

TISDALE MINOR HOCKEY ASSOCIATION

CONSTITUTION

Update April 2026

ARTICLE 1 – NAME, AUTHORITY & PURPOSE

- 1.1 This organization shall be called the **Tisdale Minor Hockey Association (TMHA)**.
- 1.1 This organization shall be the governing body of minor hockey in Tisdale and area and shall govern within the framework of Hockey Saskatchewan and © Hockey Canada.
- 1.2 The objectives of this association shall be:
 - a) To administer the operation of minor hockey in Tisdale and surrounding areas.
 - b) To foster and promote minor hockey within Tisdale and the area.
 - c) To promote, supervise, and administer all competitions for minor hockey within the jurisdiction of TMHA.
 - d) To develop a spirit of camaraderie, co-operation, sportsmanship, and enjoyment in the activity.

ARTICLE 2 – MEMBERSHIP & VOTING RIGHTS

- 2.1 Membership in the association shall be granted to each family who registers a player with and pays the applicable fees to the association, and membership is also thereupon granted to each parent/ guardian of each such youth.
- 2.2 All voting members must be the age of majority.
- 2.3 All executives hold a vote at the table, excluding paid positions and the President.

ARTICLE 3 GOVERNANCE STRUCTURE & EXECUTIVE COMPOSITION

- 3.1 The Executive of the association shall consist of the Past president, President, Vice-President, Secretary, Treasurer, Division Heads for: U18, U15, U13, U11, U9, and U7, ACES hockey, Referee-in Chief, Equipment Manager, Fundraising chair person, and Trojan President/board member representative, and skills and development co-ordinator.

- 3.2 The election of the executive of this organization shall take place annually at the Annual General Meeting (AGM).
- 3.3 The past president shall automatically assume their position upon concluding the position of president the previous year.
- 3.4 (Repealed April 2019)
- 3.5 The positions of Equipment Manager, Referee-in Chief, TMHA administrator Trojan Representative, Skills and Development co-ordinator, Treasurer and ACES Hockey shall be appointed at the discretion of the executive at the first meeting following AGM.
- 3.6 The divisions of hockey shall be U18, U15, U13, U11, U9, and U7.
- 3.7 At meetings of the executive, each member (elected) shall have one vote. The president shall not vote except to cast a deciding vote.
- 3.8 In the event of a vacancy occurring on the Executive committee, for any cause, the officers may appoint someone to fill such a vacancy until the next AGM.

ARTICLE 4 – POWERS & AUTHORITY OF THE EXECUTIVE

- 4.1 The duties and powers of an executive committee shall be:
 - a) To administer and conduct the affairs of the Association.
 - b) To authorize all expenditures, other than current minor expenses, within the approved budget limits
 - c) To establish, amend or alter the regulations and policies governing the organization
 - d) To take such disciplinary action as it may determine and that is permitted in the Bylaws of the Association against any team, member, coach, manager, team official, referee, official, minor official or member, or any person in attendance at any game, or other activity sanctioned or authorized by the association in accordance with the procedure set out in the Bylaws, for any breach or infringement of the Constitution, Bylaws, Regulations and/or Policies of the Association, and/ or any action or omission that the Executive Committee determines places the Association in disrepute. The foregoing authority and power may be delegated by bylaw by the Executive Committee to any persons or committees that may be specified in such bylaw.
 - e) To suspend or expel any team or individual for failure to pay assessments imposed by the Association
 - f) To re-admit, by a majority vote, any team or individual who has been suspended or expelled.
 - g) To develop, institute, and maintain clinic programs for the development of coaches, managers, trainers, referees, members, and other game officials.
 - h) To sanction tournaments and other special events related to minor hockey within the Association.

- i) To be responsible for the selection and appointment of an auditor for the Association's financial records.
- j) To act as the custodian of the Association's trophies and shields. The Committee shall determine the acceptance or purchase of all trophies.
- k) To have the power to remove from office an Executive member who:
 - I. Has missed three consecutive executive meetings,
 - II. Has consistently failed to perform their duties.
 - III. Has been deemed to have broken confidentiality agreements

ARTICLE 5 – MEETINGS OF THE ASSOCIATION & EXECUTIVE

- 5.1 The AGM will be held in the month of April at a place and time designated by the Executive.
- 5.2 The Executive shall meet monthly during each hockey season in person or by online recordable platform.
- 5.3 Special meetings of the Executive may be called at the discretion of the President or Vice president for attendance in person or online recordable platform.

