

COMOX VALLEY RAIDERS: VOLUNTEER POLICY



The success of our youth football and cheerleading program relies on the support and involvement of our parents and guardians. This **Volunteer Policy** outlines the expectations for parental involvement to ensure a positive experience for all participants.

VOLUNTEER REQUIREMENTS:

Each family with a child enrolled in the club is required to fulfill a minimum of **three (3)** volunteer shifts during the season. This policy is designed to distribute responsibilities fairly and ensure the program's smooth operation.

VOLUNTEER OPPORTUNITIES:

Parents and guardians may fulfill their volunteer requirements through the following opportunities, including but not limited to:

1. **Game Day Support:**
 - ✓ Field setup and takedown
 - ✓ Chain crew
 - ✓ Scorekeeper (*Peewee only*)
 - ✓ Commissioner (*JB – Midget only*)
 - ✓ Play counter (*JB only*)
 - ✓ Photographer
 - ✓ Film (*JB – Midget only*)
 - ✓ Assisting with concession
 - ✓ Game Day 50-50 sales
2. **Team Support** – coaches, team managers, first aid attendants

PROCEDURE:

1. **Sign-Up Process:**
 - A volunteer sign-up will be available in TeamSnap once the game schedule has been released.
 - Parents must select their preferred shifts and confirm availability. These shifts will be available on a first come, first served basis.
2. **Tracking Participation:**
 - The team manager and club secretary will maintain a record of completed volunteer shifts.
 - Families will receive reminders about remaining volunteer commitments throughout the season.
3. **Unfulfilled Volunteer Commitments:**
 - Families who do not meet the minimum requirement of three shifts will be subject to a \$100 non-participation fee per unfulfilled shift.
 - Fees collected will be reinvested into the program to support operations.

Exemptions: Families with special circumstances may request an exemption or alternative arrangements by submitting a written request to the club board for review.

ACKNOWLEDGMENT:

By enrolling their child in the program, parents and guardians agree to comply with this Volunteer Policy and actively support the success of the youth football and cheerleading club.

For questions or concerns regarding the Volunteer Policy, please contact the club at CVRaidersSecretary@gmail.com.