

**ZONE X HOCKEY ASSOCIATION INC.  
CONSTITUTION  
Amended April 2025**



**Preamble**

It is the intent of this Constitution to clarify the philosophy, scope and purpose of Zone X Hockey Association Inc. programs by developing common objectives and shared understandings regarding organization, administration, and expectations of all those involved in the programs.

## ZONE X HOCKEY ASSOCIATION INC. CONSTITUTION

### I. Affiliation

- A. The Zone X Hockey Association Inc. (Zone X Hockey) is a member of the Saskatoon Minor Hockey Association (S.M.H.A.) and must operate within its guidelines.

### II. Aims and Objectives

- A. The aims and objectives of the Zone X Hockey are:
1. To govern and administer organized hockey within the Zone under its control.
  2. To promote and improve organized hockey by stressing the values, appreciation and skills involved in the game.
  3. To exercise a general supervision and direction over the playing interest of its players, coaches, managers and Executive Council, with emphasis on the enhancement of good character, citizenship and sportsmanship.
  4. To ensure enjoyment of the game through competitive participation.
  5. To enhance the development of effective and qualified coaching personnel in the Zone.

### III. Executive Council

- A. The responsibilities of the Zone X Hockey Executive Council will be to administer Zone X Hockey in accordance with the Bylaws and Regulations of the C.A.H.A., S.H.A., and S.M.H.A. and the Zone X Hockey Constitution.

- B. The Executive Council shall consist of the following members:

Commissioner	U7 Coordinator
Assistant Commissioner	U9 Coordinator
Past Commissioner	U11 Coordinator
Treasurer	U13 Coordinator
Registrar	U15 Coordinator
Secretary/Communications/Web	U18 Coordinator
Goalie Coordinator	Equipment Coordinator
Bingo Coordinator	

Members at Large may be appointed for 1-year terms by the Executive Council with full voting rights to assist with matters of Zone X Hockey. These positions could be, but not limited to:

2 <sup>nd</sup> Assistant Commissioner	Chief Financial Officer
Technical Coordinator	Tournament Chair
Saskatoon AA Hockey League Representative	

- C. Executive Council shall have the power to suspend or discipline any players, coach, manager, trainer or other team official connected with any Zone X Hockey.

### IV. Election of Officers

- A. Executive Council Members are to be elected for two-year terms at the Zone X Hockey Spring General Meeting. The Commissioner, Treasurer, Equipment Coordinator, U9 Coordinator, U11 Coordinator, and U15 Coordinator will be elected in **even** years.

The Assistant Commissioner, Secretary/Communications/Web, Registrar, U7 Coordinator, U13 Coordinator- U18 Coordinator and Bingo Coordinator will be elected on **odd years**. If an Executive Council position is not filled by election, or if a vacancy occurs, the position will be filled by appointment by the Executive Council.

B. All officers may stand for re-election.

#### **V. Removal of Officers**

A. Any official of the Executive Council may be removed from office by dereliction of duty, conduct detrimental to the Zone, non-attendance at meetings or any other just cause by a majority vote of 75% of the Executive Council.

#### **VI. Duties and Responsibilities of Executive Council Members**

##### **A. Commissioner**

1. To administer Zone X Hockey according to the S.M.H.A. Bylaws and Regulations.
2. To administer Zone X Hockey according to the Zone X Hockey Constitution.
3. To attend regular S.M.H.A. meetings or ensure a representative from our Council is there.
4. To ensure that all S.M.H.A. zones are administered uniformly in all respects.
5. To be the official spokesperson for the Zone.
6. To ensure that all positions on the Zone X Hockey Executive Council are filled.
7. To supervise Program Coordinators in the operation of their programs.
8. To organize meetings with the Zone X Hockey Executive Council and with coaches.
9. To organize one or two General Council meetings per year spring or fall.
10. To impose suspensions on players, coaches or managers where deemed necessary and to report the same on a form provided to the S.M.H.A. office in order that a file of all suspensions may be maintained.
11. To vote only in the case of a tie.
12. For the duration of his/her term in office, the Zone Commissioner will not be allowed to act as head coach, manager, or treasurer of any Zone X hockey team registered with S.M.H.A.
13. The position will be held by an individual who has served a minimum of two (2) years on the Executive Council.

##### **B. Past Commissioner**

1. To act in an advisory capacity to the Executive Council and the Zone X Hockey Commissioner and to provide continuity from year to year.
2. To serve on committees as appointed.
3. Duration of this office shall be no more than 2 years or the length of the Zone Commissioner's term.
4. To act as Chair for nomination committee for election of officers and to Chair the appointment of officers portion of Annual General Meeting.

##### **C. Assistant Commissioner**

1. To assist the Commissioner in the administration of all hockey matters in the Zone.
2. To attend SMHA meetings in the absence of the Commissioner.
3. To be in charge of coaching evaluations; distributing them through Coordinators and reporting back to Executive.
4. To coordinate pre-skate and tryout ice schedules.
5. Chairs the coaches selection committee.
6. Receive all coaching applications.
7. Ensures all coaches have their minimum coaching certification.

