHA POLICY #30 – ALTERNATE ASSOCIATION MEMBERS' CONDUCT

MMHA teams will host teams from other centers and leagues through tournament and league play throughout the season. It is expected that members from other associations (including players, team officials and spectators) will conduct themselves according to MMHA's policies of Zero Tolerance and Harassment. Alternate association members are expected to refrain from abuse or harassment of players, officials, coaches and other spectators. Any infringement on these policies will result in discipline as set out in the respective policies. In addition, visiting teams, their officials and spectators are expected to respect facilities and employees of the facilities being used. Teams must leave dressing rooms in clean condition. Failure to follow MMHA policies and facility rules may result in disciplinary action.



A.

Provincial Hockey:

1. MMHA encourages U13, U15 & U18 divisions to submit a Provincial team each season.
2. Should a Coach wish to enter a team, a written request should be submitted to the board no later than October 31 of the season.
3. Teams must be formed following the Hockey Saskatchewan Guidelines and must be made of a minimum of 15 players.
4. Provincial teams will be responsible for their own practice ice, if the team is made up of players outside of MMHA or if practice ice is scheduled outside of the regular 2 hours of ice time weekly for house team.
5. All home game ice and official expenses will be covered by MMHA and finances will follow the same rules as regular season games.
6. Once approved, all teams formed must submit their applications in full along with entry fee to the Executive Director no later than November 15 of each year.
7. Provincial Package and Roster must be submitted to Hockey Sask no later than December 20 of each year
8. Tournaments finances follow the same guidelines as house Tournaments as outlined below.
9. Exhibition play and practice can be started as soon as roster is approved by Hockey Sask.

Refer to [https://hockeysask.ca/members/handbook/provincial-playoff-regulations-mr 6.06.01](https://hockeysask.ca/members/handbook/provincial-playoff-regulations-mr-6.06.01) for full Hockey Sask Provincial Regulations

B. Carded Hockey:

1. All U9 & U11 players are eligible to play on a carded team as well as their regular house team each season.
2. Should a Coach wish to enter a team, a written request should be submitted to the board no later than November 1 of the season.
3. Teams must be formed following the Hockey Sask Guidelines.
4. Carded teams will be responsible for all costs of practice ice.
5. All home game ice and official expenses will be covered by MMHA and finances will follow the same rules as Tournaments.
6. Once approved, all teams formed must submit their applications in full along with entry fee to the Executive Director no later than November 15 @ 5pm of each year. Rosters and final info must be submitted to Hockey Saskatchewan no later than December 1 @ 5pm of each year.
7. Tournaments are to be held only on designated weekends set out by Hockey Sask and finances follow the same guidelines as house Tournaments as outlined below.
8. Teams must be made up of age-appropriate players who reside within an 80km radius of Melville and can only consist of house level players. Tier 1, AA, AAA players or players registered on a provincial team are not permitted to play. AP players are not permitted in carded hockey
9. Teams are permitted to practice ONCE a week with their carded team starting December 1. League play takes precedence over all carded hockey, unless it is during a carded weekend.



Refer to <https://hockeysask.ca/pub/Members/MHA%20Portal/carded-teams-faq.pdf> for full Hockey Saskatchewan Carded Regulations

Ice booked for tryouts (should teams choose to hold them) for the teams mentioned above are the sole responsibility of the team hosting the ice time. All game and tournament entry fee, 50/50 income, and any other proceeds go into one lump sum. From that lump sum all expenses including but not limited to ice rental, cost of officials, tournament prizes or trophies are deducted and any remainder will be divided with MMHA. The MMHA will receive 30% of the revenue while the hosting team(s) will get 70%. Should the teams tournament not be able to cover expenses it is the responsibility of the team to do so. A tournament report must be turned into the MMHA General Manager of Hockey Operations for all Tournaments and games hosted by Carded or Provincial teams.