



TeamLinkt



THE TEAMLINKT CONNECTION

FEATURES

Chat

- Go to the Chat Section of the App
- Click the '+' icon to add a chat or use an existing thread
- Send your Messages

Live scores and streaming

Once an event is close to starting, you will have access to live stream it and enter live scoring.

- Click the "Live" button on the event.
- Click Update, then set the clock (if applicable), interval and scores as they happen. All team members will be notified on updates.
- If your team is live video streaming the game, this will also update the scoreboard overlay for live video streaming.

Manage Notifications

From the Teams tab select your team from the dropdown

- Click the Settings menu in the top right corner
- Then Manage Notifications
- Update your settings and hit Save

This will update the email & push notifications for the team selected.

To Report Scores – West Ottawa Basketball Recreational League

- Open the App Dashboard Click on the 'Scores' Tile (this will take you to past events)
- Press the Pencil Icon
- Fill Out Your Game Results and Press 'Submit to League'

*Note, once submitted, the Not Submitted text will change from **red** to **green**

Set Your Availability

To Set Your Availability

- Go to the Schedule tab
- Click the Grey icon
- Select Going, Not Going, or Maybe

To Add Photos

- Find the Photos section of the app
- Choose the album you'd like to add photos to
- Then click the Camera icon in the top right corner
- If you haven't already, grant the app permission to access your photos
- Then select photos from your gallery & hit Done in the bottom right corner

To Subscribe to a Calendar

- Open the TeamLinkt App
- Navigate to the 'Schedule' tab
- Press the Calendar Sync icon (top right)
- Press 'Subscribe to Calendar'

To Update Your Profile

- Open the TeamLinkt app
- Press the bottom right tab
- Click on your profile
- Update your selected information

To send an email through the app

- Select the Connect tab & then Email
- Push the + icon.
- Select your Recipients
- Compose your message and hit Send.

To Invite a Family Member

- Select the Player from your team roster.
- Beside Contacts, select 'Add'.
- Complete the form and push save.

To Access Your Account (including registration receipts)

Everyone that creates a TeamLinkt account automatically gets a Family created for them. You will be able to manage your Family Members, manage TeamLinkt Plus, view your registrations and more

From the App

- Navigate to the **Teams** tab
- Click your **Profile** in the top right
- Click **Manage Family**
- You should be brought to app.teamlinkt.com and be able to begin managing your family

From the Web

- Log in at app.teamlinkt.com
- Click your **Profile** in the bottom left and click **My Family**
- You can select members and make edits, view your registration invoices, memberships and more

More features can be found in the TEAMLINKT TOOL KIT

<https://teamlinkt.com/toolkit>