ARTICLE 6 – AMENDMENTS, POLICY CHANGES & GOVERNANCE UPDATES

- 6.1 Motions to amend or alter the Constitution and Bylaws can only be approved at the AGM of this Association.
- 6.2 Membership requested changes to policy and procedure, constitution or governance of the league or Hockey Sask must be brought to the board in writing by February 15th for consideration by TMHA. TMHA is responsible for submitting acceptable governance changes to the appropriate governing body on or before dates set by those parties.
- 6.3 Amendments to the constitution and/or Bylaws shall require a majority of not less than 65% of the vote of the meeting.
- 6.4 Changes to its Policy require a majority vote of those present at the AGM.
- 6.5 Policy may be changed during the year by the Executive as deemed necessary, to efficiently and properly administer programs.

ARTICLE 7 – DISPUTE RESOLUTION

7.1 -It is acknowledged that from time-to-time situations may arise within the affairs of the Association that cannot be settled by this constitution of the Association. When such a dispute does arises the procedure for resolving the matter shall be as follows:

- A committee of the President, the Division Head and a third party to be named by the first two members shall be formed to consider the matter. The third party shall be a member of the Association who is not involved with the dispute. The committee will meet with the disputants to receive information pertinent to grieve the matter. Following a review of the situation, the majority view of the committee's findings will be the ruling to be observed by all parties involved.
- Should either the President or the Division Head be one of the parties involved in the dispute, the matter shall be referred to a special meeting of the executive for resolution.
- In all cases, the findings of the committee shall be reported to the executive of the Association. The decision of the executive shall represent the final disposition of the matter and is not subject to further appeal. The final disposition shall be binding on all parties involved.

ARTICLE 8 – POLICY AND PROCEDURES MANUAL

- 8.1 Policy & Procedures exists as an appendix to this Constitution
 - 8.1.1 It governs operational matters, procedures and role responsibilities
 - 8.1.2 It does not form part of the Constitution
 - 8.1.3 In the event of conflict, this Constitution prevails

IT IS HEREBY ENACTED as a by-law of THE TISDALE MINOR HOCKEY ASSOCIATION (HEREINAFTER THE “Association”) as follows:

BY-LAW NO. 1 EXECUTION OF CONTRACTS

1. Contracts, documents or instruments in writing requiring execution by the Association may be signed by any two of the President and any other officer and all contracts, documents or instruments in writing so signed shall be binding upon the Association. The Executive Committee may from time to time by resolution appoint any officer or officers or any person or persons on behalf of the Association either to sign contracts, documents or instruments in writing generally or to sign specific contracts, documents or instruments in writing.

BY-LAW NO. 2 MEMBERSHIP MEETINGS

2. The President, or the Executive Committee by resolution, may at any time call an annual or special meeting of the members. The Secretary shall, upon direction of any of the foregoing and subject to compliance with the Act, the Articles, and the Bylaws, convene such a meeting at a time and place determined. Notwithstanding anything contained in this or any other bylaw of the Association, notice of the annual or any other meeting of the members shall be deemed sufficient if it is provided by email and posted on the TMHA website at least seven (7) days prior to the meeting.
3. Notice of any meeting of members or any irregularity in any such meeting or in the notice thereof may be waived by any member, the duly appointed proxy of such member or any other person entitled to attend the meeting of members on behalf of such member, in any manner and such waiver may be validly given either before or after the meeting to which such waiver relates. Attendance of any member, duly appointed proxy of any member or any other person entitled to attend the meeting of members on behalf of such member shall be deemed to constitute a waiver notice of the meeting, except where that person at the opening of business of the meeting states to the meeting that his attendance at the meeting is solely for the purpose of objecting to the transaction of any business on the ground that the meeting is not lawfully called.