8. Resource centre for all coaches regarding drills and lesson planning.
9. Provides Coordinators with pre-season evaluation process including drill selection and player evaluation guidelines.

**D. Secretary/Communications/Web**

1. To record minutes of Zone X Hockey meetings and to provide copy of same to Executive members within one week of meeting.
2. In coordination with the Coordinators, to prepare notices for coaches, players and parents.
3. In coordination with the Commissioner, to communicate notice of meeting to Executive Council members.
4. To maintain relevant information on the Wild website for the membership.
5. Reserving meeting space for meetings and ensuring all equipment is available to run the meeting.
6. To publicize Annual General Meeting in the Zone as to date, time and place, in coordination with Communications/Website personnel.

**E. Treasurer**

1. To keep account of all Zone X Hockey funds.
2. To submit payment for all fees and bills incurred by Zone X Hockey.-
3. To submit annual ISC filings.
4. To reconcile receipts of registration fees received.
5. The position will be held by an individual who possess a financial designation such as but not limited to: CPA or BComm in Accounting.
6. Present a financial statement at General Council meetings.
7. All records shall remain the property of Zone X Hockey.

**F. Equipment Coordinator**

1. To be responsible for the equipment-out list, collection, storage, upkeep, distribution and purchase of equipment (with Executive Council approval) for Zone X Hockey.

**G. Program Coordinators – U7, U9, U11, U13, U15, U18**

1. To administer the respective hockey program according to the S.M.H.A. Bylaws and Regulations and the Zone X Hockey Constitution.
2. To supervise the development of the program throughout the hockey season.
3. To attend Zone X Hockey Meetings and to represent Zone X Hockey at S.M.H.A. Coordinator meetings.
4. To present a program report at Executive Council and General Council Meetings.
5. To assist the Coaches Selection Committee in the appointment of coaches for all teams in his/her program.
6. To distribute schedules and other communiqués to coaches.
7. To assist in the distribution and collection of equipment.
8. To assume other duties as may be specified by the Zone X Hockey Executive Council or the S.M.H.A.
9. Organize committees, as he/she feels necessary.
10. A coaches' evaluation form will be circulated to all parents and/or players by the Coordinator prior to the end of the season to be filled out and returned to the Coordinator.
11. Shall serve as a line of communication between coaches, assistant coaches and managers in their respective division and the Zone Executive.

**H. Registrar**

1. To organize the registration of players in Zone X Hockey.

2. To ensure the proper completion of all forms and rosters for Zone X Hockey, S.M.H.A. & S.H.A.
3. Administer the player and team database on the "Saskatoonwild" website as required each season.

### **VII. Executive Council Members**

- A. Members are expected to:
1. Attend all Zone meetings called by the Commissioner.
  2. To participate in the administration of all hockey matters in the Zone.
  3. In matters of a sensitive nature, to use confidentiality in the highest regard to protect the player, parents and the integrity of the Zone.
  4. Provide a detailed monthly report.
  5. Sign a Confidentiality Agreement.

### **VIII. Conflict of Interest**

- A. Zone X Hockey Executive Council members in a "conflict of interest" situation as determined by the Council shall abstain from voting on the issue.

### **IX. Meetings**

- A. The Zone Commissioner shall call Executive Council meetings required for the administration of all hockey matters in the Zone.
- B. The Zone Commissioner shall call one or two General Council (includes Members At Large) meetings each year, spring or fall.
- C. This organization at any, special, general or executive meeting may adopt, amend, revise or repeal rules or regulations for the government of this organization by a two-thirds majority vote of those present.
- D. The By-laws and Constitution of this organization shall not be altered except at an Annual General Meeting, and notice of the proposed alteration shall be given to the secretary in writing at least thirty (30) days prior to the Annual General Meeting
- E. With prior notice, an amendment to the By-laws and Constitution shall be made only at an Annual General Meeting by a three quarters majority vote of those members present.
- F. Without prior notice, an amendment to the By-laws and Constitution shall be made only at an Annual General Meeting provided they receive a unanimous vote of those members present.
- G. At an Annual, Special, or General Meeting of Zone X Hockey, a quorum shall consist of two-thirds of members personally present.
- H. The order of business at the Annual, Semi-Annual, Special or General Executive Meetings, if applicable, shall be as follows:
- a) Notice of meeting
  - b) Minutes of previous meeting
  - c) Business arising out of the minutes
  - d) Delegations who have requested permission in writing prior to the meeting
  - e) Correspondence
  - f) Report of Assistant Commissioner
  - g) Report of Treasurer
  - h) Report of Registrar
  - i) Report of U7, U9, U11, U13, U15, and U18, Equipment, Goalie, Bingo Coordinators
  - j) Report of Zone Commissioner
  - k) Appointment of Officers
  - l) New business
  - m) Adjournment

## **X. Coaches Selection Committee**

- A. Chaired by the Assistant Commissioner and includes the Zone Commissioner, the Assistant Commissioner and each Coordinator, will review all applications and interviews will be held at a time and place before teams are formed.
- B. Shall be done with the aid of interviews, applications, and media advertising.
- C. Applications in writing for coaching positions shall be presented to the Assistant Commissioner prior to the selection process.
- D. Assistant Coaches, Head coaches must submit the names of recommended Assistant Coaches, Representatives to their Program Coordinator in collaboration with the Assistant Commissioner for final approval.**

## **XI. Responsibilities of Coaches**

- A. The responsibilities of Zone X Hockey Coaches are:
  - 1. To provide an equal opportunity for each player to play at a level commensurate with his/her ability.
  - 2. To provide equal opportunity of play for all players on the team.
  - 3. To treat all players in a considerate and respectful manner at all times.
  - 4. To provide skill development in an atmosphere of enjoyment.
  - 5. To have a thorough knowledge of the playing rules.