4. A quorum of any meeting of voting members shall be constituted only if 50%+1 members, including members then part of the Executive Committee are present or represented proxy or other representative. If a quorum is present when the meeting is called to order, then a quorum shall be deemed to be constituted throughout continuance of the meeting. If a quorum is not present at the time and place fixed for the meeting in the notice thereof, the meeting shall, without further action stand adjourned to be convened on the same day of the following week at the same place and at the same time and those present at the adjourned meeting shall constitute a quorum.
5. The President, if any, of the Executive Committee, or in their absence, the Vice-President shall preside as chair of every meeting of members of the association. If there is no President, or if at any meeting they are not present within thirty (30) minutes after the time appointed for holding the meeting or is unwilling to act as Chair, the members shall endorse someone of their number to be Chair of the meeting.
6. The Chair of the meeting may with the consent of the meeting adjourn any meeting of the members from time to time to a fixed time and place and, subject to the Act, no notice of time and place for the holding of the adjourned meeting shall be required if the adjourned meeting is held in accordance with the terms of adjournment and if a quorum as constituted at the time of adjournment is present thereat. If there is not a quorum as so constituted, present at the adjourned meeting, the original meeting shall be deemed to have terminated forthwith after its adjournment. Any business may be brought before or dealt with at any adjourned meeting which might have been brought before or dealt with at the original meeting in accordance with the notice calling the same.
7. Voting at a meeting of members shall be by show of hands except where a ballot is demanded by a member or proxy holder entitled to vote at the meeting, and in case of any equality of votes the Chair of the meeting shall both on a show of hands and on a ballot have a second or casting vote in addition to the vote or votes to which they may be entitled as a member. At a meeting, unless a ballot is demanded, a declaration by the Chair of the meeting that a resolution has been carried or carried unanimously or by any majority or loss or not carried by a particular majority shall be conclusive evidence of the fact without proof of the number or proportion of votes recorded in favour of or against the motion.

8. Votes at meetings of members may be given either personally or by proxy. At every meeting at which they are entitled to vote, every voting member present in person shall have one (1) vote.
9. A resolution in writing signed by all the members entitled to vote on that resolution at a meeting of members is valid as if it has been passed at a meeting of members. Resolutions in writing contemplated by this paragraph may be signed in several counterparts, which counterparts together shall constitute a single resolution in writing.

BY-LAY NO. 3 - EXECUTIVE COMMITTEE

10. Where there is a vacancy or vacancies on the board, the remaining directors may exercise all the powers of the Executive Committee so long as the quorum of the Executive Committee remains in office.
11. The term of office for an executive member shall be for a term of one year from the date of the meeting at which they are elected: provided that a retiring director shall retain office until the adjournment or termination of the meeting at which their successor is elected unless such meeting was called for the purpose of removing them from office as a director in which case the director so removed shall vacate office forthwith upon the passing of the resolution for their removal. Retiring directors, if qualified, are eligible for re-election. Whenever at any election of directors of the Association the full number of directors are not elected by reason of the disqualification, the refusal to act or the failure to consent to act as a director or the death of any nominee or nominees, the directors elected may exercise all powers of the Executive Committee so long as the number of directors so elected constitutes a quorum.

BY-LAW NO. 4 - MEETINGS OF EXECUTIVE

12. Meetings of the Executive Committee and of any committee of the Executive Committee may be held at any place within or outside Canada. A meeting of the Executive Committee may be convened by the President of the Executive Committee (if any), or any 3 directors at any time and the Secretary shall upon

direction of any of the foregoing convene a meeting of the board. Except as otherwise provided by the Act and the by-laws, the directors either as an Executive Committee or as a committee thereof may convene, adjourn or otherwise regulate their meetings as they find fit.

13. Notice of the time and place of each meeting of the Executive Committee shall be given in the manner provided herein to each executive member, not less than 24 hours before the time when the meeting is so held; provided that meetings of the Executive Committee or of any committee of the Executive Committee may be held at any time without formal notice if all the directors are present (including present by way of online recordable platform participation) or if all the absent directors waive notice. For the first meeting of the Executive Committee to be held immediately following the election of directors at an annual or general meeting of the members or for a meeting of the Executive Committee, no notice need be given to the newly elected or appointed director or directors in order for the meeting to be duly constituted, provided a quorum of the directors is present. Notice of any meeting of the Executive Committee shall state in reasonable detail the business to be conducted at the meeting.
14. Notice of any meeting of the Executive Committee or irregularity in any meeting or in the notice thereof may be waived by any director in any manner, and such waiver may be validly given either before or after the meeting to which such waiver relates.
15. Unless otherwise determined by a resolution of the directors, a minimum of 50%+1 of the directors then holding office shall constitute a quorum of any members of the Executive Committee. If a quorum is present when the meeting is called to order, then a quorum shall be deemed to be constituted throughout the continuance of the meeting. If a quorum is not present at the time and place fixed for the meeting in the notice thereof, the meeting shall, without further action, stand adjourned to be convened on the same day of the following week at the same place and at the same time and those present at the adjourned meeting shall constitute a quorum.
16. The President, or in their absence the Vice President, shall preside as Chair of every meeting they are not present within thirty (30) minutes after the time

appointed for holding the meeting or is unwilling to act as Chair, the directors shall endorse someone of their number to be Chair of the meeting.

17. The chair of the meeting may with the consent of the meeting adjourn any meeting of the directors from time to time to a fixed time and place and, subject to the Act, no notice of time and place for the holding of the adjourned meeting shall be required if the adjourned meeting is held in accordance with the terms of adjournment and if a quorum as constituted at the time of adjournment is present thereat. If there is not a quorum as so constituted, present at the adjourned meeting, the original meeting shall be deemed to have terminated forthwith after its adjournment. Any business may be brought before or dealt with at any adjourned meeting which might have been brought before or dealt with at the original meeting in accordance with the notice calling the same.
18. Decisions of the executive committee shall be determined by a majority of votes of the directors present, and in the case of an equality of votes the Chair of the meeting shall have a second and casting vote.
19. A resolution in writing, signed by all the directors entitled to vote on that resolution at the meeting of the Executive Committee is as valid as if it has been passed at a meeting of the Executive Committee. A resolution in writing, signed by all the directors entitled to vote on that resolution at a meeting of the Executive Committee satisfies all requirements relating to Meetings of the Executive Committee. Resolutions in writing contemplated by this paragraph may be signed in several counterparts, which counterparts together shall constitute a single resolution in writing.
20. Any board member may make a motion to the President and that a recordable online platform meeting will be called. There needs to be a quorum plus one for the motion to be passed.

BY-LAW NO. 5 - INDEMNIFICATION OF DIRECTORS

21. The Association shall indemnify and save harmless all directors and officers of the Association and all persons who act or acted at the Associations request as a director or officer of a body corporate of which the Association is or was a

member or creditor, and their heirs and legal representatives, against all costs, charges, and expenses, including an amount paid to settle an action or satisfy a judgement, reasonably incurred by them in respect of any civil, criminal or administrative action or proceeding to which they are made a party by reason of being or having been a director or officer of such Association or body corporate, if: such director acted honestly and in good faith with a view to the best interests of the Association.

BY-LAW NO. 6 – NOTICES & COMMUNICATIONS

22. Any notice (which includes any communication or document) to be given (which term includes sent, delivered or served) member, director, officer, auditor, or member of a committee of the Executive Committee shall be sufficiently given if delivered personally to the person to whom it is to be given if delivered to his latest address as shown on the records of the Association or if mailed to him at his said address by prepaid ordinary or airmail of or if sent to him by email. A notice so delivered shall be deemed to have been given when it is delivered personally or to the said address as aforesaid; a notice so mailed shall be deemed to have been given when deposited in a post office or public letter box; a notice so sent by email shall be deemed to have been given when sent.

23. In computing the time when notice must be given under any provision requiring a specific number of hours' notice of any meeting or other event, the hour of giving notice and the hour of commencement of the meeting shall be excluded, and in computing the date when the notice must be given under any provisions requiring a specified number of days' notice of any meeting or other event, the date of giving the notice shall be excluded and the date of the meeting or other event shall be included.

24. Where notices or other documents required to be given by the Association to its members have been emailed to a member at their latest address as shown on the records of the Association and where, on three (3) consecutive occasions, notices or other documents have been returned by bounced email to the Association, the

Association is not required to email to the member further notices or other documents until such a time as the Association receives written notice from the members requesting that notices and other documents be sent to the member at a specified email address.

25. The signature of any director or officer of the association to any notice may be written, stamped, typewritten or printed or partly written, stamped, type written or printed.
26. A special general meeting and the annual general meeting of members of the association may be convened by one and the same notice, and it shall be no objection to the said notice that it only convenes the second meeting continuously on any resolution being passed by the requisite majority at the first meeting.

BY-LAW NO. 7 - FISCAL YEAR

27. The fiscal year of the association shall terminate on such a day in each year as the Executive Committee from time to time by resolution determines.

BY-LAW NO. 8 - ADOPTION OF GOVERNING HOCKEY RULES

28. The association hereby adopts and subscribes to, insofar as the same are applicable, all Rules and Regulations in force from time to time of © Hockey Saskatchewan and © Hockey Canada and any successor bodies.

BY-LAW NO. 9 - MEMBERSHIP

29. For a youth and their parents or lawful guardians to be accepted as members of the Association, in addition to any fees or other requirements of the association, each of the youths parents and/or lawful guardians must execute an

acknowledgement and agreement in the form that the Executive Committee may adopt from time to time whereby each person agrees, as a condition of membership, to be bound by all Bylaws, decisions and rulings of the Association and its Executive and Disciplinary Committees.