## **XII. Conduct of Team Officials**

- A. All Zone X Hockey Coaches and Managers will be responsible to the Executive Council for their conduct on and off the ice. The Executive Council has the power to discipline or discharge any official on a majority vote of the Executive Council.

## **XIII. Game Conduct**

- A. Coaches are responsible for the conduct of their players prior to a game, during a game and immediately after a game until such time as the players have safely left the area where the game was played.
- B. Under no circumstances shall team officials and/or players interfere with the execution of duties and authority of game officials. Violations pertaining to the above will be reviewed by the Zone X Hockey Executive Council for appropriate action.

## **XIV. Responsibilities of Players**

- A. The responsibilities of Zone X Hockey Players are:
  - 1. To formally register and to submit payment of fees before taking part in any hockey activity in the Zone.
  - 2. To abide by the C.A.H.A., S.H.A., and S.M.H.A. Bylaws and Regulations and the Zone X Hockey Constitution.

3. To demonstrate a sincere desire and effort in all activities associated with the team.
4. To demonstrate an attitude of good sportsmanship at all times.
5. To support and respect their opponent, coaches and other hockey officials.
6. To properly care for and maintain the proper condition of Zone X Hockey sweaters and equipment and ensure its return to the coaching staff at the conclusion of the hockey season. Zone X Hockey sweaters and equipment will only be used for registered games, practices, tournaments and properly authorized goalie summer schools.

#### **XV. Player Evaluation for Teams**

- A. All players in each respective age division shall have the opportunity to try out for Tiered teams.
- B. Player evaluations are to be conducted as outlined for each division prior to evaluations.
- C. Whenever possible, in the case of parent coaches, Tier A, Tier B and Tier C, and Tier D coaches will be selected as soon as it is known where his or her son/daughter is playing.
- D. Players are to play at the highest level they are chosen for. For example, if a player tries out for and is chosen to play at a Tier A level, they must play at that level. Any request to move down levels must be brought to the attention of the appropriate Division Coordinator and approved by the Executive Council.

#### **XVI. Player Movements**

- A. Player movement after the team registration deadline will be as per the S.M.H.A. Bylaws and Regulations. All movements of players require consultation with the player, the parent(s) or guardian(s) and the coaches. Also, permission is required from the Program Coordinator, and the Commissioner has final approval.

#### **XVII. Player Transfers**

- A. Player transfers due to a shortage or a surplus of players in Zone X Hockey will be as per the S.M.H.A. Bylaws and Regulations. All transfers require the permission of the player, the parent(s) or guardian(s), the Program Coordinator, the Commissioner and final approval of the S.M.H.A. Registration Committee.

#### **XVIII. Teams**

- A. All teams are administered at the Zone level and players picked on a Zone basis. It shall be the responsibility of the respective Program Coordinator to establish and to supervise the selection process in order to best meet the Program definitions of the S.M.H.A. and the player registrations in the Zone.

#### **XIX. Grievances**

- A. Team officials, parents or players who find themselves in a conflict situation should first approach the Program Coordinator for resolution. If results are still not satisfactory, that person can make a presentation in writing to the Zone Executive Council for resolution.

#### **XX. Zone Colours**

- A. Zone X Hockey color blue is the basic color for competition in the S.M.H.A. programs.
- B. All teams must conform to combinations of Zone X Hockey colors which are **Main** colour(s) on each jersey must be Wild colour(s) which are Notre Dame Navy, Notre Dame White, and Vegas Gold (navy, white, gold).

### **XXI. Zone Equipment**

- A. **Within two (2) weeks** of the conclusion of the playing season, team officials will be responsible for the return of all equipment to the Equipment Coordinator for storage during the off season. Equipment referred to includes:
- equipment purchased by Zone X Hockey,
  - equipment donated through a sponsorship.

### **XXII. Finances**

- A. All funds earned by Zone X Hockey from all sources shall be credited to Zone X Hockey accounts.
- B. All expenditures shall be covered by an invoice or a receipt.
- C. Bank signing officers shall be two of either the Zone Commissioner, Assistant Zone Commissioner, Registrar or Treasurer.

### **XXIII. Dissolution of Zone X Hockey Association Inc.**

- A. In the event of dissolution of the Association, the Executive Council shall be responsible for determining and executing the necessary procedures.
- B. In the disbursement of any funds, the Executive Council shall be guided by donations to the furtherance of minor hockey or other minor sports in the communities presently served.